



Queensland University of Technology
Brisbane Australia

2019 Annual Research Scholarship Round

APPLICANT GUIDE

QUT awards scholarships every year to students who provide clear evidence of exceptional research potential and who are undertaking, or applying to undertake, a higher degree by research.

The availability of scholarships is limited each year and QUT currently conducts one highly competitive scholarship round per year, called the **Annual Scholarship Round** (<https://www.qut.edu.au/research/annual-scholarship-round>).

This document is a guide for current and new commencing research students who are considering applying for a scholarship in the 2019 annual round with a proposed commencement date between 1 January 2019—31 July 2019.



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OPENING AND CLOSING DATES:

QUT's Annual scholarship
round officially opens on 1
September closes on 30
September each year

TIMELINE

Dates	Event	
Sat 1 September 2018	The 2019 Annual Scholarship Round officially OPENS	
Sat 1 September 2018	The HiQ scholarship application form goes live	Available for currently enrolled QUT research students only
Wed 5 September 2018 10.00am—11.00am	Information session for scholarship applicants and staff <i>Gardens Point Campus, Z block, level 10, Gibson Room—GP-Z-1064</i> <i>This will also be a recorded ZOOM session</i>	Current, new commencing research students and staff To Register your interest in joining the session via ZOOM please email research.scholarships@qut.edu.au by no later than Tuesday 6 September 2018
Sun 30 September 2018 11:59PM (Australian Eastern Standard Time—Brisbane)	Annual Scholarship Round CLOSING date This date applies to both current research students (via the HiQ online form) and commencing students (via receipt of an application for admission or expression of interest via email). <i>Late or incomplete applications will not be accepted.</i>	<ul style="list-style-type: none"> • New commencing applicants must register your interest in the 2019 Annual Scholarship round at time of application for admission. • New commencing applicants who hold a current offer of admission or approved deferral must register an expression of interest to be considered in the scholarship round to the Research Scholarships team research.scholarships@qut.edu.au • Currently enrolled students must submit your application via the online form through HiQ.
Sun 30 September 2018	Deadline for receipt of all applications, additional supporting documentary evidence including and where applicable: <ul style="list-style-type: none"> • applying via a QUT Agent (International students only) - please check if you are required to submit your application via a representative in your country • English language requirements <i>Late or incomplete applications will not be considered</i>	New commencing applicants (including those required to apply via an agent) and currently enrolled students
Mon 19 November 2018	Proposed release of scholarship outcomes	New commencing applicants and currently enrolled students
Mon 17 Dec 2018	Response to scholarship offers from currently enrolled students are due to ensure a January commencement of scholarship payments	Currently enrolled research students
Tues 29 January 2019	Final Responses to scholarship offers are due or the scholarship offer may lapse	Current and new commencing research students

NEW COMMENCING APPLICANTS: REQUIREMENTS FOR CONSIDERATION OF A SCHOLARSHIP

You must meet the following requirements by 30 September 2018:

- Apply for and be accepted for admission. Refer to QUT's minimum admission eligibility requirements [**Appendix 1**]. Admission eligibility for the PhD is determined by the Research Students Centre. MPhil and Professional Doctorate admission is determined by Faculty.
- International and relevant domestic applicants must have met the required [QUT English Language Equivalence](#) (unconditional; no exceptions)
- Provided all supporting documentary evidence
- Have submitted an application for admission **via an Agent** (for international students where applicable) ensuring enough time for QUT to receive your application from your Agent by the due date of 30 September 2018. If you would like help with your application, please find a QUT representative in your country by using our online list www.qut.edu.au/international/find-a-qut-representative-in-your-country

Please also check our guide at https://cms.qut.edu.au/_data/assets/pdf_file/0004/639526/phd-application-representative-requirements.pdf to find out if you need to use a QUT official representative to lodge your application

- New commencing research applicants must identify on the application for admission form your wish to be considered in the 2019 Annual Scholarship round for a QUT scholarship
- International applicants who hold a current offer of admission or approved deferral must formally register an Expression of Interest to be considered in the 2019 Annual Scholarship round together with an updated CV and other supporting documents via email to research.scholarships@qut.edu.au
- You will not be considered or be eligible to apply for a scholarship if you are in receipt of an external sponsorship (for example, from your home country government or current employer, China Scholarship Council, VIED, SACM etc.)

