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Section One  
**General Information**

**Preface** .....5  
**Principal Dates** .....6  
**Council and Committees** .....7  
**Senior Officers of the Administration**.....8  
**University Medals**.....10  
**Academic and Student Support Services** .....10  
**QUT Alumni** .....12  
**QUT Cultural Precinct**.....13  
**Student Guild**.....14

## HISTORY

QUT is a highly successful university with a strongly applied emphasis in courses and research. Established as a university in 1989, its predecessor institutions were among Queensland's earliest tertiary education providers. Today, with a budget of \$500 million pa, the university enrolls 40,000 students in academic and professionally-oriented programs across a broad range of disciplines.

Based in Brisbane, QUT has four campuses: at Gardens Point and Kelvin Grove in the CBD, and at Carseldine and Caboolture in the growth corridor north of the city. At Kelvin Grove, a modern urban village development is integrating the campus with the community. QUT's Creative Industries Precinct and the new Institute of Health and Biomedical Innovation are part of the Kelvin Grove Urban Village, along with residential and retail development. Community teaching clinics and sporting facilities, and student accommodation are under construction in the village.

Courses are in high demand, and graduates have excellent job and career outcomes. QUT provides the largest number of bachelor degree graduates into full-time jobs in the nation and, in Queensland, is university of first choice for the greatest number of undergraduate applicants.

Academic programs from bachelor degree to PhD are offered in: Built Environment and Engineering, Business, Creative Industries, Education, Health, Humanities and Human Services, Information Technology, Law, and Science. Twenty per cent of total enrolments are at postgraduate level, and 12 per cent of students come from overseas.

QUT is recognised nationally and internationally for the relevance of its teaching and research to industry, the professions and the broader community. Employers and professional bodies have a real influence on courses, which provide students with a unique balance of theory and practical skills. This has contributed to QUT's very substantial reputation for the quality and relevance of its courses and for the use of the innovative technology in their delivery.

Over the past decade, QUT has greatly expanded its research and international profile. It leads four national Cooperative Research Centres (in diagnostics, construction innovation, engineering asset management and interactive design) and is a participant in several others. It hosts the ARC Centre of Excellence in Cultural and Media Industries.

Four multi-disciplinary institutes aim to provide high impact solutions to some of the major economic, environmental and social challenges of our time. The new Institute of Health and Biomedical Innovation draws together 700 researchers from different disciplines to bridge the gap between science and better health. Other research institutes are in the areas of information security, sustainability and creative industries.

QUT is a member of the Australian Technology Network of universities, along with RMIT, UTS, UniSA and Curtin.

## MISSION

QUT's mission is to bring to the community the benefits of teaching, research, technology, and service. The University's distinctiveness lies in the approaches it takes to realise this mission, which places a strong emphasis on practical engagement with the world of the professions, industry, government, and the broader community. QUT is committed to the highest quality in teaching, learning, research, and a wide range of professional and community activities.

The University values:

- scholarship, learning, and achievement in all student and staff endeavours
- engagement with, and responsiveness to, its diverse internal and external communities
- social justice and equal opportunity in education and employment
- a safe, supportive, and healthy working environment which supports work/life balance
- honesty, integrity, and ethical behaviour and practices
- a spirit of experimentation, innovation, entrepreneurialism, and client service.

The top priorities for the University as set in the QUT Blueprint are to:

- build research capacity in selected areas
- strengthen QUT's reputation for quality teaching and learning and provide one of the best learning environments in Australia
- strengthen the 'real-world' positioning in teaching and research through better partnerships across internal and external boundaries
- integrate information and communications technology into teaching, research, business/support functions, and infrastructure
- develop environments that foster and reward high-quality scholarship, and build a sense of community.

## INFORMATION

In addition to the Handbook, the University produces a range of publications which the public can access. These include the Annual Report and the University's Manual of Policy and Procedures (MOPP). These publications are available online via QUT's web site at [www.qut.edu.au](http://www.qut.edu.au) or from the University's libraries.

All correspondence should be addressed to:

The Registrar  
Queensland University of Technology  
GPO Box 2434  
Brisbane Qld 4001  
Australia

QUT is subject to the *Queensland Freedom of Information Act 1992* which commenced on 19 November 1992.

## ORGANISATIONAL STRUCTURE

In 2007 the QUT organisational structure consists of the Chancellery, nine Faculties, QUT Carseldine, QUT International College, four Institutes, and five Divisions.

