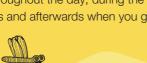
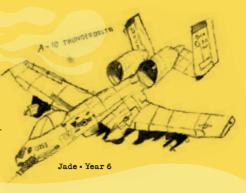




## How to use this book

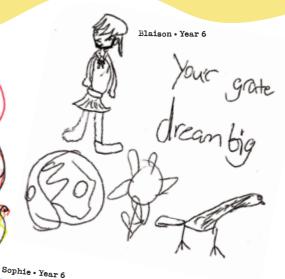
This book is yours to keep and make your own. Refer to it throughout the day, during the presentations and afterwards when you get home.





## This book belongs to:





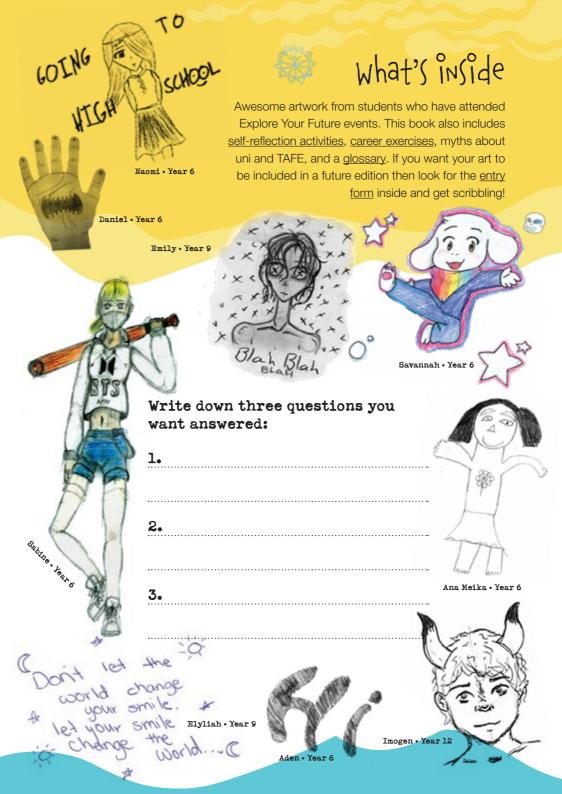
Neesha • Year 6



Emily • Year 9







# Self-reflection Self-reflection LES

We each have a toolkit of skills, abilities, experiences and relationships that we will draw on throughout our lives. Part of the career planning process is figuring out what you already have, and what you'd like to develop. Do you know what strengths are already in your toolkit, and what types of jobs might suit you?

## What types of jobs are there?

In Australia right now, jobs generally fall into one of seven types or "clusters". Jobs within a cluster require similar skills. The clusters are:

### Artisans

Jobs that require skill in manual tasks related to construction, production, maintenance or technical customer service.

## Designers

Jobs that involve deploying skills and knowledge of science, mathematics and design to construct or engineer products or buildings.

## ➡ Technologists

Jobs that require skilled understanding and manipulation of digital technology.

### ➡ Informers

Jobs that involve professionals providing information, education or business services.

### ➡ Generators

Jobs that require a high level of interpersonal interaction in retail, sales, hospitality and entertainment.

### Coordinators

Jobs that involve repetitive administrative and behind-thescenes process or service tasks.

### Carers

Jobs that seek to improve the mental or physical health or well-being of others, including medical, care and personal support services.

So which cluster is the best match for you? Take the quiz on the next page to find out.

<sup>\*</sup> Adapted from The Foundation of Young Australians, The New Work Mindset 2017 and reproduced with permission from Griffith University.





## Seven job clusters quiz

## Step 1: Circle only one response for each question

- 1. What subject do you most like to study?
  - a. Industrial design technology
  - b. Maths and/or science
  - c. Information technology
  - d. Study of society
  - e. Business
  - f. English
  - g. Hospitality/Home economics
- 2. You would prefer to be:
  - a. Fixing your bike
  - b. Painting a picture or doing craft work
  - c. Playing with computers
  - d. Talking about the latest trends with a friend
  - e. Playing a game of Monopoly
  - f. Planning a party
  - g. Volunteering at the animal shelter
- 3. You would most likely spend your time:
  - a. Building a deck
  - b. Doing a piece of artwork
  - c. Playing video games
  - d. Coaching or tutoring other students
  - e. Organising a catch-up with a friend
  - f. Planning a party or shopping for a friend
  - g. Volunteering to help at a hospital

- 4. Would you prefer to do a short course in:
  - a. How to use power tools
  - b. How to write for the Internet
  - c. Computer network solutions
  - d. Health and safety laws
  - e. How to sell things online
  - f. Microsoft Office programs
  - g. First aid
- 5. What type of holiday would you prefer?
  - a. An action-packed, hands-on adventure
  - b. Visiting an ancient city
  - c. Visiting Silicon Valley to see the latest tech trends
  - d. Overseas helping at a village school
  - e. A group trip to shop at a market
  - f. A pre-arranged tour with lots of sightseeing
  - g. Volunteering at an orphanage in a developing country
- 6. What describes you most?
  - a. You're good at building or fixing things
  - b. You're good at solving problems
  - c. You're good with technology and computers
  - d. You're a people person
  - e. You think outside the square
  - f. You're super organised
  - g. You're good at listening to people's problems

