



Jack Baxter Middleton Memorial Scholarship

Terms and Conditions

Overview

The Jack Baxter Middleton Memorial Scholarship is a merit scholarship valued at \$10,000, offered to continuing domestic students. The family of Jack Baxter Middleton MBE has established this scholarship in his name with QUT to recognise his lifelong commitment to education and training, and to foster the education of future leaders of industries related to electrical engineering. This is provided to the scholarship recipient directly in the form funds transfer to their nominated bank account.

These terms and conditions apply to students commencing in 2024. The scholarship requires an application and is offered from Semester 1, 2024.

Purpose

The purpose of the Jack Baxter Middleton Memorial Scholarship is to honour the memory of Jack Baxter Middleton MBE, a distinguished leader of the electrical contracting industry in Australia. Eligibility requirements

To be eligible for the Jack Baxter Middleton Memorial Scholarship, applicants must meet all the following requirements:

- 1.1 Must be an Australian citizen OR a permanent resident OR hold a permanent humanitarian visa
- 1.2 Must have a Grade Point Average (GPA) of 5.50 or greater.
- 1.3 Must be a current first year undergraduate domestic student or Diploma in Engineering domestic student (through QUT College, Kelvin Grove) who in 2024 will be enrolling in the second year of one of the Electrical Engineering courses listed below:
 - Bachelor of Engineering (Honours) (Electrical)
 - Bachelor of Engineering (Honours) (Electrical and Aerospace)
 - Bachelor of Engineering (Honours) (Mechatronics)
 - Bachelor of Robotics and AI
- 1.4 Students enrolled in one of the following double degrees are also eligible if in 2024 they will be entering the equivalent of their second year of an Engineering course majoring in one of: Electrical Engineering; Electrical and Aerospace Engineering; Computer and Software Systems Engineering; Mechatronics Engineering or Robotics and AI:
 - Bachelor of Business / Bachelor of Engineering (Honours)
 - Bachelor of Engineering (Honours) / Bachelor of Mathematics
 - Bachelor of Engineering (Honours) / Bachelor of Information Technology
 - Bachelor of Engineering (Honours) / Bachelor of Science.
- 1.5 All QUT scholarships and bursaries are governed by concurrency conditions, detailed within the governing terms and conditions related to the applicable scholarship or bursary.

2 Application and selection criteria

- 2.1 The Jack Baxter Middleton Memorial Scholarship requires an application form. Due to the specific nature of the scholarship, you must provide:
 - 2.1.1 A copy of CV/ Resume providing previous experience in a particular field of study.
 - 2.1.2 An academic transcript for previous studies.
 - 2.1.3 A written statement evidencing your demonstrated leadership skills and qualities and demonstrated interest and aspirations in electrical engineering as a chosen profession.
- 2.2 You may be invited to attend an interview at QUT:
 - 2.2.1 The Panel will comprise of relevant academic staff, a Faculty of Engineering staff member, and a Donor family member or delegate.
 - 2.2.2 Five applicants will be shortlisted for an interview.

3 Value and payment of scholarship

- 3.1 The scholarship is valued up to \$10,000 for a full-time enrolment load for a maximum of two years. Payments are made on a semesterly basis (\$2,500 amount per semester/teaching period) and are

disbursed the week after the census date of the first enrolled semester/teaching period of each respective year.

- 3.2 Scholarship recipients who complete their study in accelerated mode (or before the terms of the scholarships lapse) the remaining balance of the scholarship funds will be forfeited and will not be paid to the scholarship recipient.
- 3.3 Payment will be subject to the Conditions below. If the scholarship recipient does not meet these Conditions payment may be suspended.
- 3.4 Scholarship recipients will receive scholarship payment by electronic transfer to their nominated bank account the week after census date each semester/teaching period.
- 3.5 Scholarship recipients enrolled in Exchange, Cross Institutional and BULA semester/teaching periods will have different census dates. Payments will be made one week after the census date of these semester/teaching periods.
- 3.6 While every care is taken to ensure direct payment of scholarship funds are correct, scholarship recipients are required to monitor payments and notify scholarships@qut.edu.au of any over or under payments.
 - 3.6.1 Where discrepancies in payment occur, scholarship recipients may be required to return the funds to the University.
- 3.7 **Tax implications**

QUT does not withhold PAYG tax from coursework scholarship payments. It is the recipient's responsibility to check the tax implications for your scholarship and personal circumstances. For advice on whether your scholarship is taxable, use the Australian Taxation Office's [scholarship decision tool](#). Additional tax information can be obtained via www.ato.gov.au/individuals.
- 3.8 **Centrelink**

Please also note that Centrelink may include this scholarship entitlement in any means testing as a result of applications made for Commonwealth assistance. Please check the Centrelink site for information regarding exempt scholarships.

