

# QUT Child Care Bursary

## Terms and conditions

### Overview

The QUT Child Care Bursary (*'the Bursary'*) is an equity bursary valued at AU\$500.00 per eligible child, offered to new or continuing domestic or international students. This is provided to the Participant via funds transfer to their nominated bank account.

These terms and conditions apply to Participants receiving the Bursary in 2026. The Bursary requires an application and is offered from Semester 2, 2026.

### Purpose

The purpose of the Bursary is to assist with childcare costs during assessments/examination periods.

| Parts                                                      | Terms and conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <b>Part 1</b><br><i>Eligibility Requirements</i>           | <p>To be eligible for the Bursary, Participants must satisfy the below eligibility requirements:</p> <ol style="list-style-type: none"> <li>1. Must be an Australian citizen OR New Zealand citizen OR an Australian permanent resident OR a holder of an Australian permanent humanitarian visa OR international student</li> <li>2. Must be admitted and enrolled in an undergraduate, postgraduate, or research degree (<i>'eligible award course'</i>) at QUT on and after the Semester 2, 2026 census date.</li> <li>3. Must demonstrate having a child (or children) currently attending an early childhood education and care service in Australia (e.g., centre-based day care, family day care, outside school hours care, or in-home care) (<i>'eligible child'</i>) and provide at least one (1) evidentiary document that confirms the child's (or children's) enrolment and attendance</li> <li>4. Must comply with QUT's scholarship, bursary, and prize concurrency conditions.</li> </ol> |
| <b>Part 2</b><br><i>Application and Selection Criteria</i> | <ol style="list-style-type: none"> <li>1. The Bursary requires an application form. Due to the specific nature of the Bursary, the Participant must provide: <ol style="list-style-type: none"> <li>a. At least 1 (one) evidentiary document that confirms the eligible child's enrolment and attendance at an early childhood education and care service in Australia, including but not limited to: (a) a recent tax invoice from your child care service provider showing the name of each child, (b) evidence of receiving the Child Care Subsidy (CCS) or Additional Child Care Subsidy (ACCS) provided by Services Australia, (c) a copy of your Complying Written Arrangement (CWA) or Relevant Arrangement (RA) or Provider Eligible Arrangement (PEA) or In Home Care Family Management Plan agreement with your child care service</li> </ol> </li> </ol>                                                                                                                                       |

| Parts                                                           | Terms and conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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|                                                                 | <p>provider, (d) a signed and dated confirmation letter on official company letterhead from an appropriate representative of your child care service provider</p> <p>b. Optional evidence that the Participant had received a scholarship or bursary through QUT Equity Scholarships Scheme, QUT Equity Emergency Bursary, QUT Financial Assistance Bursary, QUT Equity Work Integrated Learning (WIL) Bursary and/or a QUT Equity WIL Relocation Bursary.</p> <p>2. Applications must:</p> <p>a. Be submitted by the closing date</p> <p>b. Include any and all supporting documentation in the correct form</p> <p>c. Be written in the English language.</p> <p>3. By applying for this Bursary, the Participant warrants that they have read, understood, and agree to be bound by these terms and conditions.</p> <p>4. QUT has discretion with any decisions made, in connection with this process. To the extent permitted by law, QUT has no liability to any Participant for decisions made in relation to the Bursary.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p><b>Part 3</b></p> <p><i>Value and Payment of Bursary</i></p> | <p>1. Bursaries are valued at AU\$500.00 per eligible child and are paid as once-off payments to both Participants enrolled in standard full-time or part-time enrolment programs at QUT in Semester 2, 2026. Payments are disbursed as soon as practicable following a Bursary offer and not before the Semester 2, 2026 census date.</p> <p>2. For the purposes of these terms and conditions, <i>teaching period</i> means the Semester 1 and/or 2 teaching periods, or in instances where a program of study and instruction for a unit or award course takes place in a teaching period not designated as a Semester 1 and/or 2 teaching period, the first enrolled teaching period designated in Grouped Period 1 (Semester 1 Cluster) and/or the first enrolled teaching period designated in Grouped Period 2 (Semester 2 Cluster). Payments will not be made to Participants during the Summer Program, or any teaching periods designated in Grouped Period 3 (Summer Cluster), unless otherwise specified in the Bursary offer letter.</p> <p>3. Payment is subject to the <i>Conditions of Bursary</i>. If the Participant fails to adhere to the <i>Conditions of Bursary</i>, payment may be suspended or terminated.</p> <p>4. Participants will receive payment by electronic transfer to their nominated bank account.</p> <p>5. Whilst every care is taken to ensure payment is correct, Participants are required to monitor payments and notify the Scholarships team (<a href="mailto:scholarships@qut.edu.au">scholarships@qut.edu.au</a>) of any over or under payments.</p> <p>6. Overpayments:</p> <p>a. If an overpayment occurs at any time and for any reason, QUT may issue the Participant with a written notice requiring repayment of the amount overpaid ('<i>Overpayment Notice</i>')</p> <p>b. The Participant must pay to QUT the amount of the overpayment specified in the Overpayment Notice within ten (10) business days of the date of the Overpayment Notice.</p> <p>c. QUT may, at its sole discretion, recover the overpayment specified in the Overpayment Notice from the Participant by</p> |

