Annual Research Scholarship Round

APPLICANT GUIDE 2020
QUT awards scholarships every year to students who provide clear evidence of exceptional research potential and who are undertaking, or applying to undertake, a higher degree by research.

The availability of scholarships is limited each year and QUT currently conducts one highly competitive scholarship round per year, called the Annual Scholarship Round (https://www.qut.edu.au/research/annual-scholarship-round).

This document is a guide for current students and new commencing HDR students who are considering applying for a scholarship in the 2020 annual round.
The 2020 Annual Scholarship round OFFICIALLY OPENS

New commencing HDR applicants can apply at any time during the year up until 30 September

The online scholarship application form goes live

Available for currently enrolled QUT HDR students only

Information session

Gardens Point Campus, Z block, level 10, Gibson Room – GP-Z-1064

Current, new commencing HDR students and staff

This will also be a recorded ZOOM session

To register your interest in joining the session via ZOOM please email research.scholarships@qut.edu.au by no later than Friday 30 August 2019

Annual Scholarship Round CLOSING DATE

Deadline for receipt of full and complete applications including:

- All additional supporting documentary evidence
- If required to apply via an agent you must submit your application via a representative in your country (** see page 4)
- meet QUT’s English Language requirements

New commencing HDR applicants:
- must register interest in the 2020 Annual Scholarship Round at time of application for admission
- who hold a current offer of admission or approved deferral must register an expression of interest to be considered in the scholarship round via email research.scholarships@qut.edu.au

Currently enrolled students must submit an application via the online scholarship application form

Late or incomplete applications will not be accepted and will not be considered further in the round.

--some dates may vary--

Proposed release of scholarship outcomes

ALL

Response to scholarship offers from currently enrolled students are due to ensure a January commencement for scholarship payments

Currently enrolled students only

Final Response to scholarship offers are due or the scholarship offer may lapse
New commencing applicants

Requirements for consideration of a scholarship

You must meet the following requirements by 30 September 2019:

✔ Apply for and be accepted for admission. Refer to QUT’s minimum admission eligibility requirements [Appendix 1]. Admission eligibility for the PhD (Doctor of Philosophy) is determined by the Research Students Centre. MPhil (Master of Philosophy) and Prof Doc (Professional Doctorate) admission is determined by Faculty.

✔ International and relevant domestic applicants must have met the required QUT English Language Equivalence (unconditional; no exceptions).

✔ Provided all supporting documentary evidence.

✔ Have submitted an application for admission via an Agent (for international students where applicable) ensuring enough time for QUT to receive your application from your Agent by the due date of 30 September 2019. If you would like help with your application, please find a QUT representative in your country by using our online list [www.qut.edu.au/study/international/find-a-representative](http://www.qut.edu.au/study/international/find-a-representative)

  **Note:** on a case by case basis and where the Agent can demonstrate they received your application by 30 September 2019 however the Agent did not submit to QUT by this date, an exception to the deadline may be considered (up until no later than Wednesday 2 October 2019).

✔ Please also check our guide at [https://cms.qut.edu.au/__data/assets/pdf_file/0004/639526/phd-application-representative-requirements.pdf](https://cms.qut.edu.au/__data/assets/pdf_file/0004/639526/phd-application-representative-requirements.pdf) to find out if you need to use a QUT official representative to lodge your application.

✔ New commencing HDR applicants must identify on the application for admission form your wish to be considered in the 2020 Annual Scholarship Round for a QUT scholarship.

✔ International applicants who hold a current offer of admission or approved deferral must formally register an Expression of Interest to be considered in the 2020 Annual Scholarship Round together with an updated CV and other supporting documents via email to research.scholarships@qut.edu.au

✔ You will not be considered or be eligible to apply for a scholarship if you are in receipt of an external sponsorship (for example, from your home country government or current employer, China Scholarship Council, VIED, SACM etc.)