## Self reflection ACTIVITIES





- 7. You've been asked to help out with a friend's party. You're most likely to help by:
  - a. Using the pressure cleaner to help clean the house
  - b. Decorating the room according to theme
  - c. Setting up a webcam to help stream the party
  - d. Contacting people to invite them to the party
  - e. Convincing people that they should attend
  - f. Making sure everything has been organised and purchased for the event
  - g. Looking after your friend's younger siblings during the party
- 8. What would you most like to receive as a gift:
  - a. Tool box
  - b. A box set of art materials
  - c. Video games
  - d. A voucher for a short course
  - e. A board game
  - f. A fancy notebook
  - g. A hug from a friend
- 9. What would be your preferred part-time job?
  - a. A labourer
  - b. A freelance writer
  - c. Computer trouble-shooter
  - d. Fast food front counter
  - e. Shop assistant
  - f. Receptionist
  - g. Pharmacist assistant

Step 2: Now add up how many times you circled each letter in the box. Then use your highest score to identify your cluster.

Example: If you circled "a" three times in step 1, write "3" in the box next to "a" Artisans.

Artisans

а	Artisans
b	Designers
С	Technologists
d	Informers
е	Generators
f	Coordinators
q	Carers

## The next step

Now that you know your cluster, you could:



Consider a range of jobs in that cluster, rather than focusing on one dream job.



Focus on developing a portfolio of skills that relate to your cluster.

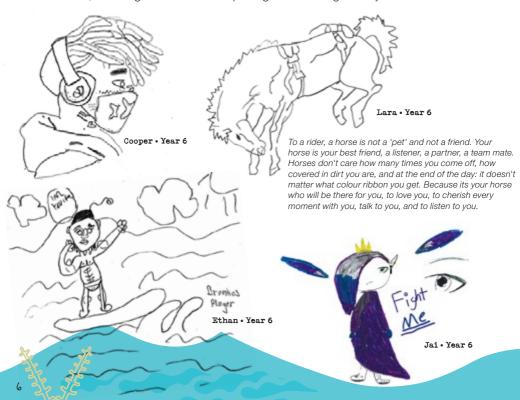
## Which clusters have the best future prospects?

Growth and automation	Future prospect	Clusters	Example jobs within the cluster that have strong future prospects (occupations grew 2010-2015 and risk of impact of automations is <70%)	
5.6% Job Growth 77% Affected by automation	Low	Artisans	Carpenters and joiners, landscape gardeners, electrical engineering technicians, mechanics, upholsterers, electricians	
13.1% Job Growth 43% Affected by automation	Moderate	Designers	Construction project managers, civil engineers, computer network and system engineers, project administrators, electrical engineers, architects, industrial engineers, geologists, mining engineers, landscape architects, food technologists	
19% Job Growth 50% Affected by automation	High	Technologists	Programmers, software engineers, web developers, database administrators, web designers	
7.6% Job Growth 36% Affected by automation	High	Informers	Gallery or museum curators, economists, laboratory managers, human resource advisers, health and safety advisers, financial brokers, solicitors, technical writers, actuaries, detectives, organisational psychologists, journalists, primary and secondary school teachers	
7.4% Job Growth 45% Affected by automation	Moderate	Generators	ICT sales representatives, retail supervisors, café or restaurant managers, hospitality managers, call centre team leaders, entertainers and variety artists, sports instructors, bank managers	
3% Job Growth 71% Affected by automation	Low	Coordinators	Receptionists, travel attendants, florists, ICT support technicians, admissions clerks	
18% Job Growth 26% Affected by automation	High	Carers	General practitioners, nurses, podiatrists, dental technicians, health promotion officers, pharmacists, veterinarians, radiographers, physiotherapists, tour guides, beauty therapists, make-up artists, community health workers, massage therapists	
Still emerging		?	Additional job clusters may arise, based on new occupations and new skills being demanded and valued by employers.	

<sup>\*</sup> Adapted from The Foundation of Young Australians, The New Work Mindset 2017 and reproduced with permission from Griffith University.



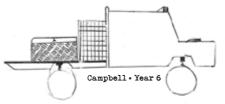
that most unis and TAFEs have a number of free support services for students? This includes Aboriginal and Torres Strait Islander student support; language and learning support for students who speak English as an additional language; career and employment services; maths, science and IT support; accommodation services for those who need help finding somewhere to live; services for students with a disability, injury or health condition; study support programs (mostly via on-campus libraries); counselling services and health services. They also have student clubs and social activities, including LGBTIQA+ and sporting clubs amongst many others.





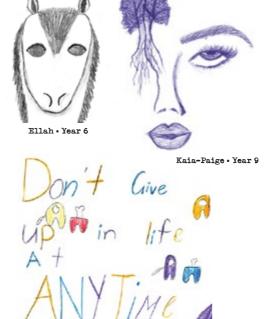
## People like who? Students from all sorts of backgrounds go to uni/TAFE.

- Many students are the first in their family to go.
- Many students are from outside Brisbane.
- There is a strong Aboriginal and Torres Strait Islander community.
- Students from culturally and linguistically diverse backgrounds attend uni/TAFE.





