

## Confirmation of Aboriginal and/or Torres Strait Islander Descent (CATSID) for students

### What is CATSID?

It is documentation approved by QUT that confirms you are of Aboriginal and/or Torres Strait Islander descent (previously referred to as Confirmation of Aboriginality).

### Why do we need it?

You do not require CATSID to access the Oodgeroo Unit, seek support from Oodgeroo Unit student success officers or to attend Oodgeroo Unit events.

You will need CATSID to access QUT services, programs and support that are specifically reserved for Aboriginal and Torres Strait Islander students. This includes:

- for the Centralised Assessment and Selection Program (CASP)
- identified scholarships and bursaries
- the Indigenous Australian Accommodation Program
- access to tutoring at the Oodgeroo Unit (Keystones)
- access to services and support at the Carumba Institute;
- targeted extra-curricular activities funded by QUT (e.g. cultural immersion); and
- anything else where CATSID is a condition of eligibility.

### **\*\* Important Note:**

CATSID documentation accepted by QUT may not be accepted by other organisations outside of QUT.

### What documentation do I need to provide?

To confirm your Aboriginal and/or Torres Strait Islander descent at QUT, you will need to provide one of the following options as evidence. All documentation must be certified (by a justice of the peace, notary public or commissioner for declarations) and submitted with a completed [QUT CATSID Coversheet](#).

#### Option 1

Confirmation of Aboriginal and/or Torres Strait Islander descent document provided by an incorporated Aboriginal and/or Torres Strait Islander community organisation that is stamped with the organisation's common seal of certification.

#### Option 2

Copy of *your parent's* Confirmation of Aboriginal and/or Torres Strait Islander descent document and a copy of *your* birth certificate showing your relationship to your parent.

#### Option 3

A [QUT Statutory Declaration](#) declaring your Aboriginal and/or Torres Strait Islander descent together with either: (*choose at least one*)

- a letter from an Aboriginal and/ or Torres Strait Islander Community Education Counsellor or Aboriginal and Torres Strait Islander Education Worker from the school they attended (with contact details provided);
- evidence of previous acceptance of the student's Aboriginal and/ or Torres Strait Islander descent from an Aboriginal and Torres Strait Islander support centre at another university or TAFE institution, on the organisation's letterhead;
- a letter or other evidence from a Native Title Prescribed Bodies Corporate or Aboriginal Land Trust, registered with the National Native Title Tribunal confirming they are a Land Trustee or native title holder;

- a letter signed by an elected Councillor from a community within the Torres Strait Island Regional Council local government area, on the organisation's letterhead;
- a letter signed by an executive leader (e.g. CEO) or board member of an incorporated Aboriginal and/or Torres Strait Islander community organisation, on the organisation's letterhead; or
- a letter from an executive leader (e.g. CEO) or board member at Link Up QLD or another Indigenous Australian family reunification service, on the organisation's letterhead.

**\*\* Important Note:**

Please note that a standard Commonwealth or State Statutory Declaration is also acceptable.

**What is the process to submit?**

You can submit your CATSID documentation via email or in person at the Oodgeroo Unit (for undergraduate and coursework students) or the Carumba Institute (for HDR students) – see contact details below.

A Processing Officer from the Oodgeroo Unit or Carumba Institute will review your documents to ensure forms and details are complete and correct, before progressing for approval. Once approved, your CATSID status will be recorded on the student administration system, a confirmation email will be sent to you and no further action is required.

**What if my CATSID is not accepted?**

If your application is held up or declined due to insufficient evidence, the Approving Officer (or their delegate) will contact you. You may have the opportunity to obtain the required information and resubmit for approval.

**What if I have already provided my confirmation documentation?**

If your CATSID (Confirmation of Aboriginality) has previously been provided and accepted by QUT and this is recorded in QUT's corporate system, then you do not have to submit anything extra. However, if confirmation cannot be verified on the system, you will need to submit documentary evidence as set out above.

**Who can I contact for help?**

If you have any questions regarding the CATSID process, please contact the Processing Officer at:

**Oodgeroo Unit** (for undergraduate or coursework students)

Kelvin Grove campus – Phone: 07 3138 3610, D Block, Level 1, Kelvin Grove

Gardens Point campus – Phone: 07 3138 4719, Gardens Point

Email - [information.oodgeroo@qut.edu.au](mailto:information.oodgeroo@qut.edu.au)

**Carumba Institute** (for HDR students)

Phone – 07 3138 8611

Email – [carumbainstitute@qut.edu.au](mailto:carumbainstitute@qut.edu.au)

**Important links:**

1. [Confirmation of Aboriginal and/or Torres Strait Islander policy](#)
2. [QUT CATSID Coversheet](#)
3. [QUT Statutory Declaration](#)
4. [Commonwealth Statutory Declaration Form](#)
5. [QUT - Pathways and Support for Indigenous Students](#)
6. [QUT - Carumba Institute](#)