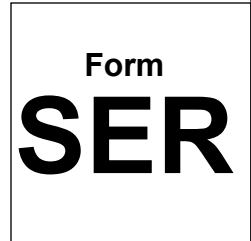




Study Abroad and Exchange Unit
Queensland University of Technology
 GPO Box 2434
 Brisbane Queensland 4001 Australia
 Email stae@qut.edu.au
 Web www.qut.edu.au/international/study-abroad-and-exchange
 CRICOS No. 00213J

Date Received

Office Use Only



Application for Research Study Abroad/Exchange

Instructions - Read this Before Proceeding

1. Please complete all sections. Applications must be TYPED in English and submitted with all supporting documents to: stae@qut.edu.au
2. Do not use this form if you are a citizen of Australia or New Zealand or a permanent resident of Australia.
3. Certified copies of your academic transcripts including English translations where necessary must be attached on submission of this form. These can be signed and stamped by your home university or agent.
4. Please note: You must be at least 18 years of age before applying for this program.
5. For further information please visit our website: www.qut.edu.au/international/study-abroad-and-exchange/applying/research-on-exchange

1 Personal Details

Title (Mr, Miss etc) **Surname/Family Name** (As Shown on Passport) **Given Names** (As Shown on Passport)

Male **Female** **Date of Birth** / / **Preferred Name**

Citizenship **Country of Birth** **Passport Number**

Permanent Address in Home Country

Mailing Address

Telephone
Country Code Area Code Number

Email (this will be our main contact before you have your QUT email)

2 Support Services

Do you have a disability, impairment or long-term medical condition which may affect your studies?

Yes No If yes, please attach additional informaion including details of the support services available.

3 Educational Qualifications

Please give details of all your post-secondary courses that you have attended or are currently studying (Most recent two). You must attach certified copies of your academic results, including English translations where necessary.

Name of School and Institution	Name of Qualification (Master/Bachelor Degree)	Attendance Date	Course Completed?
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4 English Proficiency

English Language Details (Please tick the box that describes you)

- English is my first language
- English is the language of instruction at my home institution
- I have taken a test.
- I will take a test on the following date:

Provide name of test:

TRF Test Report Form /
 Registration Number

6 Research Proposal

Please prepare a Research Outline of no more than two pages using the following headings:

1. Area of research, including the QUT Faculty/Centre/school in which your course of study lies.
2. Brief overview of previous relevant research experience.
3. Objectives of the program of research and investigation.
4. Research methods and plan including references to key literature sources and ethics.
(<https://www.qut.edu.au/research/life-as-a-researcher/ethics-and-integrity> up to 200 words).
5. Outline of research - a clear statement of the research topic (up to 500 words).
6. Proposed QUT Principal Supervisor*/QUT Associate Supervisor(s)*/Non QUT Associate Supervisors*
7. Research related Employment history.
8. Research related publication record.

*If supervision is not yet finalised, please name QUT academic (if available) with whom you have undertaken preliminary discussion of research.

7 Research Experience

Please provide your curriculum vitae including previous employment details and research experience including copies of abstracts.

8 Research Arrangements (to be completed by QUT Faculty, subject to supervisor signoff)

Research Centre		Faculty	
QUT Supervisor		AOU Code	

9 Certification From Faculty/School/Centre. To be completed by QUT faculty.

- This research exchange arrangement is appropriately supported and details above have been confirmed with the applicant and home institution.
- A suitable program of contact between the candidate and the Supervisor team can be maintained and the methods by which this will be achieved have been established and agreed by all parties.
- Any documentation required by the home institution at the conclusion of the candidature have been agreed.
- Coursework as detailed is reflective of the work to be undertaken and meets any documentation required by the home institution at the conclusion of the candidature.
- Implications of the research in terms of QUT's Code of Conduct, Code of Conduct in Research and related policies in relation to Intellectual Property, Ethics, Health and Safety and Copyright have been discussed and issues addressed (attach documentation if relevant) with the applicant.