Stephanie • Year 6





Mia • Year 6





To give you an idea, in 2017/18 the national average HELP loan for a degree was \$21000—that would take 8–10 years to pay off. You don't start paying back your HELP loan until you earn over \$46600 per year, and you only pay back a percentage of your income, starting at one per cent each week at the lower end of the scale (that's roughly \$9 per week).

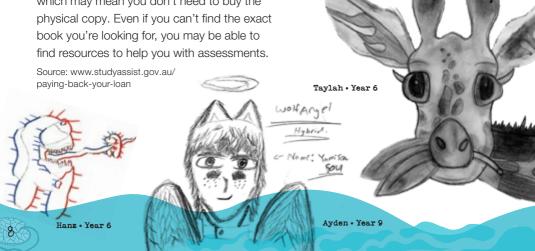
If you're a New Zealand citizen the rules around HELP loans and residency are constantly changing – find out the latest at: **www.studyassist.gov.au** (search for 'New Zealand').

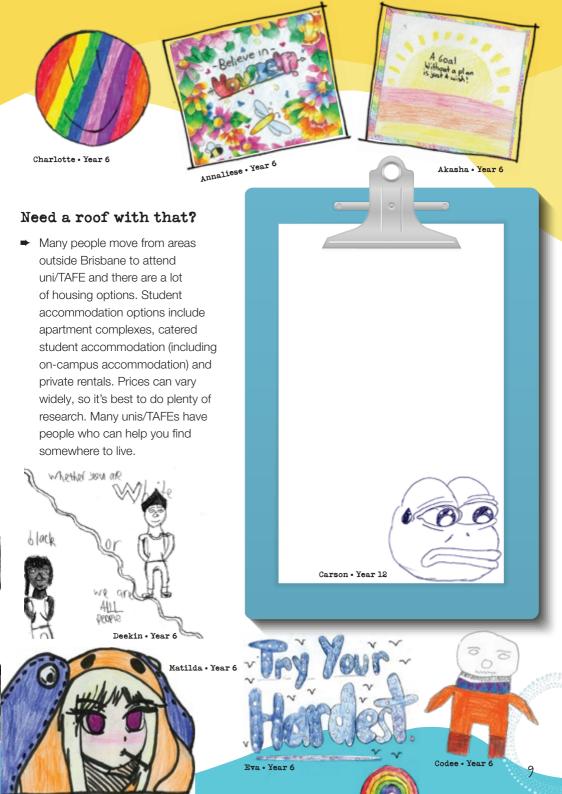
Also, there are ways to save money, eg. some textbooks are available online for free. Sites such as **www.bookboon.com** have open source resources (including textbooks) which may mean you don't need to buy the physical copy. Even if you can't find the exact book you're looking for, you may be able to find resources to help you with assessments.

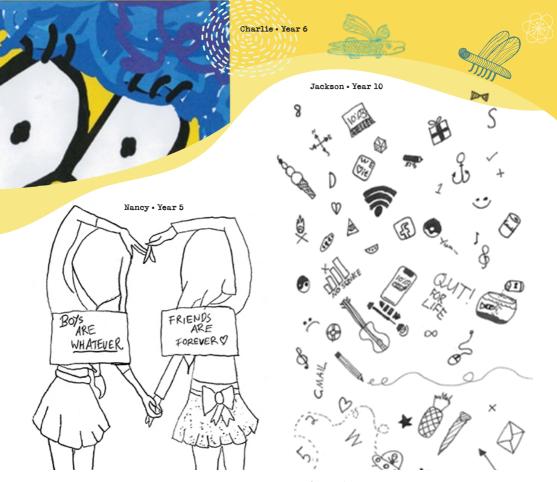
Most students need help to cover the costs of study. They use a combination of:

- ► Human Services (Centrelink)
  www.servicesaustralia.gov.au
- Scholarshipswww.qut.edu.au/scholarships
- ➤ HECS-HELP (to pay uni fees)
  www.studyassist.gov.au
- Part-time work (lots of students work, and many use it to get experience in their chosen career before they graduate)

If you're lucky, parents or guardians might be able to help with costs like textbooks, rent or a free meal.







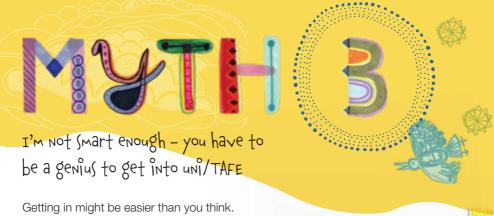
## The Educational Access Scheme (EAS)...

is a program aimed at helping students who have experienced educational disadvantage. It offers selection rank adjustments (the amount will differ depending on the institution you apply for) and some institutions (including QUT) offer guaranteed scholarships. There are five EAS categories: financial hardship; home environment and responsibilities; English language difficulties; personal illness or disability; and educational disruption (you can apply for all that are relevant to you/your situation). Find out more at www.qtac.edu.au