- ♦ ***Applications for new commencing students are OPEN NOW***
 - ♦ ***Applications for current students will officially open on 1 September 2018***
- All Applications CLOSE 30 September 2018***

FACULTY SCHOLARSHIP CRITERIA

RTP Stipend, QUTPRA and IPRA applicants will be scored and ranked based on Faculty competitive scoring models approved by QUT's Research Degrees Committee. Application ranking is necessary as there are fewer scholarships to offer than the number of scholarship applications received.

Faculties will review your application in line with all other applicants using their base **criteria for scholarship assessment** below. Please also contact your Faculty for more detailed information on their criteria for scholarship assessment.

The RSC is responsible for the assessment of eligibility for admission purposes into a PhD. Please refer to Attachment 1—Admission Criteria into the Doctor of Philosophy. Faculties are responsible for assessment of eligibility for admission purposes into a MPhil or Doctorate.

Creative Industries	
Criteria 1	Academic record reflecting outstanding performance
Criteria 2	Quality of the research project proposal
Criteria 3	Strategic alignment to Faculty priority areas
Criteria 4	Research environment and supervisory team

Faculty of Education	
Criteria 1	GPA of at least 6
Criteria 2	Academic record reflecting outstanding performance
Criteria 3	Demonstrated research aptitude (evidence of engagement with literature, knowledge of research methods and academic writing skills)
Criteria 4	Strategic alignment with Faculty
Criteria 5	Research, clinical or professional experience reflecting outstanding research skills

Faculty of Health	
Criteria 1	Academic record and Research Achievement—Relative to Opportunity
Criteria 2	Research Environment and Supervisory Team
Criteria 3	Research Project and Strategic Alignment—Relative to Stage of Candidature
	Applicants are assessed against criteria 1-3 Applicants must meet a score of 5-7 against the Faculty scholarship criteria to be considered for a scholarship

Faculty of Law	
Criteria 1	Academic excellence exceeding the minimum required for entry
Criteria 2	Research or professional experience reflecting outstanding research skills
Criteria 3	Quality of research proposal
Criteria 4	Strategic alignment with faculty research strengths and priorities
Criteria 5	High quality publications

QUT Business School	
Criteria 1	A high GPA
Criteria 2	Demonstration of a high level of research aptitude and/or skill, beyond the minimum standard required for entry
Criteria 3	Strategic alignment with Faculty or School research priorities
Criteria 4	Submission of a high quality research proposal

Science and Engineering Faculty	
Criteria 1	GPA of at least 6
Criteria 2	Publications and conference/journal patents
Criteria 3	Research, lab field and professional experience
Criteria 4	Strategic alignment with faculty research strengths and priorities
Criteria 5	English language proficiency level**
	** benchmarked and ranked against an overall score higher than the QUT's minimum English test requirements or a comparison for approved QUT EMI equivalence

CURRENTLY ENROLLED HDR STUDENTS:

REMINDERS:

- Late and/or incomplete applications will not be considered under any circumstances.
- To convert the closing time to your region's time zone, use the Time Zone Converter at: www.timeanddate.com/worldclock/converter.html
- Check how to apply for admission and the required supporting documents at: <https://www.qut.edu.au/research/study-with-us/how-to-apply>
- Indicate on your application form you are interested in applying for a scholarship listing the scholarship (ie QUTPRA International).
- If you have a current offer of admission or approved deferral you must formally register an Expression of Interest to be considered in the Annual Scholarship Round.
- Current students must apply through the online application form via HIQ.

The following apply to **currently enrolled HDR students only**. You will **not be** considered for a 2019 research scholarship if you are a:

current doctoral student with a **projected consumed EFTSL** (Equivalent Full Time Standard Load) of more than 2.500 (2.5 yrs) at 1 January 2019

current research masters student with a **projected consumed EFTSL** of equal to or more than 1.0 (1 yr) of your course's standard duration unless advice is received of an articulation to the PhD being planned prior to 30 September 2018

Example: MPhil (standard duration is 2.0 EFTSL) student with any more than 1.00 EFTSL consumed at 1 January 2019 will not be considered in the round

current QUT HDR student who is **in receipt of a scholarship** with a stipend rate equal to or greater than the 2018 RTP Stipend rate (AU\$27,082 per annum) for the term of your candidature (excluding specifically identified 'bridging' scholarships)

in receipt of an internally funded scholarship (for example, a Supervisor or Faculty living stipend) who have applied and been admitted to your course prior to the scholarship round *unless* your scholarship has been explicitly identified as being a bridging scholarship

Predicted Criteria

If you do not currently meet the admission criteria into the Doctor of Philosophy (IF49) at the time that your application is assessed, but are predicted to meet one of the following criteria **by 31 March 2019** (no extensions are permitted), you may be considered in the scholarship round and if successful, receive a "*conditional*" scholarship offer. This may apply, for example, if you:

are a *current Honours student* completing your degree in Semester 2, 2018 and awaiting final results which must be received on or before **31 March 2019**;

are a *current Research Master student* with your completion being awarded on or before **31 March 2019**.



