

## 2018 Student Leadership Awards Guidelines for Nominators

### Purpose of Awards

The *Student Leadership Awards* are an initiative of the QUT Alumni & Development Office and aim to recognise students of QUT for the quality of their engagement with the University and the wider community.

The QUT Alumni Student Leadership Awards will be presented at a Student Leadership Awards reception in May 2018. Award winners will also be special guests at the Outstanding Alumni Awards.

### Structure of Awards

- One overall winner – QUT Alumni Student Leader of the Year and
- Up to 9 Student Leadership Excellence Awards
- Special Excellence Awards may be given at the discretion of the Judging Panel

### Nominations

Nominations for the awards may be submitted by members of the University community and the wider community. For example, nominations may be submitted by:

- A graduate of QUT and/or its predecessor institutions
- A staff member of QUT
- A student of QUT
- An employee
- A member of the community
- A parent
- A student club or group

### Eligibility for Nomination

Current domestic and international students of QUT studying towards a degree are eligible candidates for the awards. Students who have displayed service to the University and the community are eligible for awards. Students must be currently enrolled at the time of closing date for nominations. Nominators are encouraged to nominate students who have completed two or more years of their study.

To be eligible for the award students must have passing grades overall.

**Nominations should be received by the Alumni and Development Office no later than Wednesday 28<sup>nd</sup> March 2018.**

## **Statements of Support**

All nominees will require a statement of support by at least one referee and not more than two referees.

## **Selection Process**

A call for nominations will be made annually, with information being distributed both at the end of the prior year, and at the beginning of semester one. A nomination form is available as a downloadable Microsoft Word document from the Events, Awards and Reunions tab on the QUT Alumni website: [www.alumni.qut.edu.au](http://www.alumni.qut.edu.au). Nomination forms are also available through the QUT Alumni and Development Office.

The nominations will be reviewed by the Student Leadership Awards Judging Panel. Panel members include Alumni of QUT and university staff. The Panel will select up to 9 Student Leadership Excellence winners, one Student Leader of the Year and may select Special Excellence Award Winners.

Students may only receive one Student Leadership Award.

## **Key Selection Criteria**

When outlining the involvement of a nominee in a project, it may be helpful to show the level of involvement. Include relevant comments on leadership, originality, duration of involvement, time commitment and impact of any project involvement. Was the project initiated by the nominee or did it previously exist? What was the nominee's level of participation in the project?

1. **Evidence of contribution to the University community** e.g. through leadership on committees; peer assistance; sporting activities; professional development; or influence in student / university issues. How does the nominee stand out in the University community? Include relevant comments on the duration of involvement in any project, the impact of their involvement, whether originality was involved and if the nominee had a leadership role.
2. **Evidence of other contributions to the wider community while enrolled as a student**, with an emphasis on volunteer or charitable work. How has the nominee demonstrated excellence in the wider community? Include relevant comments on the duration of involvement in a project, the impact of their involvement, whether originality was involved and if the nominee had a leadership role.
3. **Evidence of personal development** (e.g. work experience; creative pursuits; interests; hobbies). Has the nominee demonstrated a commitment to their own personal development? What are the academic achievements of the candidate? (Passing grades overall are essential.) Has the candidate had to overcome any personal challenges?

## Membership of Judging Panel

The *Student Leadership Awards* judging panel comprises:

- The Vice-Chancellor (or nominated representative)
- The Deputy Vice-Chancellor (International and Development) (or nominated representative)
- President of the QUT Alumni Board (or nominated representative)
- Alumni Manager or Nominee
- One QUT academic and one QUT professional staff member nominated by the Alumni Board.
- Up to four recognised high achieving external alumni from business, industry and the professions (including past Outstanding Alumni Award winners and where possible, previous Student Leadership Award winners), nominated by the QUT Alumni Board
- The Student Representative to the Alumni Board or nominee
- The Equity Coordinator
- Coordinator – Student Leadership & Development Initiatives

If a nominator is on the selection panel, then the nominator's interest should be declared.

## Award Presentation

The *QUT Alumni Student Leadership Awards* will be presented at the Student Leadership Awards Reception. All winners will be acknowledged and receive a certificate. The Student Leader of the Year will receive an engraved award. As stated above, award winners will also be acknowledged at the Outstanding Alumni Awards.