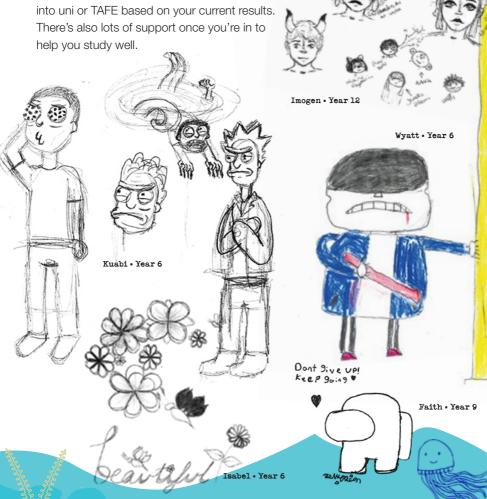
Many universities (including QUT) also offer alternative entry programs or adjustment schemes for Indigenous Australians, elite athletes and students who have studied certain subjects. Search for entry schemes on institution websites to find out what they offer.







Getting in might be easier than you think. For example, QUT has courses from ATAR 70-99—plus there are special entry programs, upgrading, alternative entry and more. Find out more at **www.qtac.edu.au** about how to get into uni or TAFE based on your current results. There's also lots of support once you're in to help you study well.





It'( not hand (-on

Uni/TAFE students have to study from books. Sure. But they are also producing films, making scientific discoveries, developing apps, performing, designing products for real clients, working in hospitals, teaching in classrooms, building models, researching and much more.

You might be surprised just how 'hands-on' it is.

It's important to remember that school and Uni/TAFE are very different.





Annabel • Year 6

timetable. You can study online too

## School vs. Uni/TAFE

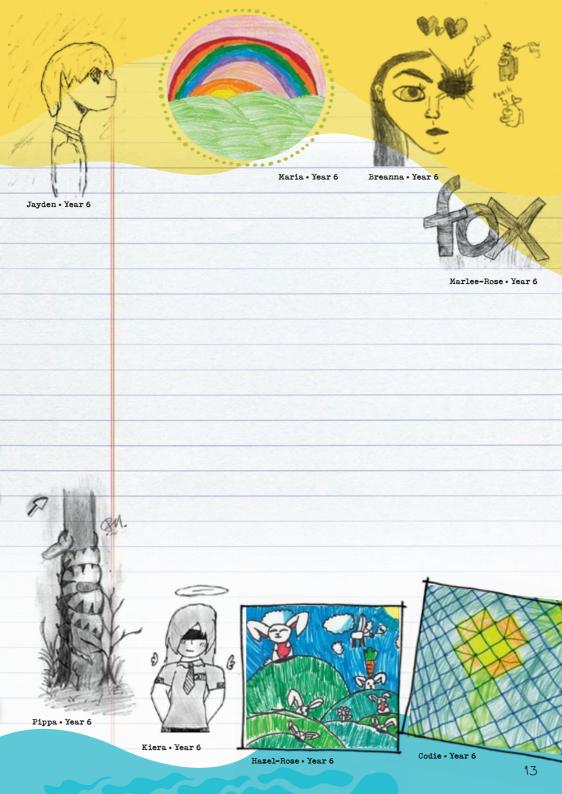




Krystal • Year 6







## I can earn more if I don't Study

**Fast fact:** getting a job after school may mean more money in the short-term, but bachelor degree graduates earn 40 per cent more over their working life than those whose highest qualification is Year 12.

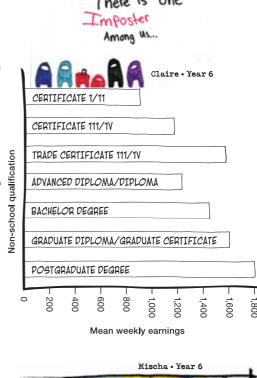
## Source: www.grattan.edu.au

Want more ideas about which jobs bring in extreme cash? Find out estimated wages for various professions at

## www.payscale.com/research/au/job

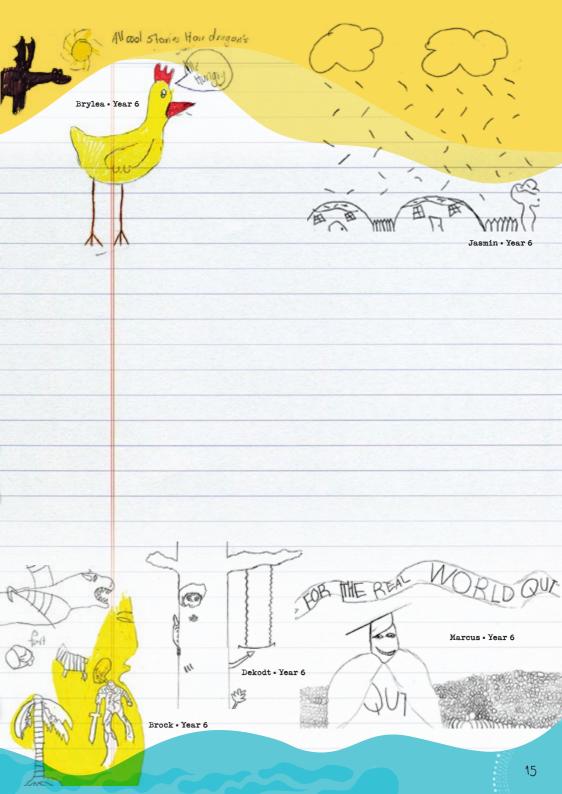
It could also be a good idea to research where the job market is going—the government maps employment projections and future skills shortages—find out where the jobs will be!