Applications for new commencing students are OPEN NOW
Applications for current students will officially open on 1 September 2019
All applications CLOSE 30 September 2019
### Faculty scholarship criteria

**Requirements for consideration of a scholarship**

RTP Stipend, QUTPRA and IPRA applicants will be scored and ranked based on Faculty competitive scoring models approved by QUT’s Research Degrees Committee. Application ranking is necessary as there are fewer scholarships to offer than the number of scholarship applications received.

Faculties will review your application in line with all other applicants using their base criteria for scholarship assessment below. Please also contact your Faculty for more detailed information on their criteria for scholarship assessment.

The RSC is responsible for the assessment of eligibility for admission purposes into a PhD. Please refer to Appendix 1—Admission Criteria into the Doctor of Philosophy. Faculties are responsible for assessment of eligibility for admission purposes into a MPhil or a Prof Doc.

<table>
<thead>
<tr>
<th>Creative Industries</th>
<th>Criteria 1</th>
<th>Academic record reflecting outstanding performance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Criteria 2</td>
<td>Quality of the research project proposal</td>
</tr>
<tr>
<td></td>
<td>Criteria 3</td>
<td>Strategic alignment to Faculty priority areas</td>
</tr>
<tr>
<td></td>
<td>Criteria 4</td>
<td>Research environment and supervisory team</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Faculty of Education</th>
<th>Criteria 1</th>
<th>Academic record reflecting outstanding performance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Criteria 2</td>
<td>Demonstrated research aptitude and achievement – relevant to opportunity</td>
</tr>
<tr>
<td></td>
<td>Criteria 3</td>
<td>Strategic alignment with Faculty research strengths and priorities</td>
</tr>
<tr>
<td></td>
<td>Criteria 4</td>
<td>Professional experience relevant to the proposed project</td>
</tr>
<tr>
<td></td>
<td>Criteria 5</td>
<td>Quality of the Research Proposal</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Faculty of Health</th>
<th>Criteria 1</th>
<th>Academic record and Research Achievement—Relative to Opportunity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Criteria 2</td>
<td>Research Environment and Supervisory Team</td>
</tr>
<tr>
<td></td>
<td>Criteria 3</td>
<td>Research Project and Strategic Alignment—Relative to Stage of Candidature</td>
</tr>
</tbody>
</table>

Applicants are assessed against criteria 1-3. Applicants must meet a score of 5-7 against the Faculty scholarship criteria to be considered for a scholarship.
### Faculty of Law

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria 1</td>
<td>Academic excellence exceeding the minimum required for entry</td>
</tr>
<tr>
<td>Criteria 2</td>
<td>Research or professional experience reflecting outstanding research skills</td>
</tr>
<tr>
<td>Criteria 3</td>
<td>Quality of research proposal</td>
</tr>
<tr>
<td>Criteria 4</td>
<td>Strategic alignment with faculty research strengths and priorities</td>
</tr>
<tr>
<td>Criteria 5</td>
<td>High quality publications</td>
</tr>
</tbody>
</table>

### QUT Business School

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria 1</td>
<td>A high GPA</td>
</tr>
<tr>
<td>Criteria 2</td>
<td>Demonstration of a high level of research aptitude and/or skill, beyond the minimum standard required for entry</td>
</tr>
<tr>
<td>Criteria 3</td>
<td>Strategic alignment with faculty research strengths and priorities</td>
</tr>
<tr>
<td>Criteria 4</td>
<td>Submission of a high quality research proposal</td>
</tr>
</tbody>
</table>

### Science and Engineering Faculty

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria 1</td>
<td>GPA of at least 6</td>
</tr>
<tr>
<td>Criteria 2</td>
<td>Publications and conference/journal patents</td>
</tr>
<tr>
<td>Criteria 3</td>
<td>Research, lab field and professional experience</td>
</tr>
<tr>
<td>Criteria 4</td>
<td>Strategic alignment with faculty research strengths and priorities</td>
</tr>
</tbody>
</table>
| Criteria 5 | English language proficiency level**  
** benchmarked and ranked against an overall score higher than the QUT’s minimum English test requirements or a comparison for approved QUT EMI equivalence |
Currently enrolled students

