

Terms and Conditions

Overview

The Urban Utilities Graham Thomsen Scholarship is a merit scholarship valued at \$10,000, offered to third year engineering students. This is provided to the scholarship recipient directly in the form of funds transfer to their nominated bank account.

These terms and conditions apply to students commencing in 2024. The scholarship requires an application and is offered from Semester 1, 2024.

Purpose

The purpose of The Urban Utilities Graham Thomsen Scholarship is to support third-year engineering students who have a passion for water conservation and management. The scholarship was established in 2023 and is maintained by an annual gift from Urban Utilities.

1 Eligibility requirements

To be eligible for The Urban Utilities Graham Thomsen Scholarship, applicants must meet all the following requirements:

- 1.1 Must be an Australian or New Zealand citizen OR a permanent resident.
- 1.2 Must be a third year QUT student undertaking full time study (completed 192 credit points if in a single degree and 288 credit points for a double degree) in one of the following courses:
 - 1.2.1 Bachelor of Engineering (Honours) (Civil)
 - 1.2.2 Bachelor of Engineering (Honours) (Civil and Construction)
 - 1.2.3 Bachelor of Engineering (Honours) (Civil and Environmental)
 - 1.2.4 Bachelor of Engineering (Honours) (Civil)/Bachelor of Mathematics
 - 1.2.5 Bachelor of Engineering (Honours) (Civil)/Bachelor of Information Technology
 - 1.2.6 Bachelor of Engineering (Honours) (Civil)/Bachelor of Science
 - 1.2.7 Bachelor of Business/Bachelor of Engineering (Honours) (Civil)
- 1.3 Must have achieved a Grade Point Average (GPA) of 5.5 or above.
- 1.4 All QUT scholarships and bursaries are governed by concurrency conditions, detailed within the governing terms and conditions related to the applicable scholarship or bursary.

2 Application and selection criteria

- 2.1 The Urban Utilities Graham Thomsen Scholarship requires an application form. Due to the specific nature of the scholarship, you must provide:
 - 2.1.1 a copy of CV/ Resume providing previous experience in a particular field of study
 - 2.1.2 an academic transcript for previous studies.

3 Value and payment of scholarship

- 3.1 Scholarships valued up to \$10,000 per year for a full-time enrolment load for a maximum one year. Payments are made on a half-yearly basis of \$5,000 per semester/teaching period and are disbursed the week after the census date of the enrolled semester/teaching period.
- 3.2 Scholarship recipients who complete their study in accelerated mode (or before the terms of the scholarship lapse) the remaining balance of the scholarship funds will be forfeited and will not be paid to the scholarship recipient.
- 3.3 Scholarship recipients enrolled on a part-time (24 credit points or less) basis will receive 50% of the standard payment.
- 3.4 Payment will be subject to the Conditions below. If the scholarship recipient does not meet these Conditions payment may be suspended.
- 3.5 Scholarship recipients will receive scholarship payment by electronic transfer to their nominated bank account the week after census date each semester/teaching period.
- 3.6 Urban Utilities may offer the scholarship recipient work experience or vacation employment for any period during the period in which the scholarship recipient holds the Scholarship, as determined by Urban Utilities in consultation with the scholarship recipient.