Visit www.joboutlook.gov.au/careers/future-outlook









## I'm choosing for the rest of my life

You're probably not—given that most people change their career around five to seven times. Think of it as choosing the first stepping stone on the path to the rest of your life. Otherwise, it's too hard to think about—especially when you consider that some of the jobs you'll do haven't been invented yet!

What you need to consider is that most people do some form of study or training to get the job they want. So think about your skills, interests and passions and then do some research at www.myfuture.edu.au

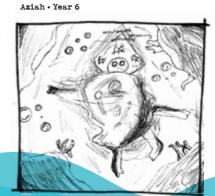


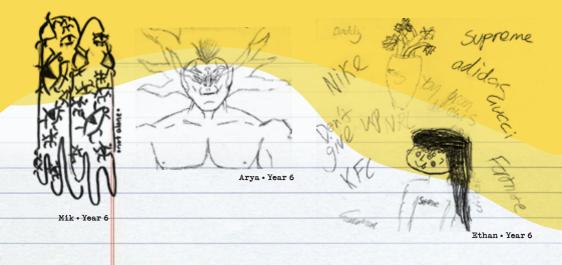
Keelan • Year 6











Mackenzie • Year 6







## It's too far away

There are ten unis in Queensland (ACU, Bond, CQU, Griffith, JCU, QUT, SCU, UQ, USC, USQ) and 50 TAFE Queensland campus locations. Do you know where your nearest uni or TAFE is? In Brisbane there are four major universities with regional campuses. USQ, USC and CQU also have learning hubs and satellite campuses in Brisbane and other regional areas – check out their websites for details.

TAFE Queensland has major hubs and smaller training centres all over Queensland and you can even study online. Find out more at www.tafeqld.edu.au

There is also an increasing number of online study options available through institutions. This means you won't necessarily have to move or leave home to complete your qualification. Each uni/TAFE will have different requirements so it's important to do thorough research before enrolling in any course.

Find out more at www.qtac.edu.au or www.seek.com.au/learning

Spencer • Year 6

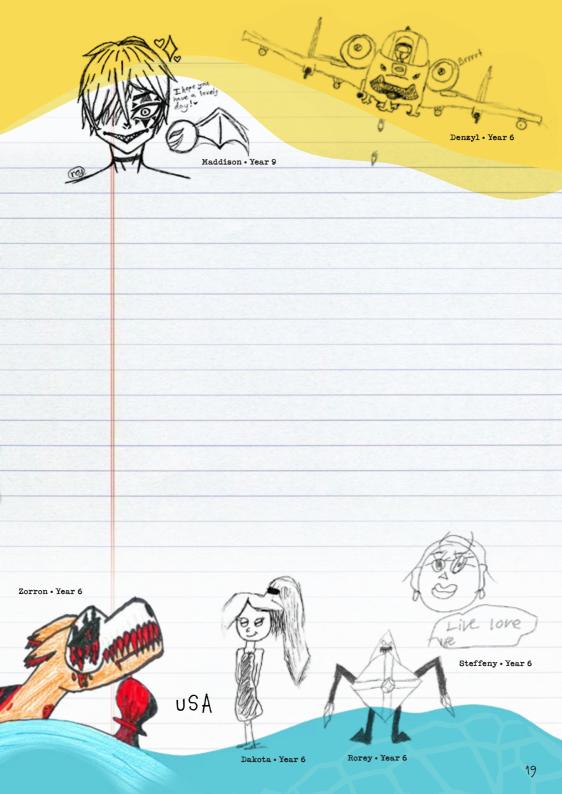




Graeme . Year 6

Kaleb . Year 6

Riley • Year 6





## It's great to have options—explore them!

- → Talk to parents, carers, family, friends, guidance officers or teachers.
- Talk to people working in a job you'd like.
- → Do work experience.
- → Attend uni/TAFE open days.
- ➤ Wander around on websites like yourcareer.gov.au

The information on **match-my-skills.qut.edu.au** can help you match your interests and skills to a job you may be suited for – check it out.