*Don't despair! Follow our easy steps on
How to Apply for admission and
scholarships at QUT*

HOW TO APPLY

How you apply for a scholarship will depend on whether you are a **currently enrolled QUT research student** or whether you are applying to start your research as a **new commencing research student** with a proposed commencement of admission by no later than 31 July 2019.

New commencing domestic and international applicants can apply **NOW** for Admission at:

<https://www.qut.edu.au/research/study-with-us/how-to-apply>

You must identify on the admission form whether you are interested in applying for a 2019 Scholarship.**

**** New commencing applicants** who have applied since 1 October 2017 and have not yet commenced studies, hold a current offer of admission or approved deferral will need to formally register interest for consideration in the 2019 annual scholarship round via email to research.scholarships@qut.edu.au

SUPPORTING DOCUMENTS:

- It is your responsibility to ensure that you have provided all supporting documents for your application by no later than 30 September 2018 or your application cannot be considered.
- Applicants for the Women's Re-Entry Scholarship (WRE) are required to submit a statement explaining your eligibility as a result of a period of significant interruption related to personal circumstances (ie not work related) to your academic career.
- Applicants for the Indigenous Postgraduate Research Award (IPRA) are required to provide evidence of Aboriginal or Torres Strait Islander descent.

Currently Enrolled Research students need to apply for a research scholarship using the online scholarship application form on HiQ by no later than 11.59pm (Australian Eastern Standard Time) on Sunday 30 September 2018.

The HiQ scholarship application form can be accessed by logging into HiQ with your student ID and password. Navigate to the Research tab. Under the 'Scholarships' section you will see the link 'Apply for scholarships'. Click the link to initiate a new scholarship application.

New Commencing research applicants must submit a complete application for admission together with all supporting documents to QUT by no later than 11.59pm (Australian, Eastern Standard Time) on Sunday 30 September 2018. You must indicate on your application for admission form the scholarships you are interested in being considered for a scholarship.

If applying via an agent, the agent must submit the full application for admission to QUT by no later than 30 September 2018.