Requirements for consideration of a scholarship

The following apply to currently enrolled research students only.
You will not be considered for a 2020 research scholarship if you are a:

- current doctoral (PhD/Prof Doc) student with a projected consumed EFTSL (Equivalent Full Time Standard Load) of equal to or more than 1.500 (1.5 yrs) as at 1 January 2020 (based on 3 year funding)
- current research masters student with a projected consumed EFTSL of more than .500 (6 months) of your course’s standard duration unless advice is received of an articulation to the PhD being planned prior to 30 September 2019 (based on 1.5 years funding)

Example: MPhil (standard duration is 1.5 EFTSL) student with any more than .500 EFTSL consumed as at 1 January 2019 will not be considered in the round

- current QUT HDR student who is in receipt of a scholarship with a stipend rate equal to or greater than the 2019 RTP Stipend rate (AU$27,596 per annum) for the term of your funding (excluding specifically identified ‘bridging’ scholarships)
- in receipt of an internally funded scholarship (for example, a Supervisor or Faculty living stipend) who have applied and been admitted to your course prior to the scholarship round unless your scholarship has been explicitly identified as being a bridging scholarship

Reminders

- Late and/or incomplete applications will not be considered under any circumstances. To convert the closing time to your region’s time zone, use the Time Zone Converter at: www.timeanddate.com/worldclock/converter.html
- Check how to apply for admission and the required supporting documents at: https://www.qut.edu.au/research/study-with-us/how-to-apply
- Indicate on your application form you are interested in applying for a scholarship listing the scholarship (ie QUTPRA International).
- If you have a current offer of admission or approved deferral you must formally register an Expression of Interest to be considered in the Annual Scholarship Round.
- Current students must apply through the online application form via HiQ.
All applicants

Predicted Criteria

If you do not currently meet the admission criteria into the Doctor of Philosophy (IF49) at the time that your application is assessed, but are predicted to meet one of the following criteria by 31 March 2020 (no extensions are permitted), you may be considered in the scholarship round and if successful, receive a “conditional” scholarship offer. This may apply, for example, if you:

- are a current Honours student completing your degree in Semester 2, 2019 and awaiting results which must be received on or before 31 March 2020;
- are a current Research Master student with your completion being awarded on or before 31 March 2020.

Attendance mode Scholarship condition definitions:

A scholarship recipient must normally be deemed as an internal student, consistent with the scholarship rule definition

Definition:

For the purpose of the scholarship rules, the HDR student definition of attendance mode is:

**Internal:** where instruction or supervision in all coursework and thesis units in which the student is enrolled is delivered by attendance at a place designated by the Registrar as a campus of the university; or

**External:** where instruction or supervision in one or more coursework and thesis units in which the student is enrolled is delivered other than by attendance at a campus of the university.
How to apply

New commencing domestic and international applicants

- How you apply for a scholarship will depend on whether you are a currently enrolled QUT HDR student or whether you are applying to start your research as a new commencing HDR student with a proposed commencement of admission by no later than 31 July 2020.

- New commencing domestic and international applicants can apply NOW for Admission at: https://www.qut.edu.au/research/study-with-us/how-to-apply

- You must identify on the admission form whether you are interested in applying for a 2020 Scholarship.**

  ** New commencing applicants who have applied since 1 October 2018 and have not yet commenced studies, hold a current offer of admission or approved deferral will need to formally register interest for consideration in the 2020 Annual Scholarship Round via email to research.scholarships@qut.edu.au

- Currently enrolled HDR students need to apply for a research scholarship using the online scholarship application form on HiQ by no later than 11.59pm (Australian Eastern Standard Time) on Monday 30 September 2019.

- Applicants for the Indigenous Postgraduate Research Award (IPRA) are required to provide evidence of Aboriginal or Torres Strait Islander descent via a Confirmation of Aboriginality form.