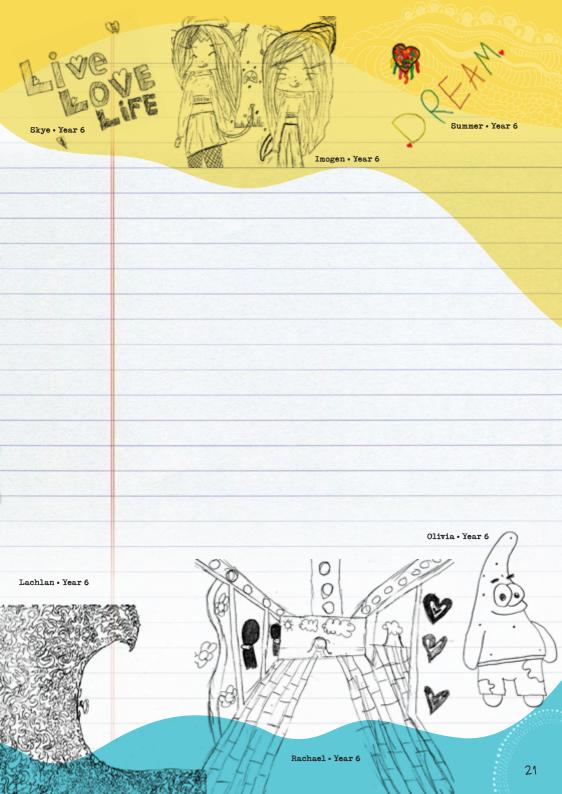


Matthew • Year 6





Reece • Year 6



## T need to already know exactly

I need to already know exactly what I want to do

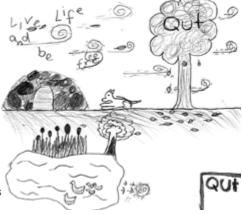
Lots of people don't. Luckily, you can access careers counsellors who can help you find information about courses and jobs you may never have heard of before, that are suited to your skills and interests.

## Still not sure if it's for you?

The School Leavers Information Service provides online resources and free career guidance

The service is available by:

- calling 1800 CAREER (1800 227 337)
- texting SLIS2020 to 0429 009 435
- emailing <u>schoolleavers.nci@dese.gov.au</u>
- or visiting YourCareer.gov.au



Elektra • Year 6

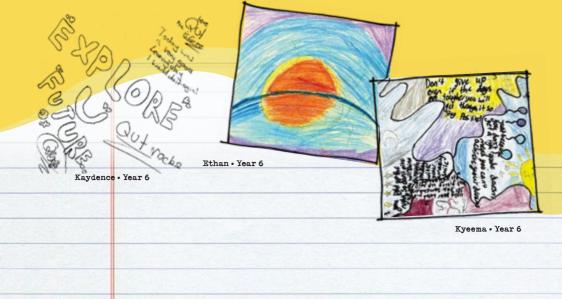


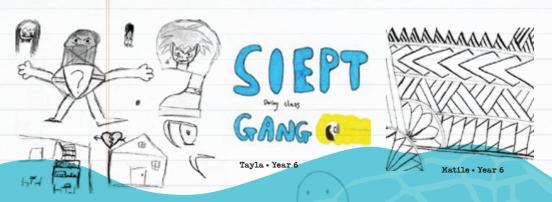
Kyeema • Year 6

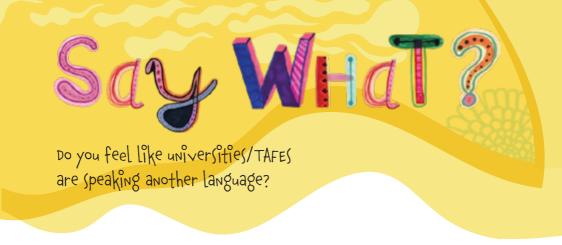


Abbygale • Year 6









## This list below might help you to figure out what they're saying.

Alternative entry: If you do not have the ATAR/Rank/Prerequisite for direct entry to your preferred course you may be able to gain entry through completion of a Certificate III (or higher) qualification. You may also choose to go to TAFE, do a bridging course (ATP/TPP), utilise extensive work experience (three or more years) or sit a Special Tertiary Admissions Test (STAT).

**Apprenticeship:** this is a training agreement that provides employment and training in a trade (e.g. auto mechanics). Apprenticeships can take up to four years to complete.

**Assumed knowledge:** when a uni or TAFE mentions this, it means they assume you have a minimum level of knowledge in certain subject areas before you start your course.

**ATAR:** The Australian Tertiary Admission Rank indicates a student's position overall, relative to other students. ATAR is expressed on a 2000-point scale from 99.95 (highest) down to 0, in increments of 0.05.

## Bachelor degree/Undergraduate degree:

this is what most people go to uni for. It's the first-level degree at a university, normally requiring at least three years of full-time study. **Campus:** this is a fancy name for the grounds and buildings of a university or TAFE.

**Cert III guarantee:** this is a government program that allows people to do their first Certificate III course for a reduced fee. Some courses are even free for school students and Year 12 graduates.

Commonwealth supported place: is a place at a university or higher education provider where the government pays part of your fees. This is a subsidy, not a loan, and you don't have to pay it back.

**Diploma:** Diploma courses develop broad and in-depth skills in professional, technical or creative fields. Skills taught include planning, development and management. You only need to have completed Year 12 to be eligible.

**Double degree:** this is a combo deal – two degree courses from different subject areas (e.g. science and law) undertaken at the same time. It usually takes at least four years of full-time study.



**Entrepreneurship/start-ups:** is the process of designing, launching and running a new business, which is often initially a small business. The people who create these businesses are called entrepreneurs.

**Gap year:** is typically a year-long break between high school and further study. During the gap year a student normally travels or maintains some type of regular work.

**HECS-HELP loan:** this is how most students can afford to study – it's the scheme that includes loans so students can pay their fees back after they graduate and start earning money.

**Lecture:** this is a class where a teacher (called a lecturer) teaches you – it's usually in a big room with lots of other students. You will usually have one lecture per subject each week. They are usually one to two hours long.