SCHOLARSHIPS AVAILABLE

<p>Research Training Stipend (RTP) Domestic https://www.qut.edu.au/study/fees-and-scholarships/scholarships/research-training-program-stipend-domestic</p>	<p>Pays a living allowance (based on the current 2018 full time stipend rate: \$27,082 per annum) to domestic research degree students only.</p> <p>Research degree students include Doctoral; Professional Doctorate; Research Masters</p>	<ul style="list-style-type: none"> • Be a domestic student enrolled in an accredited HDR course of study • Not be receiving income from another source to support general living costs while undertaking your course of study if that income is greater than 75% of the RTP Stipend rate.
<p>Research Training Stipend (RTP) International https://www.qut.edu.au/study/fees-and-scholarships/scholarships/research-training-program-stipend-international</p>	<p>Pays a living allowance (based on the 2018 full time stipend rate: \$27,082 per annum) to international research degree students only.</p> <p>Research degree students include Doctoral; Professional Doctorates; Research Masters</p> <p>Includes a RTP Fees Offset (International)</p> <p>For commencing (new) students only - Includes single overseas health cover (OSHC)** for the duration of the student visa</p>	<ul style="list-style-type: none"> • Be an international student enrolled in an accredited HDR course of study • Not be receiving income from another source to support general living costs while undertaking your course of study if that income is greater than 75% of the RTP Stipend rate. • Must have met QUT's English Language requirements by NO LATER THAN 30 September 2018 (no exceptions approved)
<p>QUT Postgraduate Research Award (QUTPRA) Domestic https://www.qut.edu.au/study/fees-and-scholarships/scholarships/qut-postgraduate-research-award-qutpra-domestic</p>	<p>Pays a living allowance (based on the current 2018 full time stipend rate: \$27,082 per annum) to domestic research doctoral students only.</p> <p>Research degree students include Doctoral and Professional Doctorates</p> <p>Not available for Research Master applicants.</p>	<ul style="list-style-type: none"> • Be a domestic student enrolled in an accredited HDR doctoral course of study • Not be receiving income from another source to support general living costs while undertaking your course of study if that income is greater than 75% of the RTP Stipend rate.
<p>QUT Postgraduate Research Award (QUTPRA) International https://www.qut.edu.au/study/fees-and-scholarships/scholarships/qut-postgraduate-research-award-qutpra-international</p>	<p>Pays a living allowance (based on the current 2018 full time stipend rate: \$27,082 per annum) to international research doctoral students only.</p> <p>Research degree students include Doctoral and Professional Doctorates</p> <p>Not available for Research Master applicants.</p>	<ul style="list-style-type: none"> • Be an international student enrolled in an accredited HDR doctoral course of study • Not be receiving income from another source to support general living costs while undertaking your course of study if that income is greater than 75% of the RTP Stipend rate. • Must have met QUT's English Language requirements by NO LATER THAN 30 September 2018 (no exceptions approved)
<p>Women's Re-Entry Scholarship (WRE) https://www.qut.edu.au/study/fees-and-scholarships/scholarships/qut-womens-re-entry-scholarship</p>	<p>Pays a living allowance (based on the current 2018 full time stipend rate: \$27,082 per annum) to a domestic female research student who can demonstrate a significant interruption due to personal circumstances (ie not work related) to your academic career</p>	<ul style="list-style-type: none"> • Open to domestic female applicants who are able to demonstrate a significant interruption related to personal circumstances (ie not work related) to your academic career
<p>Indigenous Postgraduate Research Award (IPRA) https://www.qut.edu.au/study/fees-and-scholarships/scholarships/indigenous-postgraduate-research-award-ipra</p>	<p>Pays a living allowance (based on the current 2018 full time stipend rate: \$27,082 per annum) to a domestic research student of Aboriginal or Torres Strait Islander descent</p>	<ul style="list-style-type: none"> • Declare to QUT to be of Aboriginal or Torres Strait Islander descent and provide a confirmation of Aboriginal/ Torres Strait Islander descent form stamped with a common seal belonging to a registered organisation

** Currently enrolled international research students do not qualify for the single OSHC component

ADMISSION AND SCHOLARSHIP OUTCOMES

Following assessment of your application for admission you will receive the following advice:

You are deemed eligible for admission however your application is not being considered for a scholarship. You will also receive an offer of admission at this point.

We kindly ask at this point that if you wish to withdraw your application for admission in light of the advice that you have not been successful in your scholarship application, you reply to the email with this information.

OR

You are deemed eligible for admission and you are being considered in the annual scholarship round. You will also receive an offer of admission at this point.

OR

You are deemed ineligible for admission.

All scholarship round outcomes will be released from mid-November.

If your scholarship application has been successful you will be expected to accept your offer by no later than Tuesday 29 January 2019 or the offer may lapse.

You will be expected to commence your scholarship by no later than 31 July of the year for which you are offered the scholarship or the scholarship offer will lapse.

Deferring a scholarship offer

Scholarship commencements cannot normally be deferred. In exceptional circumstances a scholarship commencement may be deferred to no later than 31 July of the year for which they are offered, with the option to apply in the scholarship round for the following year.

Deferrals of faculty, school, institute or supervisor funded scholarships will be considered by the relevant funding area upon receipt of a request.

Conditional Scholarship offers

If you are successful in being offered a scholarship on the basis of your inclusion in the scholarship round on a condition of meeting one of the Predicted criteria, you must show evidence of meeting the criteria by no later than 31 March 2019 before you will be eligible to commence your scholarship.

WOMEN'S RE-ENTRY (WRE) SELECTION PROCESS

Emergency loans

You may be able to access a loan through QUT's Equity Emergency Bursaries and Student Financial Assistance Scheme (SFAS) loans if you're struggling financially.

Please refer to <https://www.qut.edu.au/study/student-life/student-support/financial-help-and-support/financial-help>

for more information.

Please note these schemes are only available to students who are currently enrolled at QUT.



Applicants for the Women's Re-Entry Scholarship (WRE) are selected accounting for merit and situation of the applicant and are available to domestic applicants only.

For this reason if you are applying for a WRE you must submit a statement explaining the basis for any period of significant interruption to your academic career.

Your statement and your academic and research backgrounds will be reviewed by the Research Degrees Committee.