- 3.7 Scholarship recipients enrolled in Exchange, Cross Institutional and BULA semester/teaching periods will have different census dates. Payments will be made one week after the census date of these semester/teaching periods.
- 3.8 While every care is taken to ensure direct payment of scholarship funds are correct, scholarship recipients are required to monitor payments and notify QUT Scholarships scholarships@qut.edu.au of any over or under payments.
- 3.8.1 Where discrepancies in payment occur, scholarship recipients may be required to return the funds to the University.
- 3.9 **Tax implications**
QUT does not withhold PAYG tax from coursework scholarship payments. It is the recipient's responsibility to check the tax implications for your scholarship and personal circumstances. For advice on whether your scholarship is taxable, use the Australian Taxation Office's [scholarship decision tool](#). Additional tax information can be obtained via www.ato.gov.au/individuals.
- 3.10 **Centrelink**
Please also note that Centrelink may include this scholarship entitlement in any means testing as a result of applications made for Commonwealth assistance. Please check the Centrelink site for information regarding exempt scholarships.
- 4 **Term of scholarship**
- 4.1 The term of the scholarship is determined by the scholarship recipient's enrolment load, either full-time or part-time (e.g., two years for the \$10,000 award, based on a full-time enrolment).
- 4.2 Scholarship recipients are permitted change to part-time enrolment if required. This may extend the terms of the scholarship.
- 4.3 Scholarship recipients must remain admitted and enrolled in a course to receive their scholarship payment as per Conditions.
- 4.3.1 Scholarship recipients who complete their study in accelerated mode before the term of the scholarship ends the remaining balance of the scholarship funds will be forfeited and will not be paid to the scholarship recipient.
- 5 **Conditions of scholarship**
- 5.1 Scholarship recipients must achieve a minimum course (cumulative) Grade Point Average (GPA) of 5.5 in any given semester/teaching period to maintain the scholarship for the next semester/teaching period.
- 5.2 Special circumstances will be taken into consideration to support individual variation to the Conditions of scholarship. Supporting documentary evidence may be requested. Scholarship recipients are encouraged to discuss their special circumstance with QUT Scholarships scholarships@qut.edu.au or Counselling services.
- 5.3 **Progression**
- 5.3.1 Scholarship recipients whose course (cumulative) GPA drops below 5.5 are issued a notification that they are in breach of their scholarship condition but will continue to receive their payment for the currently enrolled semester/teaching period.
- 5.3.2 If their course (cumulative) GPA remains below 5.5 for the following semester/teaching period, payment may be suspended until further notice.
- 5.3.3 A third breach of the GPA condition may result in termination of the scholarship.
- 5.4 Scholarship recipients must remain admitted and enrolled in a course to receive their scholarship payment.
- 5.5 Scholarship recipients must remain enrolled in a relevant QUT engineering degree to receive their scholarship.
- 5.6 Scholarship payments are suspended whilst a scholarship recipient is on an approved Leave of Absence. After completing their first semester/teaching period, scholarship recipients can apply for up to two years Leave of Absence from their course without impacting their scholarship.
- 5.7 Scholarship recipients who withdraw from their studies prior to completion of the semester/teaching period (i.e., no grades are recorded) may be required to return monies paid for the withdrawn units.
- 5.8 Scholarship recipients on The Urban Utilities Graham Thomsen Scholarship cannot concurrently receive another merit, cooperative, or industry scholarship, but are eligible to receive a bursary, prize, or equity scholarship, while being a merit scholarship recipient.

6 Termination of scholarship

The University reserves the right to cease a scholarship in the following circumstances:

- 6.1 Failure to comply with the Conditions of the scholarship.
- 6.2 Withdrawal from your course. Scholarship recipients are advised to contact QUT Scholarships scholarships@qut.edu.au or Counselling services before withdrawing from their course.
- 6.3 Failure to enrol into a course following the completion of the approved Leave of Absence period.
- 6.4 Student behaviour that breaches the QUT Student Code of Conduct, where if proven would be regarded as student misconduct. The required standards of behaviour relate to policies regarding [Academic integrity \(MOPP C/5.3\)](#), [QUT Code for responsible conduct of research \(MOPP D/2.6\)](#), [Acceptable use of information technology resources \(MOPP F/1.11\)](#).

7 Grievances

- 7.1 Scholarship recipients should initially contact the QUT Scholarships office to discuss their grievance to see if this can be resolved prior to lodging a formal appeal.
- 7.2 Scholarship recipient may lodge a formal appeal arising from any scholarship matter through the [Appeals Committee](#).
- 7.3 Any grievances related to the administration of scholarships is governed by [E/9.2 Grievance resolution procedures for student related grievances, with QUT's Manual of Policy and Procedures](#).

8 Scholarship contact

The Urban Utilities Graham Thomsen Scholarship are administered by Student Administration. For any scholarships related inquiries please contact scholarships@qut.edu.au.