### Faculties

Built Environment and Engineering  
Business  
Creative Industries  
Education  
Health  
Humanities and Human Services  
Information Technology  
Law  
Science

### Institutes

Institute of Creative Industries and Innovation  
Institute for Health and Biomedical Innovation  
Institute for Sustainable Resources  
Information Security Institute

### Divisions

Administrative Services  
Finance and Resource Planning  
Technology, Information and Learning Support  
International and Development  
Research and Commercialisation

## PRINCIPAL DATES

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### PUBLIC HOLIDAYS 2007

1 January	New Year's Day
28 January	Australia Day
6 April	Good Friday
7 April	Easter Saturday
9 April	Easter Monday
25 April	ANZAC Day
7 May	Labour Day
11 June	Queen's Birthday
15 August	RNA Show
25 December	Christmas Day
26 December	Boxing Day

### SEMESTER 1, 2007

26 February– 2 March	Week 1
5 – 9 March	Week 2
12 – 16 March	Week 3
19 – 23 March	Week 4
26 – 30 March	Week 5
2 – 6 April	Week 6
9 – 13 April	Vacation
16 – 20 April	Week 7
23 – 27 April	Week 8
30 April – 4 May	Week 9
7 – 11 May	Week 10
14 – 28 May	Week 11
21 – 25 May	Week 12
28 May – 1 June	Week 13
4 June	Classes in lieu of Labour Day holiday
5 June	Classes in lieu of Good Friday holiday
6 June	Classes in lieu of Anzac Day holiday
4 – 8 June	Exam Preparation
11 – 15 June	Exams
18 – 22 June	Exams
25 – 29 June	Exams
2 – 6 July	Vacation
9 – 13 July	Vacation

### SEMESTER 2, 2007

16 – 20 July	Week 1
23 – 27 July	Week 2
30 July – 3 August	Week 3
6 – 10 August	Week 4
13 – 17 August	Week 5
20 – 24 August	Week 6
27 – 31 August	Week 7
3 – 7 September	Week 8
10 – 14 September	Week 9
17 – 21 September	Week 10
24 – 28 September	Vacation
1 – 5 October	Week 11
8 – 12 October	Week 12
15 – 19 October	Week 13
22 October	Classes in lieu of RNA Show holiday
22 – 26 October	Exam Preparation
29 Oct – 2 November	Exams
5 – 9 November	Exams
12 – 16 November	Exams

### SUMMER PROGRAM 2007/2008

19 – 23 November	Week 1
26 – 30 November	Week 2
3 – 7 December	Week 3
10 – 14 December	Week 4
17 – 21 December	Week 5
24 – 28 December	Vacation
31 December – 4 Jan, 2008	Week 6
7 – 11 January	Week 7
14 – 18 January	Week 8
21 – 25 January	Week 9
28 January – 1 February	Week 10
4 – 8 February	Week 11
11 – 15 February	Week 12/Exams
18 – 22 February	Exams/O Week, Sem 1, 2008
25 February	Semester 1 commences

## **COUNCIL**

Composition, membership, powers and responsibilities of QUT Council are governed by the QUT Act 1998 (see MOPP Appendix 1). Procedures for regulating the University's committee system, including conduct of business by Council, are detailed in Council Procedure 1 — Committees (see MOPP Appendix 2).

QUT Council comprises senior members of the professions for which QUT prepares graduates; appointees from higher education, government, commerce and industry; elected staff, students and members of Alumni; and the University's chief executive officer. Council is responsible for the good governance of the University.

Council is empowered to establish committees and to delegate power to committees or officers of the University. While Council is ultimately responsible for the management and operation of QUT, it has delegated authority to the chief executive officer, the Vice-Chancellor, and to various senior administrators of QUT for much of the day-to-day management of the University (see MOPP Appendix 3). Council has also established a number of committees, some of which have been authorised to make decisions in respect of prescribed policy and procedural matters.

### **COUNCIL MEMBERSHIP**

#### **Chancellor (Chair)**

Major General P. (Peter) Arnison, AC, CVO (Retd), BEc DLaws *Qld*, DUniv *Griff*, DLetters *S Qld*, DUniv, FAICD, ASIA

#### **Vice-Chancellor**

Prof P. (Peter) Coaldrake, BA(Hons) *James Cook*, PhD *Griff*, FAIM, FRIPAA

#### **Chair of University Academic Board**

Prof D. (David) Gardiner, BA LLB LLM(Hons) *Syd*. Deputy Vice-Chancellor.