- Applicants for the Women’s Re-Entry Scholarship (WRE) are required to submit a statement explaining your eligibility as a result of a period of significant interruption related to personal circumstances (ie not work related) to your academic career.

- It is your responsibility to ensure that you have provided all supporting documents for your application by no later than 30 September 2019 or your application cannot be considered.

- If applying via an agent, the agent must submit the full application for admission to QUT by no later than 30 September 2019.

- New Commencing HDR applicants must submit a complete application for admission together with all supporting documents to QUT by no later than 11.59pm (Australian, Eastern Standard Time) on Monday 30 September 2019. You must indicate on your application for admission form the scholarships you are interested in being considered for a scholarship.

- Current students must ensure that you apply via the online scholarship application form by no later than 30 September 2019.

  If you experience issues with the online scholarship form, please advise the Research Scholarships team immediately at research.scholarships@qut.edu.au
Scholarships available

[**currently enrolled international students do not qualify for the single OSHC component**]

**Research Training Program Stipend (RTPSD) – Domestic**

https://www.qut.edu.au/study/fees-and-scholarships/scholarships/research-training-program-stipend-domestic

Pays a living allowance (based on the current 2019 full time stipend rate: $27,596 per annum) to domestic research degree students only.

[Research degree students include Doctoral; Professional Doctorate; Research Masters]

- Be a domestic student enrolled in an accredited HDR course of study
- Must not be receiving income from another source to support general living costs while undertaking your course of study if that income is greater than 75% of the RTP Stipend rate

**Research Training Program Stipend (RTPSI) - International**

https://www.qut.edu.au/study/fees-and-scholarships/scholarships/research-training-program-stipend-international

Pays a living allowance (based on the 2019 full time stipend rate: $27,596 per annum) to international research degree students only.

[Research degree students include Doctoral; Professional Doctorates; Research Masters]

Includes a RTP Fees Offset (International)

- Be an international student enrolled in an accredited HDR course of study
- Not be receiving income from another source to support general living costs while undertaking your course of study if that income is greater than 75% of the RTP Stipend rate
- Must have met QUT’s English Language requirements by NO LATER THAN 30 September 2019 (no exceptions approved)

**QUT Postgraduate Research Award (QUTPRA) – Domestic**


Pays a living allowance (based on the current 2019 full time stipend rate: $27,596 per annum) to domestic research doctoral students only.

[Research degree students include Doctoral and Professional Doctorates]

Not available for Research Master applicants

- Be a domestic student enrolled in an accredited HDR doctoral course of study
- Not be receiving income from another source to support general living costs while undertaking your course of study if that income is greater than 75% of the RTP Stipend rate.

**QUT Postgraduate Research Award (QUTPRA) International**

https://www.qut.edu.au/study/fees-and-scholarships/scholarships/qut-postgraduate-research-award-qutpra-international

Pays a living allowance (based on the current 2019 full time stipend rate: $27,596 per annum) to international research doctoral students only.

Research degree students include Doctoral and Professional Doctorates

Not available for Research Master applicants.

For commencing (new) students only - Includes single overseas health cover (OSHC)** for the duration of the student visa

- Be an international student enrolled in an accredited HDR doctoral course of study
- Not be receiving income from another source to support general living costs while undertaking your course of study if that income is greater than 75% of the RTP Stipend rate.
- Must have met QUT’s English Language requirements by NO LATER THAN 30 September 2019 (no exceptions approved)

**Women’s Re-Entry Scholarship (WRE)**

https://www.qut.edu.au/study/fees-and-scholarships/scholarships/qut-womens-re-entry-scholarship

Pays a living allowance (based on the current 2019 full time stipend rate: $27,596 per annum) to a domestic female research student who can demonstrate a significant interruption due to personal circumstances (ie not work related) to your academic career.

