

Queensland University of Technology

Student Services and Amenities Fee (SSAF)

2025 Allocation Report

Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

Governance

The **SSAF Advisory Group** met 4 times in 2025. The membership of the group was reviewed in 2025 to include more student representatives on the Advisory Group, increasing from one to four voting student members (to take effect 1 January 2026). The Advisory Group was also responsible for overseeing the approved SSAF Transition Plan 2025 – 2026.

Student consultation

In 2025 a sub-group of the University's **SSAF Advisory Group** was established to focus solely on student consultation. This sub-group comprised members of the QUT Student Guild, the student body and QUT administrators for the purpose of co-designing a SSAF feedback form asking students to rate their awareness of existing SSAF initiatives and how they would like to see future SSAF funding prioritised. As part of this process, students were directed to the University's student intranet where information relating to current year SSAF initiatives were detailed ([link here](#)).

In early September 2025, the SSAF student survey was delivered to all QUT students and jointly promoted by the QUT Student Guild and QUT's HiQ student support centres. Over 1000 students responded to the 2025 SSAF survey and a further 270+ students indicated a willingness to participate in future SSAF workshops/forums. The outcomes of the survey will inform SSAF prioritisation for 2026 and beyond.

Key 2025 SSAF achievements

In 2025 the key SSAF initiatives supported by SSAF following included (but were not limited to):

• Peer Support Services	• Student-facing Health & Wellbeing
• Integrated learning and careers support	• Expansion of welfare programs
• Food insecurity initiatives	• Elite Athlete Bursaries
• Student Jobs with QUT	• QUT Sport – subsidising participation
• Support for Students with a Disability	• Orientation, cultural events, student club support
• Financial support for students – financial bursaries, childcare, travel	• Student Advocacy
• Student intern and volunteer programs	• Independent Student Media
• Clubs and Societies	• Student events

SSAF Transition Plan 2025 - 2026

The University is operating under the final year of its 2025 – 2026 SSAF Transition Plan. In 2025 we signalled that the University would continue to collaborate with our existing student-led organisation to monitor governance (generally) under new student leadership, noting improvements that had been taking place. Actions taken in 2025 include regular meetings between QUT management and the QUT Student Guild, quarterly financial reporting and acquittal of SSAF funding being formalised, and SSAF funding awarded to support the engagement of an external group to review and support the Guild in reforming their governance framework and associated documentation. Working closely together for the purpose of generating meaningful student feedback was a key priority of the transition plan in 2025.

In 2026 the transition plan allowed for the University to do a call out to the student body inviting applications from interested (and eligible) new student groups for a share of SSAF funding. This took place in April by way of an EOI process. No applicant met the eligibility criteria set down under the HESA Act. The Vice-Chancellor and President has therefore confirmed that our existing student led organisation will receive a minimum 40% of SSAF revenue effective 1 January 2027.

SSAF Revenue Summary

[Provide data below for the reported year's allocated and actual SSAF revenue. This should include SSAF funds carried forward from the previous reported year and SSAF funds carried over to the next reporting year.]

	2025 Allocation \$'000 ¹	2025 Actual \$'000
SSAF Revenue	\$10,569	\$10,841
SSAF revenue carried forward from 2024	Nil	\$189
Total SSAF funds available for 2025	Nil	\$11,030
SSAF revenue carried over into 2026	Nil	(\$56)

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In **2025** the maximum SSAF was **\$373**.

Student Status	2025 SSAF charged \$'000 ²	Number of students charged in 2025 ³
Full-time ¹ (> 0.75 EFTSL)	\$7,478	20,861
Part-time ¹ (< 0.75 EFTSL)	\$3,363	20,648
	Total:	41,505

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term "part-time basis" means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2025 SSAF charged \$'000²	Approx. number of SSAF students remote learning 2025⁴
Remote learning/Online only	817	8,791

⁴ Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Key areas of expenditure 2025

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area (reporting against these are mandatory)	[Year] Total Allocation \$	[Year] Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$230	\$319	Y	1,565
2. Clubs or other associations	\$4,507	\$4,564	N/A	
a. Sporting	\$770	\$801	Y	4,481
b. Internal student politics	\$735	\$735	Y	2,000
c. Gender, sexuality, ethnicity, race, or nationality-based	\$151	\$151	Y	1,000
d. Areas-of-study related e.g. law	\$939	\$942	Y	23,578
e. Other activities e.g. music, debate, chess	\$205	\$205	Y	20,000
f. Other	\$1,707	\$1,729	Y	64,196
3. Accommodation	\$0	\$0	N/A	0
4. Employment/career services	\$2,827	\$2,824	Y	9,073
5. Legal aid	\$391	\$391	Y	1,940
6. Support for financial affairs	\$808	\$800	N	4,488
7. Other student amenities	\$2,267	\$2,189	Y	265,414
Total	\$11,030	\$11,086		

Organisations, bodies or third-party providers that received SSAF funding in 2025

1. Allocation of SSAF revenue – non-student-led organisations

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
Queensland University of Technology	83 791 724 622	1, 2, 4, 6, 7	\$7,438	69%
Total SSAF provided to non student-led organisations			\$7,438	69%

2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent

Organisation Name ²	Australian Business Number (ABN)	Supported Key Area	SSAF Funding Received from Provider \$	% of total revenue collected by the provider	If below 40 per cent, is there an agreed transition plan in place	Details of transition plan
Queensland University of Technology Student Guild	77 713 415 382	1, 2, 6	\$3,403	31%	Y	Transition plan 2025 – 2026 approved 23 April 2025 by the Department.
Total SSAF provided to student-led organisations			\$3,403	31%		

3. Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements

Organisation Name ¹	Majority student-led	Democratically elected leaders	Independence	Audited accounts	Corporate Governance policies and procedures established and adhered to	If replying no on any measure, is there an agreed transition plan in place?	Details of transition plan
Queensland University of Technology Student Guild	Yes	Yes	Yes	Yes	Yes	Yes	Refer above.

Declaration by Person of Authority

I, Professor Robina Xavier, Provost of Queensland University of Technology, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.



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Signature of Person making Declaration

Robina Xavier

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Full name of Person making Declaration

Provost, Queensland University of Technology (QUT)

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Position of Person making Declaration

24 June 2026

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Date