4 Term of scholarship

- 4.1 The term of the scholarship is determined by the scholarship recipient's full-time enrolment load (e.g., three years for the \$10,000 award, based on a full-time enrolment).
- 4.2 Scholarship recipients are not permitted change to part-time enrolment. Scholarship recipients must be enrolled full-time (minimum 36 credit points per semester) in one of the EN01 major listed above for the duration of their studies to retain this scholarship.
- 4.3 Scholarship recipients must remain admitted and enrolled in a course to receive their scholarship payment as per Conditions.
 - 4.3.1 Scholarship recipients who complete their study in accelerated mode before the term of the scholarship ends the remaining balance of the scholarship funds will be forfeited and will not be paid to the scholarship recipient.

5 Conditions of scholarship

- 5.1 Scholarship recipients must achieve a minimum course (cumulative) GPA of 5.5 in any given semester/teaching period to maintain the scholarship for the following year.
- 5.2 Special circumstances will be taken into consideration to support individual variation to the Conditions of scholarship. Supporting documentary evidence may be requested. Scholarship recipients are encouraged to discuss their special circumstance with scholarships@qut.edu.au or Counselling services.
- 5.3 **Progression**
 - 5.3.1 Scholarship recipients whose course (cumulative) GPA drops below 5.50 are issued a notification that they are in breach of their scholarship condition but will continue to receive their payment for the currently enrolled semester/teaching period.
 - 5.3.2 If their course (cumulative) GPA remains below 5.50 for the following semester/teaching period, payment may be suspended until further notice.
 - 5.3.3 A third breach of the GPA condition may result in termination of the scholarship.
- 5.4 Scholarship recipients must remain admitted and enrolled in a course to receive their scholarship payment.

- 5.5 Scholarship recipients must remain enrolled in a relevant engineering degree listed within the eligibility criteria.
- 5.6 Scholarship payments are suspended whilst a scholarship recipient is on an approved Leave of Absence. After completing their first semester/teaching period, scholarship recipients can apply for up to two years Leave of Absence from their course without impacting their scholarship.
- 5.7 Scholarship recipients who withdraw from their studies prior to completion of the semester/teaching period (i.e., no grades are recorded) may be required to return monies paid for the withdrawn units.
- 5.8 Scholarship recipients must attend an awards ceremony with the Donor, provide a letter of thanks to the Donor, and consent to participate in an online news story about the scholarship.
- 5.9 Scholarship recipients on the Jack Baxter Middleton Memorial Scholarship cannot concurrently receive another merit, cooperative, or industry scholarship, but are eligible to receive a bursary, prize, or equity scholarship, while being a merit scholarship recipient.

6 Termination of scholarship

The University reserves the right to cease a scholarship in the following circumstances:

- 6.1 Failure to comply with the Conditions of the scholarship.
- 6.2 Withdrawal from your course. Scholarship recipients are advised to contact scholarships@qut.edu.au or Counselling services before withdrawing from their course.
- 6.3 Failure to enrol into a course following the completion of the approved Leave of Absence period.
- 6.4 Student behaviour that breaches the QUT Student Code of Conduct, where if proven would be regarded as student misconduct. The required standards of behaviour relate to policies regarding [Academic integrity \(MOPP C/5.3\)](#), [QUT Code for responsible conduct of research \(MOPP D/2.6\)](#), [Acceptable use of information technology resources \(MOPP F/1.11\)](#).

7 Grievances

- 7.1 Scholarship recipients should initially contact the QUT Scholarships office to discuss their grievance to see if this can be resolved prior to lodging a formal appeal.
- 7.2 Scholarship recipient may lodge a formal appeal arising from any scholarship matter through the [Appeals Committee](#).
- 7.3 Any grievances related to the administration of scholarships is governed by [E/9.2 Grievance resolution procedures for student related grievances, with QUT's Manual of Policy and Procedures](#).

8 Scholarship contact

Jack Baxter Middleton Memorial Scholarships are administered by Student Administration. For any scholarships related inquiries please contact scholarships@qut.edu.au.