#### **Nominees of the Minister for Education**

Dr T. (Terry) Cutler, BA(Hons) *Melb*, PhD *NSW*, DUniv. Principal, Cutler & Company Pty Ltd

Ms H. (Helen) Gluer, BComm *Qld*, MBA *S Qld* CPA, Chief Executive Officer, Tarong Power

Mr K. (Keith) Hillless, BE(Elec) *Qld*. Chairman, Ergon Energy

Mr S. (Stephen) Keim, BA LLB(Hons) *Qld*. Barrister

Prof A. (Anne) Kelso, BSc(Hon), PhD *Melb*. Director, CRC for Vaccine Technology

Mr John Puttick, DUniv *QUT*, FAICD, FAIM. Chairman, GBST Holdings Limited

Dr C Sarra, DipTeach BEd MEd *QUT*, PhD *Murd*. Director, Institute for Indigenous Leadership and Development

Ms R. (Rosemary) Vilgan, DipSupMgt *Macq*, BBus, FASFA, FAICD. Chief Executive Officer, Government Superannuation Office; Executive Officer, QSuper

#### **Nominees of Council**

Dr D. (Doug) McTaggart, BEc *ANU*, MA PhD *Chicago*, FAICD, FAIM. Chief Executive Officer, Queensland Investment Corporation

Mr H. (Hugh) Nalder, B Bus (Acc), MICA, MASCPA, MAIMM. Partner, PricewaterhouseCoopers

#### **Elected Professional Staff Members**

Mr C McCowan, OAM, CertT *QUT*, BEd DipPsych MEd *Qld*. Manager, Careers and Employment, Division of Administrative Services

Ms D. (Denise) Redfern, BA *W Aust*, Hons *UCQ*, DipEd *Syd*, GradCert(Services Comm) *C Qld*. Faculty of Built Environment and Engineering

#### **Elected Academic Staff Members**

Professor S Danby, DipT *QUT*, BESt *Qld*, MEd *Loyola*, PhD *Qld*. Professor, School of Early Childhood

Mr R. (Ross) Daniels, BA(SocWk) BA(Econs) MSPD *Qld*. School of Humanities and Human Services, QUT Carseldine

Prof J. (John) Gough, MSc PhD *Well*. Faculty of Information Technology

Professor Rodney Wolff, BSc(Hons) *Qld*, DPhil *Oxon*, CStat *RSS*. Professor, Faculty of Business

#### **Elected Student Members**

Mr D Doran, President, QUT Student Guild

Ms N Locke, General Secretary, QUT Student Guild.

#### **Elected Alumni Members**

Mrs M-C. (Marie-Claire) Grady, BBus(HRM) MBus. Strategy Advisor, Human Resources, Suncorp

Dr G. (Graham) Drummond, Dip(C Eng) Grad-Dip(BusAdmin) DUniv. Professional Director.

#### **Secretary**

Dr C. (Carol) Dickenson, BBus *QIT*, PhD *Qld*. Registrar.

One vacant position of person appointed by the Governor-in-Council existed during 2007.

## **COMMITTEES**

QUT committees form the major decision-making structure of the University and student representation is provided for on both University and faculty committees. The major University committees that have student representation as part of their membership are:

- Academic Policy and Procedures Committee
- Appeals Committee
- Community Engagement Advisory Committee
- Discipline Review Panel
- Equity Board
- QUT Council
- Research Degrees Committee
- Teaching and Learning Committee
- University Academic Board.

QUT encourages student representation on the above committees. If you are interested in finding out more about University committees contact Governance Services on 07 3138 2088.

**CHANCELLERY**

*Vice-Chancellor:* Professor O.P. Coaldrake, BA(Hons)  
James Cook, PhD Griff., FAIM, FRIPAA

*Deputy Vice-Chancellor (Academic):* Professor D.G. Gardiner, BA LLM(Hons) Syd.

*Acting Director, Academic Policy and Programs Unit:* Professor S. Towers, BEd WACAE, MEd UWA, PhD QUT

*Director, Assurance and Risk Management Services:* S. Patel, BA(Acctg) S.Pacific, CPA

*Manager, Oodgeroo Unit:* V. Hart

**DIVISION OF ADMINISTRATIVE SERVICES**

*University Registrar and Head, Administrative Services:* C. Dickenson, BBus QIT, PhD Qld

*Director, Student Support Services:* R.P. Morley, BBus QIT, MAdmin Griff.