| Parts                                         | Terms and conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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|                                               | <p>offsetting that overpayment against any amount subsequently due to the Participant as part of their Bursary.</p> <p>7. Taxation:<br/>QUT does not withhold PAYG tax from coursework scholarship, bursary, or prize payments. It is the Participant's responsibility to check the tax implications for their scholarship, bursary, or prize and personal circumstances. Participants are encouraged to use the <a href="#">Australian Taxation Office's scholarship decision tool</a>. For more information, visit <a href="http://www.ato.gov.au/individuals">www.ato.gov.au/individuals</a>.</p> <p>8. Centrelink:<br/>Centrelink may include this Bursary entitlement in any means testing for applications made for Commonwealth assistance. Participants are encouraged to check the Centrelink website for information regarding exemptions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Part 4</b><br><i>Term of Bursary</i>       | <p>1. The term of the Bursary will be for one (1) teaching period only.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Part 5</b><br><i>Conditions of Bursary</i> | <p>1. Participants must remain admitted and enrolled in an eligible award course to receive payment. See <i>Eligibility Requirements</i> for the definition of eligible award course.</p> <p>2. Participants are not permitted to change their award course and continue to receive the Bursary, unless otherwise specified in the Bursary offer letter.</p> <p>3. Deferment of the Bursary offer is not permitted.</p> <p>4. Payments are terminated if a Participant undertakes an approved Leave of Absence.</p> <p>5. Participants who withdraw from their award course or units prior to the completion of the teaching period (i.e., no grades are recorded) may be required to return monies paid to QUT.</p> <p>6. Special circumstances will be taken into consideration to support individual variation to the <i>Conditions of Bursary</i>. Supporting documentary evidence may be requested. Participants are encouraged to discuss their special circumstances with the Scholarships team (<a href="mailto:scholarships@qut.edu.au">scholarships@qut.edu.au</a>), Faculty, or QUT Student Services.</p> <p>7. Participants of the Bursary are eligible to receive a merit, cooperative, industry, or equity scholarship, as well as a bursary or prize, whilst in receipt of the Bursary.</p> <p>8. Unsuccessful applications:</p> <ol style="list-style-type: none"> <li>QUT's decision in the awarding of the Bursary will be final</li> <li>QUT is not liable for any: <ol style="list-style-type: none"> <li>indirect or consequential loss; and</li> <li>any loss of revenue, loss of profit, or loss of business opportunities, suffered by the Participant in connection with the Bursary process whether under contract, tort (including negligence), or otherwise.</li> </ol> </li> </ol> <p>9. The Participant accepts the Bursary by doing the following:</p> <ol style="list-style-type: none"> <li>Accept the Bursary and agree to the declaration and terms and conditions in the online offer acceptance form by the date specified</li> </ol> |

| Parts                                                                      | Terms and conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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|                                                                            | <p>b. Provide QUT with bank details.</p> <p>10. If the Participant does not accept the Bursary by the date specified in the offer letter, the Participant will forfeit the Bursary and QUT reserves the right to allocate the Bursary to another person.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p><b>Part 6</b><br/><i>Under 18</i></p>                                   | <p>1. If the Participant is under the age of 18 years, the Participant will be deemed to have obtained the permission of the Participant's parent or legal guardian to participate in the Bursary application process and the Bursary award and to be bound by these terms and conditions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p><b>Part 7</b><br/><i>General Requirements for Application Terms</i></p> | <p>Where an application is required:</p> <ol style="list-style-type: none"> <li>1. All applications become the property of QUT upon submission, upload or otherwise.</li> <li>2. Applications must be received by QUT during the application period.</li> <li>3. A student claiming to be a Participant must provide proof of identity, if required by QUT.</li> <li>4. Each Participant may be required to sign a document indicating that they have received their Bursary payment at the time of payment.</li> <li>5. Any decision of QUT, the Bursary sponsor or donor, in respect of all matters arising out of, or in connection with, the Bursary is final and binding and no correspondence will be entered into. See <i>Grievances and Appeals</i> below for information on appeals.</li> <li>6. Each Participant is responsible for notifying QUT of any change to contact details during the application process and after the Bursary has been awarded.</li> <li>7. If the Bursary process is interfered with in any way or is not capable of being conducted as anticipated due to any reason beyond reasonable control of QUT, QUT reserves the right, in its sole discretion, to modify, suspend, terminate, or cancel the Bursary, as appropriate.</li> <li>8. This Bursary and these terms and conditions are governed by the laws of Queensland.</li> </ol> |
| <p><b>Part 8</b><br/><i>Termination of Bursary</i></p>                     | <p>QUT reserves the right to cease the Bursary awarded to a Participant in the following circumstances:</p> <ol style="list-style-type: none"> <li>1. Failure to comply with the <i>Conditions of Bursary</i>.</li> <li>2. Withdrawal from award course. Participants are advised to contact the Scholarships team (<a href="mailto:scholarships@qut.edu.au">scholarships@qut.edu.au</a>), Faculty, or QUT Student Services before withdrawing from their award course.</li> <li>3. Engaging in behaviour that breaches the QUT Student Code of Conduct, where if proven would be regarded as student misconduct. The required standards of behaviour are contained within the <a href="#">Academic Integrity Policy</a>, the <a href="#">QUT Code for Responsible Conduct of Research</a>, and the <a href="#">Acceptable Use of Information and Communications Technology Resources Policy</a>.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p><b>Part 9</b><br/><i>Review and Appeals</i></p>                         | <p>Where the Participant intends to lodge an application for a review or appeal:</p> <p>Review process:</p> <ol style="list-style-type: none"> <li>1. A Participant may request a review by submitting a written request via email to <a href="mailto:scholarships@qut.edu.au">scholarships@qut.edu.au</a> stating the grounds for review and include relevant supporting documentation.</li> <li>2. Review requests must be lodged within ten (10) working days from date</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