Students must be enrolled into 3 or 4 Units (full time) at QUT for the duration of at least one QUT semester. Please provide information below:

This student will study via the QUT Exchange program (must be nominated by a [QUT Partner University](#)).

This student will study via the QUT Study Abroad program ([tuition fee](#) paying).

1. QUT Unit Code		3. QUT Unit Code	
2. QUT Unit Code		4. QUT Unit Code	

QUT Semester 1 (February-June) QUT Semester 2 (July-November) 1st Semester of study to begin in (year):

Name of Approver: Director of Research Centre OR Head of School OR Nominee		Position of Approver:	
Signature	Date	Email Address	
		@qut.edu.au	

10 Declaration (must be signed by all applicants)

The information collected on admission forms is used to determine whether you may be offered admission to the University. If you enrol as a student of QUT, the information you have provided on this admission form will be used to administer your enrolment, to offer other services to you and to provide statistical information to the Commonwealth Government as required by law. For full details of QUT's practices regarding student information and privacy www.qut.edu.au/privacy

QUT shall not be liable for any failure to provide services (including lectures, tutorials or examination results) or any teaching or other materials to students where such failure is due to circumstances beyond QUT's control. Such circumstances include, but are not limited to, natural disasters, malicious damage, outbreak of pandemic disease, industrial action or strikes, acts of war or acts of God.

By submitting this application I agree to comply with the rules of Queensland University of Technology that apply to me and as documented on the QUT website available at www.mopp.qut.edu.au/Appendix/. I further agree that I am subject to and must comply with any policies or procedures of the University governing my conduct as a student, and academic matters affecting my studies, including but not limited to, the QUT Student Code of Conduct www.mopp.qut.edu.au/E/E_02_01.jsp and the procedures for management of student discipline www.mopp.qut.edu.au/E/E_08_01.jsp.

I declare that to the best of my knowledge the information supplied by me is true, correct and complete in every respect.

I acknowledge that the submission of false, incorrect, incomplete or misleading information may result in delays in processing, my application being rejected and cancellation of my enrolment. I authorise QUT to verify any records related to this application and grant my consent for other educational institutions, admissions centres, government bodies or employers to disclose information in this regard.

I understand that any information I provide to QUT may be made available to Commonwealth and State Government agencies, and to the Director of the Tuition Protection Scheme, pursuant to obligations under the ESOS Act 2000 and the National Code.

I have read and understood the University's admission procedures at www.qut.edu.au/international/applying, admission requirements at www.qut.edu.au/international/applying/step-3-check-you-meet-the-entry-requirements/, privacy statement, and the international tuition fee and refund policy and its conditions at www.student.qut.edu.au/fees-and-finances/withdrawing-from-courses-and-units/international-fee-and-refund-policy.

I am aware of the likely costs of my stay in Australia, which includes tuition fee and associated study costs, living costs and dependent expenses (if applicable), and I understand that neither QUT nor the Australian Government is obliged to help me if I require financial assistance. I understand that if I have children between the ages of 6 to 15 who will accompany me in Australia, I will be required to pay compulsory school fees. I declare that I have access to sufficient funds to cover the full costs of my study in Australia for the duration of my studies.

Applicant Signature: _____

Date: _____

11 Checklist

- Completed all relevant sections of the application form.
- Attached Proposed Research Proposal (see section 6 above)
- Attached a curriculum vitae (CV) including previous employment details and research experience including copies of abstracts.
- Attached all relevant certified* documents (passport bio-page copy and English proficiency (if relevant)).
*Documents can be stamped and signed by your home university or agent.
- Attached your nomination letter/email from your home institution (Exchange only).
- Provided insurance card copy (Norwegian, Belgian and Swedish students only).
- Read and signed the declaration.
- Keep a copy of your application for your records.

Steps to complete your application

1. Complete sections 1-7 above.
2. [Find your supervisor/academic](#) that you would like to work with and email this form to them (include your research proposal from section 6 above).
3. Your supervisor must approve your proposal and complete sections 8 and 9 above to confirm this.
4. Sign the declaration and ensure you have completed all items on the checklist.
5. Email this form and all supporting documents to stae@qut.edu.au