

Queensland University of Technology

Student Services and Amenities Fee (SSAF)

2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

The SSAF Advisory Group met three times in 2022. The meetings are used to establish and monitor initiatives across the year and to ensure monies are expended in line with [Departmental guidelines for SSAF spending](#).

Initiative ideas and priorities are established through student consultation via the QUT Student Guild and through student feedback on existing SSAF initiatives and QUT services.

In 2022 the initiatives were as follows;

- Integrated learning and careers support
- Peer Learning Support Services
- Career Peer Support Services
- Anywhere, anytime, writing support
- Student Voice Ambassadors
- Outbound Student Mobility
- Virtual Mobility Support
- Online resources to support student services, health, wellbeing and development
- Support for self-service, HiQ tier 0 and student content
- Student Assist Program
- Representative Networks
- Governance Leadership Training
- Clubs & Societies Program
- Orientation & Navigation
- Student Events
- Social Sports Program
- Student Health
- Financial Aid
- Social Awareness & Engagement
- Additional Financial Support - Bursaries & Hardship Provisions
- Cultural Events & Student Club Support
- VC's Elite Athletes Bursaries
- Orientation
- QUT Sport
- QUT Research Students Network (QRSnet)
- Expansion of Support for Students with a Disability
- Expansion of Personal Counselling Services
- Expansion of Welfare Programs (Including Mental Health)
- Mental Health Nurses
- Welfare - personalised compliance reminder service
- Graduation Ceremonies & Student Experience
- Zwift Cycling facilities
- Increase to grants to individual students

Details of the initiative can be found in – [Annual report on SSAF initiatives \(2022\)](#)

SSAF Revenue Summary

	2022 Allocation \$ ¹ '000	2022 Actual \$ '000
SSAF Revenue	\$7,740	\$8,751
SSAF revenue carried forward from 2021		\$183
Total SSAF funds available for 2022		\$8,934
SSAF revenue carried over into 2023		\$143

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2022 the maximum SSAF was \$314.40.

Student Status	2022 SSAF charged \$ ² '000	Number of students charged in 2022 ³
Full-time ¹ (> 0.75 EFTSL)	\$5,489	17,969
Part-time ¹ (< 0.75 EFTSL)	\$3,262	22,762
Total:		40,731

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term "part-time basis" means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2022 SSAF charged \$ ² '000	Approx. number of SSAF students remote learning 2022 ⁴
Remote learning/Online only	\$1,224	8,968

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2022 Total Allocation \$ '000	2022 Total Actual Spend \$ '000	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$1,101	\$1,103	Yes	62,892
2. Clubs or other associations	\$1,158	\$1,348	Yes	22,325
a. Sporting	\$660	\$682	Yes	5,490
b. Internal student politics	\$	\$		
c. Gender, sexuality, ethnicity, race, or nationality-based	\$	\$		
d. Areas-of-study related e.g. law	\$1,083	\$1,046	Yes	148,535
e. Other activities e.g. music, debate, chess	\$	\$		
f. Other	\$	\$		
3. Employment/career services	\$2,888	\$2,739	Yes	94,534
4. Legal aid	\$	\$		
5. Other student amenities	\$80	\$72	Yes	4,000
6. Other – bad debts	\$0	\$33		
7. Other – balance not able to allocate in 2022	\$196	\$143		
Total	\$7,166	\$7,166		337,776


Organisations, bodies or third-party providers that received SSAF funding in 2022

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$ '000	% of total SSAF Funding Received
QUT Student Guild	77 713 415 382	1. Health Services	\$140	1.61%
QUT Student Guild	77 713 415 382	2. Clubs or other associations	\$1,058	12.10%
QUT Student Guild	77 713 415 382	4. Legal aid	\$334	3.82%
QUT Student Guild	77 713 415 382	2a. Sporting	\$104	1.19%
QUT Student Guild	77 713 415 382	2b. Internal student politics	\$60	0.69%
QUT Student Guild	77 713 415 382	c. Gender, sexuality, ethnicity, race, or nationality-based	\$72	0.82%
			\$1,768	20%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, Ms Leanne Harvey, Vice-President (Administration) and University Registrar of Queensland University of Technology, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



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Signature of Person making Declaration

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Leanne Harvey

Full name of Person making Declaration

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Vice-President (Administration) and University Registrar

Position of Person making Declaration

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28 June 2023

Date