| Parts                                    | Terms and conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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|                                          | <p>of notification of original outcome.</p> <ol style="list-style-type: none"> <li>3. The Director (or delegate) of Student Administration will assess the original application, the information provided in the review request, and the relevant policy and legislative requirements.</li> <li>4. The Director (or delegate) will determine to confirm the original decision, amend the decision or set aside the original decision and issue a new determination based on updated rationale.</li> <li>5. Notification of the review will be provided via email within twenty (20) working days.</li> </ol> <p>Appeal process:</p> <p>Where the Participant intends to appeal the review decision:</p> <ol style="list-style-type: none"> <li>1. Appeals related to scholarship, bursary, and prize matters are governed by these terms and conditions, the University Committee Governance Policy, and the <a href="#">Appeals Committee Charter</a>.</li> <li>2. Where the Participant is dissatisfied with the review outcome, they may submit an appeal to <a href="mailto:scholarships@qut.edu.au">scholarships@qut.edu.au</a> within five (5) working dates of receipt of the review outcome. The appeal must state the grounds for appeal and include any relevant supporting documentation.</li> <li>3. The appeal will be reviewed by the University Appeals Committee for formal consideration. The decision of the University Appeals Committee is final.</li> <li>4. Where the appeal is not resolved, the Participant may seek advice or lodge a complaint with the <a href="#">QUT Student Ombudsman</a>. The Ombudsman is responsible for administering QUT's <a href="#">student related complaints policy</a>.</li> <li>5. The decision of the Appeal at 3 above is final. The QUT Student Ombudsman will assess if the review process complied with QUT's established policies and procedures.</li> <li>6. Where the Participant is still dissatisfied with the outcome, the Participant has the right to seek external review from an agency such as the National Student Ombudsman. The Participant is requested to advise the QUT Student Ombudsman of the application by email <a href="mailto:ombudsman@qut.edu.au">ombudsman@qut.edu.au</a>.</li> </ol> |
| <p><b>Part 10</b><br/><i>Privacy</i></p> | <ol style="list-style-type: none"> <li>1. By applying for the Bursary, the Participant provides permission for their personal details to be shared with the Selection Panel. QUT collects the personal information on the Bursary application form to assess applications and for other university purposes upon enrolment. The collection is authorised under the QUT Student Rules. Information explaining how QUT manages Participant's personal information and our practices for disclosure can be found at: <a href="http://www.governance.qut.edu.au/compliance/privacy/">www.governance.qut.edu.au/compliance/privacy/</a></li> <li>2. QUT is bound by the <i>Information Privacy Act 2009</i> (Qld) ('IPA'), and the QUT privacy policy is available at <a href="https://www.qut.edu.au/additional/privacy">https://www.qut.edu.au/additional/privacy</a> and <a href="http://www.mopp.qut.edu.au/F/F_06_02.jsp">http://www.mopp.qut.edu.au/F/F_06_02.jsp</a>.</li> <li>3. QUT will collect and use the Participant's personal information for the purposes of administering and carrying out the Bursary and may share information with nominated third parties who require the information for the management of the Bursary. This information will not be used for</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

| Parts                                                 | Terms and conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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|                                                       | promotion and marketing purposes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Part 11</b><br><i>Reserving the Right to Amend</i> | Without limiting any part of the Bursary terms and conditions, QUT may: <ol style="list-style-type: none"> <li>1. Amend or replace these terms and conditions, or any Bursary rules or procedures, at any time and for any reason.</li> <li>2. Extend, suspend, or terminate the Bursary or Bursary process at any time before the Bursary is awarded.</li> <li>3. Accept applications after the due date.</li> <li>4. At any time prior to awarding the Bursary, disqualify any Participant from participating or exclude their offer from further consideration.</li> <li>5. Commence a new process for calling applications on a similar or different basis to that outlined in these terms and conditions.</li> <li>6. Use non-QUT personnel in assessing applications.</li> </ol> |

### Contact:

The Bursary is administered by Student Administration. For any Bursary related inquiries, please contact [scholarships@qut.edu.au](mailto:scholarships@qut.edu.au).