- Open to domestic female applicants who are able to demonstrate a significant interruption related to personal circumstances (ie not work related) to your academic career
- Declare to QUT to be of Aboriginal or Torres Strait Islander descent and provide a confirmation of Aboriginal/ Torres Strait Islander descent form stamped with a common seal belonging to a registered organisation

**Indigenous Postgraduate Research Award (IPRA)**

https://www.qut.edu.au/study/fees-and-scholarships/scholarships/indigenous-postgraduate-research-award-ipra

Pays a living allowance (based on the current 2019 full time stipend rate: $27,596 per annum) to a domestic research student of Aboriginal or Torres Strait Islander descent

- Declare to QUT to be of Aboriginal or Torres Strait Islander descent and provide a confirmation of Aboriginal/ Torres Strait Islander descent form stamped with a common seal belonging to a registered organisation
Admission and scholarship outcomes

Following assessment of your application for admission, you will receive the following advice:

• You are deemed eligible for admission however your application is not being considered for a scholarship. You will also receive an offer of admission at this point.

We kindly ask at this point that if you wish to withdraw your application for admission in light of the advice that you have not been successful in your scholarship application, you reply to the email with this information.

OR

• You are deemed eligible for admission and you are being considered in the annual scholarship round. You will also receive an offer of admission at this point.

OR

• You are deemed in ineligible for admission.

All scholarship round outcomes will be released from mid-November.

• If your scholarship application has been successful you will be expected to accept your offer by no later than Friday 31 January 2020 or the offer may lapse. Please refer to the specific scholarship acceptance form attached to your official scholarship offer letter.

Accepting your scholarship offer does not automatically mean you have also accepted your offer for admission. Please ensure you complete your Response to Scholarship offer form (attached to your scholarship offer letter) and an admission offer acceptance form (attached to your official admission offer letter) if you have not already done so.

• You will be expected to commence your scholarship by no later than 31 July of the year for which you are offered the scholarship or the scholarship offer will lapse.

Deferring a scholarship offer

Scholarship commencements cannot normally be deferred. In exceptional circumstances a scholarship commencement may be deferred to no later than 31 July of the year for which they are offered, with the option to apply in the scholarship round for the following year.

Deferrals of faculty, school, institute or supervisor funded scholarships will be considered by the relevant funding area upon receipt of a request.

Conditional Scholarship offers

If you are successful in being offered a scholarship on the basis of your inclusion in the scholarship round, your offer may be conditional on meeting one of:

a) the predicted criteria, you must show evidence of meeting the criteria by no later than 31 March 2020 before you will be eligible to commence your scholarship

b) changing your enrolment from part-time to full-time at time of commencement of scholarship

c) changing your study mode from external to internal at time of commencement of scholarship
Women’s Re-entry (WRE) selection process

Applicants for the Women’s Re-Entry Scholarship (WRE) are selected accounting for merit and situation of the applicant and are available to domestic applicants only.

For this reason if you are applying for a WRE you must submit a statement explaining the basis for any period of significant interruption to your academic career.

Your statement and your academic and research backgrounds will be reviewed by the Research Degrees Committee.

Statement requirements:

a) Demonstrate a significant interruption to your academic career and/or studies, normally at least 3 years;

b) Describe personal (eg. carer-related) reasons for interruption to academic studies and/or academic career (children or family obligations; other carer responsibilities; medical or any other extenuating circumstances)

c) Explain how access to a scholarship will assist you in realising your educational, career and/or research goals.

The recipient will be selected by who best exemplifies courage and commitment and who is best able to return to study in pursuit of personal and career goals.

Scholarship start dates

Your scholarship cannot start until you have commenced your course. If you are a new HDR student, your first priority should be to ensure that all conditions of your offer of admission have been met, and you have been enrolled into your course.

If you are a current HDR student and you applied for a scholarship using the HiQ HDR scholarship application form, your scholarship can start as early as 1 January 2020, subject to any conditions that were listed in your scholarship offer letter being met.

