

I _____,
(Print first and last name)

in the position of _____,
(Executive Director of Nursing or equivalent eg CEO of private company)

on behalf of _____,
(Organisation/facility name)

agree to support the Nurse Practitioner studies of _____,
(Applicant's first and last name)

in **NS90 Master of Nurse Practitioner** at Queensland University of Technology, Faculty of Health,
School of Nursing.

I certify that I have read the attached **course expectations related to the clinical learning environment and clinical support team** and I am aware of the applicant's clinical learning requirements. I anticipate the organisation can meet the expectations of the applicant in terms of time and resources required while they are undertaking the Integrated Professional Practice (IPP) units of study. The organisation is committed to supporting the applicant in undertaking the required studies and learning activities to enable their timely completion. Within the IPP units, applicants are required to be supernumerary* during the completion of their supervised clinical practice hours.

**This may be supported by the organisation or completed in the applicant's own time.*

Signed: _____ Date: _____

Name: _____ Title: _____

Contact number: _____

Email address: _____

**Please complete and return this form to the applicant to submit with their application.*

1. The applicant must have a minimum of four years full time equivalent clinical practice experience as a registered nurse in the nominated clinical field, which consists of a minimum of two years full time equivalent experience (within the last six years) at an **advanced practice level** in their nominated specialty. In addition, the applicant must be **working at an advanced practice level** for the duration of the course at a minimum of 0.5 FTE.
2. The course comprises three units requiring supernumerary clinical hours:
 - Science of Health Assessment – 40 hours over one semester
 - Integrated Professional Practice 1 – 130 hours over one semester
 - Integrated Professional Practice 2 – 130 hours over one semester
3. The applicant must have direct in-person access and contact with the nominated clinical support team (CST) during their supernumerary clinical learning days. The applicant's CST will provide support through supervision, monitoring and review of the applicant's advanced practice to meet learning objectives.
4. Each applicant must have a CST consisting of two health practitioners to enter the NP Master's program. CST members must have relevant clinical and professional experience and be currently practicing in the applicant's nominated specialty; for example, a nurse practitioner (NP) and a senior medical officer (SMO). In some models an NP may not be available therefore a second SMO is acceptable.
5. The applicant is responsible for identifying and obtaining support from a suitable clinical learning environment and an appropriate CST who will be available to supervise them. The composition of the CST will be approved by the University on review of the application prior to the applicant's admission to the course.
6. The CST members will be re-confirmed prior to the start of each semester in which the integrated professional practice units are undertaken. It is the applicant's responsibility to notify the Unit Coordinator of any changes to CST members or to their clinical learning environment as soon as practicable.
7. During the integrated professional practice units, the applicant is expected to manage complete episodes of patient care at the advanced practice level under direct supervision. This includes taking a history of the presenting concern, physical and mental health assessment, clinical reasoning using relevant investigation findings and assessment findings, and the development of a treatment plan. Completion of episodes of care is documented in a clinical log that will amount to a total of 300 hours across the NP course.
8. The CST will conduct regular clinical practice reviews (including observation of practice and review of relevant documentation) to assess the applicant's management of these patients/clients as a mechanism for teaching and learning and to monitor the quality and safety of care provided.
9. The applicant is encouraged to develop a learning plan and discuss their learning goals with their CST early in the semester (by Week 2). In addition, they should meet throughout the semester to discuss their progress and make amendments to their goals and identify support needed to assist the applicant to meet the unit requirements before the end of the semester.

10. Specific details of the assessment of clinical and academic performance during the integrated professional practice units are outlined in the Unit Information and course Handbook. It is the applicant's responsibility, in consultation with their CST to organise the processes for their assessments.
11. Two members of the CST will be required to contribute to and sign all assessment records for the integrated professional practice units.

Course contact:

Dr Suzanne Williams

MNP Course Coordinator

QUT School of Nursing and Midwifery

Victoria Park Road, Kelvin Grove, QLD 4059

Telephone: 07 3138 5953 **Email:** suzanne.williams@qut.edu.au