*Director, Student Business Services:* K. Grgic, BA GradDipEd Adel., GradDipLib S Aust Institute of Technology, MAppSci C.Sturt, AFAIM, MAHRI

*Director, Marketing and Communication:* T. Wilson, BBus MBus QUT

*Director, Human Resources:* G. MacAulay, BBus GradCert (Mgmt) GradDipBusAdmin(Distinction)

*Associate Director, Human Resources Client Services:* J. Banney, BA Qld, GradDipIndustRelations BCAE

*Associate Director, Human Resources Health and Safety Advisory Services:* R. Egescov, BOccThy Qld, GradDipOH&S MHLthSc OH&S QUT

*Director, Facilities Management:* A. Frowd, BEng(Hons) QIT, MEngSc Monash, GradDipMgtStud RAAFC, GradDipMgt Deakin, MEngSc, FIEAust, CPEng

*Associate Director, Campus Services (Gardens Point/Kelvin Grove/Carseldine):* D.W. Spann, BA Qld

*Associate Director, Major Projects:* A. Madan, BArch New Delhi, GradDipProjMgt, MAIPM

*Associate Director, Operations:* B. Fenn, BSc Birm., MBA Qld

*Associate Director, Capital Works:* M. Green, BAppSciBltEnv GradDipArch QIT, GradDipMgt C.Qld, AdvDipProjMgt

*Director, Governance Services:* S. Johnstone, BA ANU, DipConEd NE

*Coordinator, Equity:* M.A. Kelly, BA DipEd Qld

*Student Ombudsman:* N. Bofinger, BSc NE, PhD Qld, GradDipCompSci

**DIVISION OF FINANCE AND RESOURCE PLANNING**

*Executive Director, Finance and Resource Planning:* C. Townend, BA(Business Studies) Humberside Polytechnic, MBA Massey FACCA

*Director, Financial Services:* T.A. Leighton, BBus(Acctg) Brisbane CAE, FCPA

*Associate Director, Corporate Performance:* P. Alner, BlnfoTech Griff., GradDipComm MBus(ComnSt)

*Associate Director, Financial Management:* C. Lambert, BComm UOW

*Associate Director, Financial Systems:* R. Bryde, BA(Mngt Science) Canberra

*Associate Director, Accounting Services:* J. Ganasan, CPA NZ, Fellow CIMA NZ, GradDipInfoScience NZ

*Project Director, Kelvin Grove Urban Village:* S.W. Pincus, BSc Griff., GradDipAppEcon Canberra

*Associate Director, Development & Training:* Vacant

**DIVISION OF TECHNOLOGY, INFORMATION AND LEARNING SUPPORT**

*Deputy Vice-Chancellor — Technology, Information and Learning Support:* Professor T. Cochrane, BA Qld, MPhil Griff., AALIA

*Director, Information Technology Services:* N. Thelander, CMACS, PCP

*Director, Library Services:* J. Stokker, BA Qld, GradDipLib

*Director, Teaching and Learning Support Services (TALSS):* D. Southwell, MEd BEd ECU, DipTeach WACAE, DipBibStud BTCQ

*Associate Director, Teaching and Learning Support Services (TALSS):* W. Harper

*Associate Director, Teaching and Learning Support Services (TALSS):* R. McCulloch, BA(Hons) Essex, MEd Leic.

*Associate Director, Corporate Information Services:* J. Dascoli, BA CU

*Associate Director and Manager, Network Services:* R.A. Gorham, BE(Hons), DipCompSci Qld, MBA Deakin, MACS, AIMM

*Acting Associate Director, Library Services, Development:* S. Fredline, BAgSci Qld, GradDipLibSc QUT, AALIA

*Associate Director, Library Services, Information Resources:* C. Young, BA Qld, AALIA

*Director, Integrated Help Services Section:* G. Mitchell, BlnfoTech(Hons) GradCertHigherEd Griff., PhD Well.

