



International Professional Experience

This form is to be completed by pre-service teachers who intend to undertake a placement in a country other than Australia.

This form must be submitted to the PEO a minimum of 7 weeks prior to the commencement date of your Professional Experience placement.

CONDITIONS OF PLACEMENT

- The Queensland College of Teachers (QCT) requires the majority (51%) of supervised professional experience placements to occur in an Australian educational setting. Please note an Australian International School does not qualify as an Australian school for this purpose.
- The supervising teacher at the placement site must be a registered teacher who is four year trained.
- English must be the main language of instruction at the placement site.
- The country must be defined 'safe' by the Department of Foreign Affairs and Trade (see below).
- To apply for an international professional experience placement all QUT pre-service teachers must complete and submit this application form. This must be completed even if the pre-service teacher is living overseas and is seeking a placement in the country of residence.
- You must be in possession of a current valid Blue Card AND meet the requirements of suitability to teach in the particular country of choice.
- Minimum GPA of 5.0
- Capacity to fund all expenses including but not limited to travel, accommodation, visas, vaccinations, living expenses and personal expenses.

PRE-SERVICE TEACHER DETAILS

Student name _____

Student number _____

Student QUT email _____

Alternate email address _____

Phone number _____

Course code _____ Unit code _____

Specialisations (Secondary only) _____

Dates of Placement: (check PEx calendar - <http://peo.qut.edu.au/>): _____

ACADEMIC DETAILS

Pre-service teachers must meet minimum academic requirements to undertake a professional experience placement in an international setting.

- I have a GPA of 5.0 or higher - Current GPA: _____
- I have successfully completed all Professional Experience Units on the first attempt and attached all reports.
- I have obtained the signature of my Course Coordinator in support of this placement.

Course Coordinator name: _____

Course Coordinator signature: _____ Date: _____

COUNTRY OF INTERNATIONAL PLACEMENT

Country: _____

Region/City: _____

Go to the Department of Foreign Affairs and Trade (DFAT) *Smart Traveller* website - <http://smartraveller.gov.au/Pages/default.aspx> . Note the following below:

Tick which one applies for your preferred country:

- Exercise normal safety precautions
- Reconsider your need to travel
- Do not travel

Date you accessed the website to locate this information: _____

All pre-service teachers travelling abroad must register with the *Smart Traveller* app.

Briefly outline your reasons for selecting this country to undertake your professional experience placement:

PLACEMENT SITE DETAILS

Pre-service teachers are requested to nominate a site that they are interested in completing their placement at. The PEO will contact the site to determine availability and arrange the placement details. Once confirmed placements will become available on InPlace.

Geographical location in which you wish to complete your placement (eg: Hong Kong or Pretoria in South Africa): _____

Site 1:

Site name _____

Site address _____

Site phone number _____

Site coordinator's name _____

Site coordinator's email _____

WORKING WITH CHILDREN REQUIREMENTS

Pre-service teachers must be compliant with requirements for working with children in both Queensland and the country in which the placement will occur.

- a) QUT pre-service teachers must have a current Blue Card that is registered with the University prior a placement being confirmed.

Blue Card number _____ Expiry date _____

- b) Pre-service teachers must also be compliant with the legal requirements for working with children for a setting outside Australia prior to a placement being confirmed.

No additional working with children check is required.

OR

Additional working with children check (WWC) required for this country:

Country of placement: _____

WWC (or equivalent) card number: _____ Expiry _____

Copy of valid working with children check for country of origin attached.

Note: Pre-service teachers are responsible for ensuring that all clearances are up to date, complete and valid for the entirety of the Professional Experience placement. Some countries also require documentation of other required training such as first aid or anaphylaxis training. Pre-service teachers are responsible for ensuring these requirements are met.

No additional certification is required.

OR

Other certification required:

Yes Certification details: _____ Expiry: _____

Documentation attached

CONFLICT OF INTEREST

QUT Faculty of Education deems it a conflict of interest if:

- your spouse/partner/family members/close friends are employed at the site;
- your own children or children of family members are enrolled at the site;
- you are or have been employed at the site in any capacity (Teacher Aide, employee in the OSHC service, casual teacher of music, drama, sports, etc).
- any other potential conflict of interest exists

I declare I do not have any conflict of interest at this site

HEALTH AND SAFETY

Pre-service teachers are responsible for ensuring they disclose any condition that may potentially impact them or others during their placement. Pre-service teachers are also responsible for managing their rights, responsibilities and safety whilst on placement. Documents are located on the PEO website under Useful Resources: <http://peo.qut.edu.au/preservice-teachers/the-placement-process.jsp>. I have:

Read and understand the responsibilities outlined in the *Professional Experience Safety on Placement PowerPoint*

Read and understand the *Disclosure Requirements for Participating in WIL Placement*

Completed and attached *Student Checklist: managing your rights, responsibilities and safety on placement*

Understand the financial obligations of my placement and declare I am able to meet these

Further information concerning placements can be obtained from the Professional Experience website - <http://peo.qut.edu.au/>. For any questions please email peo.enquiries@qut.edu.au.

PRE-SERVICE TEACHER DECLARATION

<input type="checkbox"/> I declare the information I have provided on this form is correct.
Pre-service Teacher Name: _____
Student No: _____
Signature of pre-service teacher: _____ Date: _____

QUT USE ONLY:

Partnership Officer check list:

- GPA 5+
- PEx reports attached
- Passed all PEx units first attempt
- Course Co Signature
- Smart Traveller* rating meets requirements
- Valid Blue Card registered with QUT
- Additional WWC checks/certificates attached if required
- QUT Student Placement Agreement For Placements Outside Australia* signed
- No conflict of interest
- Health and Safety acknowledgments
- Student Checklist: managing your rights, responsibilities and safety on placement* attached
- Declaration signed

Title	Name	Signature	Date
Partnership Officer			
Academic Director (PEx)			
Executive Dean (Educ)			

This form needs to be submitted to the PEO at Kelvin Grove Campus – B343a OR emailed to peo.enquiries@qut.edu.au a minimum of 7 weeks prior to the commencement of placement.