

Compliance Checklist

| Summary of requirement | | Basis for requirement | Annual report reference |
|---------------------------------------|--|---|------------------------------------|
| Letter of compliance | <ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s | ARRs – section 7 | Page 1 |
| Accessibility | <ul style="list-style-type: none"> Table of contents Glossary | ARRs – section 9.1 | Page 3 Page 97 |
| | <ul style="list-style-type: none"> Public availability | ARRs – section 9.2 | Page 3 |
| | <ul style="list-style-type: none"> Interpreter service statement | <i>Queensland Government Language Services Policy</i> ARRs – section 9.3 | N/A |
| | <ul style="list-style-type: none"> Copyright notice | <i>Copyright Act 1968</i> ARRs – section 9.4 | Back Cover |
| | <ul style="list-style-type: none"> Information Licensing | <i>QGEA – Information Licensing</i> ARRs – section 9.5 | N/A |
| General information | <ul style="list-style-type: none"> Introductory Information | ARRs – section 10.1 | Pages 4 – 5 |
| | <ul style="list-style-type: none"> Machinery of Government changes | ARRs – section 10.2, 31 and 32 | N/A |
| | <ul style="list-style-type: none"> Agency role and main functions | ARRs – section 10.2 | Page 8 Page 10 Page 98 |
| | <ul style="list-style-type: none"> Operating environment | ARRs – section 10.3 | Pages 16 - 31 |
| Non-financial performance | <ul style="list-style-type: none"> Government's objectives for the community | ARRs – section 11.1 | Page 8 |
| | <ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives | ARRs – section 11.2 | N/A |
| | <ul style="list-style-type: none"> Agency objectives and performance indicators | ARRs – section 11.3 | Pages 16 - 31 |
| | <ul style="list-style-type: none"> Agency service areas and service standards | ARRs – section 11.4 | Page 8 Pages 16 - 31 |
| Financial performance | <ul style="list-style-type: none"> Summary of financial performance | ARRs – section 12.1 | Pages 33 - 35 |
| Governance – management and structure | <ul style="list-style-type: none"> Organisational structure | ARRs – section 13.1 | Pages 6 – 7 Page 9 Page 11 |
| | <ul style="list-style-type: none"> Executive management | ARRs – section 13.2 | Pages 6 – 7 Page 9 Page 11 |
| | <ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) | ARRs – section 13.3 | Pages 9 - 14 |
| | <ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> | <i>Public Sector Ethics Act 1994</i> ARRs – section 13.4 | Pages 11 - 12 |
| | <ul style="list-style-type: none"> Queensland public service values | ARRs – section 13.5 | Pages 4-5 Page 8 Pages 10-28 |

| Summary of requirement | Basis for requirement | Annual report reference | |
|--|---|--|---|
| Governance – risk management and accountability | <ul style="list-style-type: none"> • Risk management | ARRs – section 14.1 | Pages 13 – 14 |
| | <ul style="list-style-type: none"> • Audit committee | ARRs – section 14.2 | Pages 13 – 14 |
| | <ul style="list-style-type: none"> • Internal audit | ARRs – section 14.3 | Pages 13 – 14 |
| | <ul style="list-style-type: none"> • External scrutiny | ARRs – section 14.4 | Page 12 |
| | <ul style="list-style-type: none"> • Information systems and recordkeeping | ARRs – section 14.5 | Pages 12 - 13 |
| Governance – human resources | <ul style="list-style-type: none"> • Strategic workforce planning and performance | ARRs – section 15.1 | Pages 25 - 27 |
| | <ul style="list-style-type: none"> • Early retirement, redundancy and retrenchment | Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2 | N/A |
| Open Data | <ul style="list-style-type: none"> • Statement advising publication of information | ARRs – section 16 | Page 3 |
| | <ul style="list-style-type: none"> • Consultancies | ARRs – section 33.1 | https://data.qld.gov.au |
| | <ul style="list-style-type: none"> • Overseas travel | ARRs – section 33.2 | https://data.qld.gov.au |
| | <ul style="list-style-type: none"> • Queensland Language Services Policy | ARRs – section 33.3 | https://data.qld.gov.au |
| Financial statements | <ul style="list-style-type: none"> • Certification of financial statements | FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1 | Page 91 |
| | <ul style="list-style-type: none"> • Independent Auditor's Report | FAA – section 62 FPMS – section 46 ARRs – section 17.2 | Pages 92 - 96 |

FAA *Financial Accountability Act 2009*
 FPMS *Financial and Performance Management Standard 2019*
 ARRs *Annual report requirements for Queensland Government agencies*