*Associate Director, Infrastructure Services:* W. Fraser, BSci Qld, GradCertLegalStudies QUT

**DIVISION OF RESEARCH AND COMMERCIALISATION**

*Deputy Vice-Chancellor, Research and Commercialisation:* Professor A. Sharma, MSc BITS, PhD SUNY Buffalo

*Director, Research and Research Training:* Professor R.C. Wissler, BA(Hons) PhD Qld

*Manager, Office of Commercial Services:* C. Melvin, BBus(Mgmt) QIT, MBA Qld

*Manager, Office of Research:* M. McArdle, BA Qld

**DIVISION OF INTERNATIONAL AND DEVELOPMENT**

*Deputy Vice-Chancellor, International and Development:* Professor S. Vianne McLean, Dip KTC BKTC, BEdStud Qld, MEd Arizona State University, PhD Arizona State University

**QUT International College**

*Director, QUT International College:* E. McDade, TDipCom Strathclyde, TCert Jordanhill, BEdSt Qld, MAcc C.Sturt

*Director of Studies, University Entry Programs:* S. Leisemann, DEd BA Qld, PostGradDip LaTrobe, MBA Bond

*Director of Studies, English Language Programs:* I. McGregor, BA Griff., GradDipEd PostGradDipSocSc Qld, MEd (TESOL) NE

### **QUT International**

*Executive Director, QUT International:* H. Cook, BA DipEd MEd Qld, GradDip BA BCAE

*Director, South Asia:* Dr S. Nuna

*Director, International Business Development:* G. Edmondson, BA Griff.

*Director, International Marketing and Recruitment:* S. Tickle, BSc(Hons) Salford, BA S. Qld, MA(Res) MBA QUT

### **Development Office**

*Director, University Advancement and Alumni:* S. Garske, BBus(Com) MBA

### **QUT Precincts**

*Director, Precincts:* Professor P. Lavery, BA DipEd Qld, DipD Brist., MLitt NE

## UNIVERSITY MEDALS

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The University may award medals known as Queensland University of Technology Medals to graduands of certain courses who have achieved an exceptionally high level of performance in their studies.

For the award of a medal, a graduand should have normally achieved a minimum grade point average of 6.5 across all units and thesis where such is required. Medals are awarded by the Registrar, on behalf of University Academic Board, on the recommendation of the relevant faculty academic board. The medal should be testimony that the recipient not only shows exceptional academic promise at the time of the award, but also exhibits an exceptional and consistent record of achievement throughout the whole of the degree.

Eligibility to be considered for the award of a University Medal is limited to:

- graduands of 'end-on' honours degrees where performance in the related bachelor degree is also taken into account
- graduands of degrees with honours, including components of double degree programs where awards with honours are made
- graduands of bachelor degrees of at least three years normal duration where no honours award is available, including relevant components of double degree programs where no honours award is available.

In completing one of the above degrees, graduands must have been enrolled at QUT for at least two years of full-time study or equivalent. The two years of study at QUT must be directly relevant to the course for which the medal is awarded.

For graduands of double degrees, University medals are awarded as appropriate for each of the component degrees.

As the University medal is awarded only for distinguished achievement, University Academic Board has indicated as a guide to faculties that the proportion of graduands who may receive medals in any year should normally be not more than one per 200 bachelor-level graduands (or part thereof) per faculty.

The award is a silver medallion, suitably embossed and inscribed, together with a certificate attesting the award. The medallion is 5.5 centimetres square with rounded corners. The QUT logo is embossed one side and the reverse carries an inscription citing the year of the award and the name of the awardee. Further details may be placed on the certificate.

## ACADEMIC AND STUDENT SUPPORT SERVICES

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### Careers and Employment

Careers and Employment (C&E) assists prospective and enrolled students, as well as recent graduates, to make informed course and career decisions in order to reach their employment goals.

The C&E web site (<http://careers.qut.edu.au/>) is accessible to all QUT students and staff and provides:

- immediate, international, graduate and vacation job listings
- help on making course and career choices
- graduate destinations information
- employment preparation resources
- career planning web site
- international discussion forum and work placement scheme information
- career resources for postgraduate students
- employer listings
- online resume builder
- workshops schedule
- career mentor scheme information
- online employer services
- work experience insurance information
- links to other useful web sites

For contact details and other services offered, go to the C&E web site (<http://careers.qut.edu.au/>).

### Chaplaincy

The University caters for the emotional and spiritual needs of students through the provision of chaplaincy services. The chaplaincy centres are ecumenical and, although the chaplains represent the major Christian denominations, they are also available to people of other religions. The chaplains are available at any time and are happy to discuss matters of a spiritual, religious, ethical or personal nature.