**Military gap year:** The Australian Defence Force provides a paid opportunity for young Australians who have finished Year 12 (or equivalent) and are aged between 17 and 24, to experience military training and lifestyle in the Navy, Army and Air Force whilst gaining new skills during their gap year.

**Prerequisite:** knowledge that you need to have before you can study a course. Normally this is a subject (or subjects) that you have to have completed with passing grades.

**Scholarship:** this is money that is given to a student on the basis of a number of factors, e.g. low income, from a rural area, identify as Aboriginal or Torres Strait Islander, or high academic or sporting achievement. You don't have to pay this money back.

**TAFE (Technical and Further Education) –** provides accredited and nationally recognised courses from Certificate level to Advanced Diploma. They also provide the training to support apprenticeships and traineeships.

**Tutorial:** this is a small group of about 20 students, led by a tutor (like a teacher) to discuss what you heard in the lecture (see 'lecture'). Tutorials allow students to put the theory (from lectures) into practice. This way you can 'do' what you learnt.

Uni + TAFE: what's the difference? They are both forms of 'higher education' which basically just means 'higher' than school. Traditionally TAFEs specialise in certificate and diploma courses, and universities in degrees – although there is some crossover. They both offer flexible, 'hands-on' learning that is directly related to jobs.

Mom hon, Larking

## of En olay

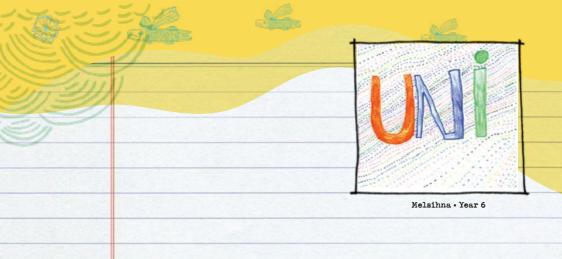
## On open days, universities and TAFEs open their doors to the public.

Entry is free and you may have the chance to explore the campus in-person or online, meet other students and chat with staff to collect all the information you need to find the degree that is right for you. Many students say open day helped them to decide where to study. You can look up open days and expo dates on the QTAC website.

www.qtac.edu.au/open-days-expos/



Rohan • Year 6



Merine Comprise Compr



Savannah • Year 6

Ella • Year 6

## can you match the pathway/s you would likely take to get to each job?

Use the pencil tool in the Comments pane to draw lines and match the Jobs and Pathways.

To find out more and the answers, visit the careers bullseye posters myfuture.edu.au/bullseyes



DENTIST

DOCTOR

NURSE

FLORIST

SALESPERSON

LAB TECHNICIAN TRAINEESHIP

SCIENTIST

ACTOR

DETECTIVE

ARCHITECT

ENGINEER APPRENTICESHIP

PILOT

HOTEL CONCIERGE

HAIRDRESSER

FASHION DESIGNER

FILM DIRECTOR UNI

TEACHER

ATHLETE

JOURNALIST

RADIO ANNOUNCER

COACH ENTREPRENEURSHIP

MANAGER

HORTICULTURALIST

INTERIOR DESIGNER







Jade • Year 6



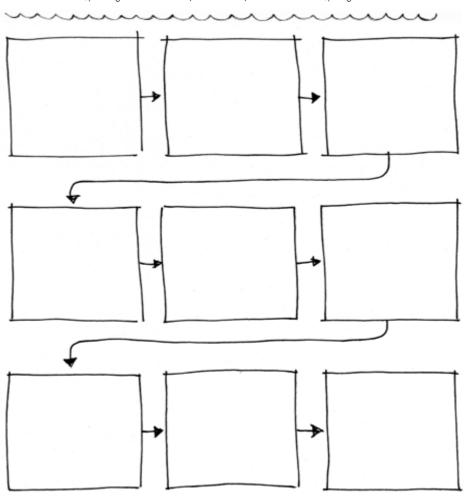
## This is a journey of toast

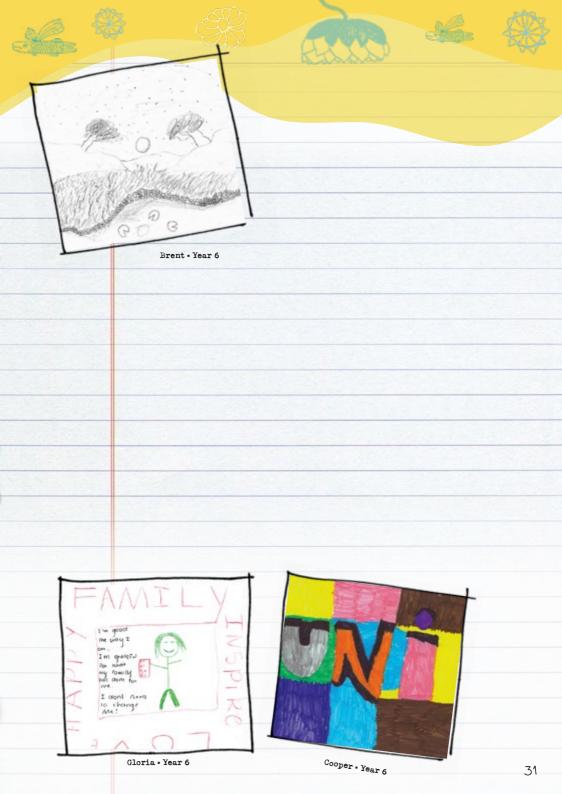


## Instructions

Write or draw every person and the job they do to help produce this item.

