



SCHOOL OF JUSTICE, FACULTY OF LAW

Application for Extra Time in Justice Unit Examinations

The completed form must be submitted to the School of Justice office (Level 5, X block Gardens Point campus) no later than 4pm on the Friday of Week 8. Additional information is available on the following Student Business Services pages -

<http://www.studentservices.qut.edu.au/assess/exams/nesb/apply.jsp#other>

STUDENT NAME		
COURSE CODE:		COURSE NAME:
STUDENT ID:		DATE OF BIRTH:
EMAIL ADDRESS:		
DETAILS OF EXAMINATION/S:		
EXAMINATION 1		
UNIT CODE		
UNIT NAME		
EXAM DATE		
DURATION OF EXAM		
EXTRA TIME REQUESTED		
EXAMINATION 2		
UNIT CODE		
UNIT NAME		
EXAM DATE		
DURATION OF EXAM		
EXTRA TIME REQUESTED		
EXAMINATION 3		
UNIT CODE		
UNIT NAME		
EXAM DATE		
DURATION OF EXAM		
EXTRA TIME REQUESTED		
EXAMINATION 4		
UNIT CODE		
UNIT NAME		
EXAM DATE		
DURATION OF EXAM		
EXTRA TIME REQUESTED		
ADDITIONAL SUPPORTING DETAILS:		
First Language		
How long have you been speaking English?		
In what Context? <i>(Please outline in terms of primary education; secondary education; places of employment)</i>		
Total period of residence in Australia or other English speaking country		

Place/s of Primary Education			
Place/s of Secondary Education			
Did you study English at Grade 11 or 12 level?	<i>Please circle</i>	YES	NO
If YES, detail results obtained			
Have you undertaken any courses of study at tertiary level (apart from this course)	<i>Please circle</i>	YES	NO
If YES, please provide details, including results obtained			
If the course was conducted in English	<i>Please circle</i>	YES	NO
If there were special concessions made (Example - extra examination time/bilingual translation dictionary)	<i>Please circle</i>	YES	NO
If YES, what concessions were available			
If so, did you receive any special concessions	<i>Please circle</i>	YES	NO
If YES, please provide concession details			
Are you currently obtaining help with learning the English Language:	<i>Please circle</i>	YES	NO
If YES, please provide details			
CERTIFICATION:			
I certify that I have difficulties with comprehension of and expression in the English language to an extent, which I believe, places me at a significant disadvantage compared with other students in undertaking examinations in this Faculty			
Signature		Date	
OFFICE USE ONLY - FACULTY / SCHOOL APPROVAL:			
In accordance with MOPP E/6.3 <i>Alternative arrangements for assessment</i> , the following decision/s apply.			
UNIT CODE	Approved / Refused		
UNIT CODE	Approved / Refused		
UNIT CODE	Approved / Refused		
UNIT CODE	Approved / Refused		
If refused briefly state reason/s			
Approving Officer Name and Signature		Date	

The School of Justice will notify students of the outcome of the application via their QUT student email address.