



QUT – GP Super Clinics Project

Strathpine GP Superclinic | Golden Beach Medical Centre | Gladstone GP Superclinic

a university for the **real world**® 

Bursary Information



This clinical training initiative is supported by funding from the Australian Government under the *Increased Clinical Training Capacity (ICTC) Program*.

CRICOS No. 00213J

What is the student bursary?

The bursary is designed to assist you with expenses associated with your placement.

| GP Super Clinic | Bursary Per Day |
|-----------------------------|-----------------|
| Strathpine GP Superclinic | \$31.08 |
| Golden Beach Medical Centre | \$152.44 |
| Gladstone GP Superclinic | \$275.30 |

How do I receive my bursary?

Your QUT Clinical Placements Coordinator will arrange your GP Super Clinic placement and supply you with the details.

After your placement has been confirmed by your QUT Clinical Placements Coordinator, you will receive an email from the QUT GP Super Clinics Project Administrator.

Attached to the email will be the 3 documents listed below.

Guidelines for Clinical Placement Bursary for Student Placements at GP Super Clinics

This document outlines the guidelines for the student bursary.

Supplier Maintenance Form

This form is to be **completed, signed and returned to the Project Administrator**, so that you can be registered on the QUT Finance system to ensure that you will be paid your bursary.

Remember to include your **student number**.

The Project Administrator's **email address** is deborah.rowles@qut.edu.au and the **fax number** is **(07) 3138 5662**.

Do not send the supplier Maintenance Form to the email address or fax number on the form.

Time Sheet

Please take the time sheet with you on your placement. It will be used as a record of your attendance and for calculation of your bursary.

What next?

1. Next, you attend your placement and **at the end of 2 weeks**, or at the end of your placement, if less than 2 weeks, you **give your completed time sheet**, signed by both you and your supervisor **to the Practice Manager at the GP Super Clinic.**

If you are not placed in the main GP Super Clinic facility, ask your supervisor if you can fax your time sheet to the Practice Manager.

2. The Practice Manager will then sign your time sheet and send it to the Project Administrator.

3. Your bursary will be calculated and sent to QUT Corporate Finance for processing.

If you are attending a long placement, you will be paid in 2 week instalments after each of your time sheets is received.

Finally, your bursary will be paid into your bank account. It can take up to 10 days for this to happen.

How was your placement experience?

To assist the GP Super Clinics Project team, you may be asked to complete a survey, prior to and following placement.

This will be voluntary and consistent with QUT ethical conduct of research.



The QUT – GP Super Clinics Project Team is ready to assist with your enquiries.

The Project Team

Susi Wise

*B. Psych (Hons)
Program Manager - Implementation
QUT – GP Super Clinics Project
Faculty of Health
O Block Room O-D-719
Queensland University of Technology
Victoria Park Road, Kelvin Grove
QLD, Australia 4059
Phone: 3138 0756
Email: s.wise@qut.edu.au*

Deb Rowles

*B.Ed, CELTA
Project Administrator
QUT - GP Super Clinics Project
O Block, Room D719
Queensland University of Technology
Victoria Park Road, KELVIN GROVE
QLD 4059, Australia
Ph: +61 7 3138 5622
Fax: +61 7 3138 5662
Email: deborah.rowles@qut.edu.au*

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