Remember areas like design, construction, power, transport, business, marketing and retail.







## Here are some things to think about:

Scholarships: all universities have scholarships, and they will not necessarily be based on school results. You can receive up to approximately \$8300 in equity and merit scholarships before it starts to affect regular support payments from Centrelink, so it's a good idea to apply for as many as possible.

## www.qut.edu.au/scholarships

Uni/TAFE starts with an 'O': all unis/TAFEs offer an Orientation Week to help students meet new friends and find their way around campus. O Week isn't an optional extra – it's your key to success.

Get out and about: Brisbane has an extensive public transport network, and the good news is that full-time students can apply for cheaper transport.

## www.translink.com.au/tickets-and-fares/concessions

Keep in the loop by liking the Facebook and Instagram page of places you're interested in studying at, and if you're in Years 10-12 don't forget to like QTAC – they are your gateway to uni and some TAFE courses.

## www.facebook.com/qtacinfo





In the meantime, have you thought about a part-time job? Getting a job is your first step to developing skills you'll use for the rest of your life (and earning some money).

## Where to find these jobs?

- → Seek
- Gumtree
- Google websites of companies you want to work for and see if they have any job listings
- Hand your resume in person to the manager
- ➤ Look for job vacancy signs at stores and apply
- Ask friends and family for any job leads they might have

When you apply for a job you will need a cover letter that introduces your resume and can be sent online or given in person. This is the first impression that an employer will have of you.

Your resume is your most valuable tool when applying for a job. It contains your contact details, examples of your work experience or volunteer work, general skills, personal attributes, key strengths, sporting participation and any hobbies relevant to the job. Employers are looking for examples of your teamwork, positive attitude, communication, reliability, initiative and interests.

## Find out what to say:

www.youthcentral.vic.gov.au/jobs-and-careers

www.careerfaqs.com.au/careers/sample-resumes-and-cover-letters



## My Visión Boaka

A vision board is a collection of visual images (photos, paintings, pictures, etc.) displayed on a board or poster as a graphic representation of your dreams and ambitions.

A vision board is a way to visualise your ideal career, life goals and dreams. By displaying and seeing your vision board on a daily basis you are reminded of what you are working towards. Your vision board may start small, expand and/or change over time.

Create your vision board with these simple steps:

- 1. Collect images, quotes, items that inspire you. Consider:
  - Where do I see myself when I think of my perfect career or ideal life?
  - What goals do I hope to achieve?
- 2. Arrange the images on the board. Perhaps grouped by different career and/or life goals.
- 3. Glue the pictures in place. Add phrases or words that relate to your goals.

Display the board in a prominent place where you will see it on a daily basis.







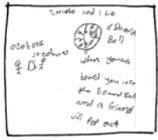
Paxton • Year 6



Claire • Year 6



Phoenix • Year 6



Rahkea • Year 6



Anara • Year 6



Skye • Year 6





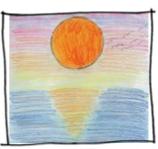












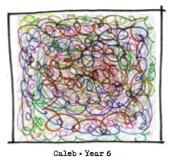
Ethan. Year 6

Lucy • Year 6

Taliesha • Year 6







Saviuni • Year 6







Daykoda • Year 6

Harrison • Year 6

Zoe • Year 6

# JET SCRIBBLING

Submit your vision board, art, drawing, graffiti, anime, street art, scribble, fancy borders, words of wisdom etc.

Your scribbles could see you immortalised in the Explore Your Future notebook AND you have a chance to win our 'Best of Scribblefest' where we select the most inspiring images to receive a \$100 or \$25 runner-up gift card each.

Entries can be black and white or colour. Please write your contact details clearly.

Simply draw inside the frame and post your originals (for free) by the end of the year to:

QUT Equity Services – KG Reply Paid 2434 Brisbane QLD 4001

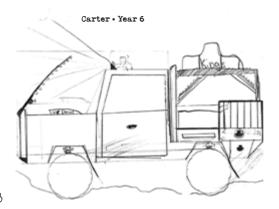
OR

Scan and email to the Explore Uni team

exploreuni@qut.edu.au



Nazaya • Year 6





# CETTIFICATE ATTENDANCE

Thank you for participating in exploring your future career

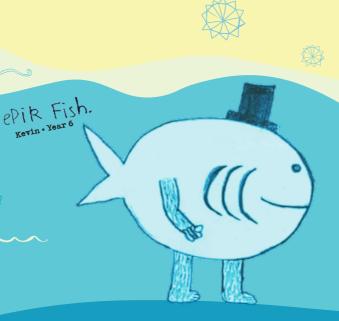
#exploreuni

see u there



## your scribblefest submissions were amazing you rock!!!





explore uni www.projectu.com.au