The Research Students Centre Scholarship team will work with you to ensure that your bank account details and tax file declaration forms have been received and entered into QUT’s payroll system in order to start your scholarship as quickly as possible. Despite this please note that depending on when you are enrolled you may experience a delay of up to 4 weeks to receive your first payment.

Alternate scholarship opportunities

We encourage you to continue searching for a scholarship for your research studies. QUT occasionally lists scholarships for specific projects being undertaken by researchers who may have received a grant or other funding. These scholarships will be listed on our website under the Research Scholarships and Prizes section at https://www.qut.edu.au/study/fees-and-scholarships/scholarships

If your application for admission has been successful but your application for a scholarship has not, you may also consider speaking with your principal supervisor, as they may have ideas of where else you may be able to source funding from.
The following external websites may also have alternative scholarship opportunities, possibly at another Australian institution:

Hobsons Coursefinder (https://www.gooduniversitiesguide.com.au)

FindAPhD: The world's largest database of PhD opportunities (www.findaphd.com/)

**Appealing a scholarship outcome**

You have the right to request a review of the outcome of your scholarship application where you believe there has been an error in process (eg. a submitted document has not been correctly/fully considered). Appeals can only be heard against process issues and not against committee decisions or assessment ratings and comments.

The Research Degrees Committee has the authority to undertake reviews for applicants who consider that an application has been incorrectly assessed.

If you wish to appeal the outcome of your application, please submit your appeal via email within 10 business days of the date of your application outcome, to research.scholarships@qut.edu.au.

**Contacts**

Research Students Centre – Scholarships Team
Email: research.scholarships@qut.edu.au
Tel: +61 7 3138 4923 or +61 7 3138 2932

Find your Faculty Research Office
www.qut.edu.au/about/contact/groups/faculty-research-offices

QUTBrisbane
@QUT_OR
search QUT

CRICOS No.00213J
The following table lists criteria approved for admission equivalence eligibility (consistent with Section 3. Entry Requirements of the PhD Course Regulations)

To gain admission into the PhD a potential candidate shall normally hold from a recognised institution:

<table>
<thead>
<tr>
<th>Criteria 1</th>
<th>A completed Australian Bachelor first class or second class Division A honours degree(^1) or equivalent(^2); OR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criteria 2</td>
<td>A completed overseas qualification comparable to the educational level of an Australian Bachelor Degree(^1): with a duration of normally no less than 4 years AND an overall GPA comparable to 5.0 on a 7-point scale (where pass = 4) AND containing a significant and major thesis, dissertation, design project or creative work that has been examined by at least two examiners(^3) OR has a grade comparable to 5.0 on a 7-point scale (where pass = 4) OR</td>
</tr>
<tr>
<td>Criteria 3</td>
<td>A completed Australian Masters by Research Degree or overseas qualification comparable to the educational level of an Australian Masters Degree (by Research)(^4); OR</td>
</tr>
<tr>
<td>Criteria 4</td>
<td>A completed Australian Masters by Coursework or Professional Doctorate or overseas qualification comparable to the educational level of an Australian Masters by Coursework or Professional Doctorate(^1): with greater than 25% research AND an overall GPA of at least 5.0 on a 7-point scale (where pass = 4)</td>
</tr>
</tbody>
</table>

\(^1\) For the purpose of its admission assessment process, QUT uses Australian Education International's National Office of Overseas Skills Recognition (NOOSR) and the National Recognition Information Centre for the United Kingdom (UK-NARIC) to assist in determining the comparability of an overseas qualification to an appropriate level of Australian qualification.

\(^2\) Consistent with Section 5.4.2 of the PhD Course Regulations - for example a timely Articulation from a Masters Degree (Research)

\(^3\) A copy of the research work and both examiners reports must be submitted. Examiners may not be part of the supervisory team. Where the examiners reports are written in a language other than English a complete, certified translation must be provided.

\(^4\) The Australian Qualification Framework’s definition of a research degree requires it to contain a minimum of 2/3 (66.7%) research, research training and independent study.11