Statement requirements:

- a) Demonstrate a significant interruption to your academic career and/or studies, normally at least 3 years;
- b) Describe personal (eg. carer-related) reasons for interruption to academic studies and/or academic career (children or family obligations; other carer responsibilities; medical or any other extenuating circumstances)
- c) Explain how access to a scholarship will assist you in realising your educational, career and/or research goals.

The recipient will be selected who best exemplifies courage and commitment and who is best able to return to study in pursuit of personal and career goals.

SCHOLARSHIP START DATES

Your scholarship cannot start until you have commenced your course. If you are a new research student, your first priority should be to ensure that all conditions of your offer of admission have been met, and you have been enrolled into your course.

If you are a current research student and you applied for a scholarship using the HiQ HDR scholarship application form, your scholarship can start as early as 1 January 2019, subject to any conditions that were listed in your scholarship offer letter being met.

The Research Student Centre's Scholarship team will work with you to ensure that your bank account details and tax file declaration forms have been received and entered into the QUT payroll system in order to start your scholarship as quickly as possible. Despite this please note that depending on when you are enrolled you may experience a delay of up to 4 weeks to receive your first payment.

ALTERNATE SCHOLARSHIP OPPORTUNITIES

We encourage you to continue searching for a scholarship for your research studies.

QUT occasionally lists scholarships for specific projects being undertaken by researchers who may have received a grant or other funding. These scholarships will be listed on our website under the Research Scholarships and Prizes section at <https://www.qut.edu.au/study/fees-and-scholarships/scholarships>

If your application for admission has been successful but your application for a scholarship has not, you may also consider speaking with your principal supervisor, as they may have ideas of where else you may be able to source funding from.

The following external websites may also have alternative scholarship opportunities, possibly at another Australian institution:

Hobsons Coursefinder (<https://www.gooduniversitiesguide.com.au>)

FindAPhD: The world's largest database of PhD opportunities (www.findaphd.com/)



APPEALING A SCHOLARSHIP OUTCOME

You have the right to request a review of the outcome of your scholarship application **where you believe there has been an error in process** (eg. a submitted document has not been correctly/fully considered). Appeals can only be heard against process issues and not against committee decisions or assessment ratings and comments.

The Research Degrees Committee has the authority to undertake reviews for applicants who consider that your application has been incorrectly assessed.

If you wish to appeal the outcome of your application, please submit your appeal via email within 10 business days of the date of your



CONTACTS

Research Students Centre – Scholarships Team

Email: research.scholarships@qut.edu.au

Tel: +61 7 3138 4923 or +61 7 3138 2932

Find your Faculty Research Office

www.qut.edu.au/about/contact/groups/faculty-research-offices

Admission Criteria into the Doctor of Philosophy (IF49)

The following table lists criteria approved for admission equivalence eligibility (consistent with Section 3. Entry Requirements of the [PhD Course Regulations](#))

To gain admission into the PhD a potential candidate shall normally hold from a recognised institution:

Criteria 1	A completed Australian Bachelor first class or second class Division A honours degree ¹ or equivalent ² ; OR
Criteria 2	A completed overseas qualification comparable to the educational level of an Australian Bachelor Degree ¹ : with a duration of normally no less than 4 years AND an overall GPA comparable to 5.0 on a 7-point scale (where pass = 4) AND containing a significant and major thesis, dissertation, design project or creative work that has been examined by at least two examiners ³ OR has a grade comparable to 5.0 on a 7-point scale (where pass = 4) OR
Criteria 3	A completed Australian Masters by Research Degree or overseas qualification comparable to the educational level of an Australian Masters Degree (by Research) ⁴ ; OR
Criteria 4	A completed Australian Masters by Coursework or Professional Doctorate or overseas qualification comparable to the educational level of an Australian Masters by Coursework or Professional Doctorate ¹ : with greater than 25% research AND an overall GPA of at least 5.0 on a 7-point scale (where pass = 4)

¹ For the purpose of its admission assessment process, QUT uses Australian Education International's National Office of Overseas Skills Recognition (NOOSR) and the National Recognition Information Centre for the United Kingdom (UK-NARIC) to assist in determining the comparability of an overseas qualification to an appropriate level of Australian qualification.

² Consistent with Section 5.4.2 of the PhD Course Regulations - for example a timely Articulation from a Masters Degree (Research)

³ A copy of the research work and both examiners reports must be submitted. Examiners may not be part of the supervisory team. Where the examiners reports are written in a language other than English a complete, certified translation must be provided.

⁴ The Australian Qualification Framework's definition of a research degree requires it to contain a minimum of 2/3 (66.7%) research, research training and independent study.