I, ____________________________
(Print first and last name)

in the position of ____________________________
(Position)

located at ____________________________
(Organisation / facility name)

agree to support the Nurse Practitioner studies of ____________________________
(Applicant’s first and last name)

into the Master of Nurse Practitioner (NS90) at Queensland University of Technology, Faculty of Health, School of Nursing.

I certify that I have read the attached course expectations (below) related to the clinical learning environment and Clinical Support Team (CST) and I am aware of the applicant’s clinical learning requirements. I anticipate I can meet the expectations of the applicant in terms of time and resources required while they are undertaking the required three semesters of Integrated Professional Practice (IPP) units. I am committed to supporting the applicant in undertaking the required studies and learning activities to enable the timely completion of studies required.

<table>
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<tr>
<th>AHPRA registration No:</th>
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<tr>
<td>Qualifications:</td>
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<tr>
<td>Qualifications or previous experience in education and supporting students:</td>
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I certify that I have kept a copy of this letter of support for my records.

Signed ____________________________ Date __________________

Daytime phone number: ____________________________

Email address: ____________________________
1. The applicant must have a minimum of four years full time equivalent clinical practice experience as a registered nurse in the nominated clinical field, which consists of a minimum of two years full time equivalent experience (within the last six years) advanced nursing practice in the same field. In addition, the applicant must be working at an advanced practice level for the duration of the course and required to be supernumerary when completing IPP supernumerary clinical hours.

2. The course comprises three units requiring supernumerary clinical practice:
   - The Science of Health Assessment - 40 hours
   - Integrated Professional Practice 1 – 130 hours
   - Integrated Professional Practice 2 – 130 hours

3. The applicant must have ready access to the nominated Clinical Support Team (CST) during their supernumerary clinical learning days. The applicant’s CST will provide support through supervision, monitoring and review of applicants extended practice to meet learning objectives.

4. Each applicant must have a CST consisting of two nurse practitioners or two senior medical officers or a combination of both. The CST must have relevant clinical and professional experience, be currently practicing in the applicant’s nominated clinical field and be able to provide supervision of clinical practice.

5. The applicant is responsible for identifying and obtaining support from a suitable clinical learning environment and an appropriate CST. The composition of the CST will be approved by the University prior to enrollment in your first unit of study.

6. The CST members will be re-confirmed prior to the start of each semester in which the integrated professional practice unit is undertaken. It is the applicant’s responsibility to notify the Unit Coordinator of any changes to CST members or clinical learning environment as soon as practicable.

7. While undertaking NSN435 and NSN439 the applicant is expected to manage, under appropriate supervision, at least two complete episodes of care per week throughout the semester for typical patients/clients in the applicant’s case load.

8. The CST will be expected to conduct regular clinical practice reviews (including observation of practice and review of relevant documentation) to assess the applicant’s management of these patients/clients as a mechanism for teaching and learning and to monitor quality and safety of care.
9. The applicant is encouraged to develop a learning plan and discuss this plan and their learning goals with their CST early in the semester. In addition, they should make time throughout the semester to discuss their progress and make amendments to their plan, to ensure they meet the unit requirements before the end of the semester.

10. Specific details of assessment of clinical and academic performance during the integrated professional practice are outlined in the Unit Information and Student Support Handbook. It is the applicant’s responsibility, in consultation with the CST and the Unit Coordinator, to organise the processes for this assessment.

11. A member of the CST will be required to contribute to, and sign off, on assessment records for all IPP units and to contribute to and sign off as a panel member/chair in a formal clinical viva.

Course contact:
Suzanne Williams
Nurse Practitioner
Nurse Practitioner Study Area Coordinator
QUT School of Nursing and Midwifery
Victoria Park Road, Kelvin Grove, QLD 4059 Telephone:
07 3138 3884 Email: Suzanne.williams@qut.edu.au