A chapel is available at the Gardens Point and Kelvin Grove campuses for quiet prayer, worship services and prayer meetings. The centre has a room with tea and coffee making facilities. At Gardens Point, there is also a Muslim Mosque in rooms adjacent to the main chaplaincy rooms.

At Carseldine campus, the chaplain conducts weekly visits and ecumenical services as well as periodic Catholic Mass.

Chaplaincy Service locations:

- Carseldine Room C310
- Gardens Point Old Government House (near entrance to the Library and U Block)
- Kelvin Grove Room A131 (ground floor near the Library)

You can also contact the chaplain on 07 3138 2700, mobile: 041 464 2700 or email: [bj.clarke@qut.edu.au](mailto:bj.clarke@qut.edu.au)

### Computing and Technology Services

The **Student Computing Guide** covers essential computing information for QUT students. The guide is available on

the web at [www.scg.qut.edu.au](http://www.scg.qut.edu.au). Details on finding student computer labs, using email, setting up your computer passwords etc can be found in this guide.

**QUT Virtual** is a large, integrated database that contains information relating to QUT students and their courses. Each student has a personal profile within QUT Virtual which displays information personalised to them. QUT Virtual is accessed using your QUT Access username and password. More information is located on the Student Computing Guide web site.

Features found within QUT Virtual include:

- online continuing and change to enrolment forms
- class timetables
- class allocations
- unit outlines
- booklists
- library borrowing information
- Internet access quota balances and usage history
- exam timetables
- exam results and academic history

QUT Virtual is located at: <https://qutvirtual.qut.edu.au>

**Internet access:** Each semester QUT provides students with a free Internet Access Service allocation to cover educational needs. Details about accessing and using the Internet through QUT can be found at <https://ias.qut.edu.au/>.

**Email:** All students are given access to the QUT student email service.

The student email service is accessed and used through the World Wide Web. Webmail is located at <http://email.qut.edu.au>. More information about using email at QUT is available at [www.scg.qut.edu.au](http://www.scg.qut.edu.au)

**IT Helpdesk:** This service provides phone support for students and staff using QUT's computing systems, needing to change passwords etc. Phone 07 3138 4000.

**Student Computing Labs:** Students can access the Internet, email, databases, lecture notes, tutorials and much more in the central student computing labs on each campus. Lab advisors are on hand in some central labs to provide assistance.

**Audiovisual Equipment:** Students have access to video camcorders, still cameras, mini-disk recorders, video projectors and a range of other equipment through the Audiovisual Services outlets at each campus. Studio and video duplication, video conversion, video editing and audio recording are also available. (In most cases prior approval from your lecturer is required. Hire fees apply without this approval).

### Counselling Service

Counselling Services provides professional, confidential and free counselling to students. Students are welcome to contact Counselling Services to make use of the following services:

- **Personal counselling:** Counselling Services provides opportunities for students to discuss in confidence issues and concerns including personal development/growth, relationship/family difficulties, stressful situations, grief, personal concerns, study and course difficulties.
- **Welfare and advocacy:** Counselling Services offers information, advisory, advocacy and referral

services on a range of matters including finance, AUSTUDY, loan schemes, QUT rules, and procedures and policies. In certain cases, counsellors may provide a supportive, mediating and advocacy role in assisting you with problems or difficult issues relating to general welfare.

- **Probation or withdrawal:** students placed on probation or considering withdrawal from their course are strongly advised to discuss issues related to this situation with a counsellor.
- **Workshops:** occasionally workshops are offered through the Service. Details of these may be obtained from Counselling Services on each campus.

Students wishing to make an appointment should telephone or visit the Counselling Service at the campus most convenient to them.

**Appointments:** Students wishing to make an appointment should telephone or visit the Counselling Service at the campus most convenient to them. Appointments are available in two forms. A walk-in service of short appointments is available daily at each campus (note that Carseldine counselling service is only open Monday to Wednesday during semester). Longer appointments of 50 minutes are available for students who require more time.

Counselling Service locations:

Carseldine Level 2, C Block

Phone: 07 3138 4539

Gardens Point Ground Floor, Y Block

Phone: 07 3138 2383

Kelvin Grove Level 4, C Block

Phone: 07 3138 3488

Web: <http://www.counselling.qut.edu.au/web/>

### Equity Programs and Services

QUT strives to support cultural and social diversity in our student body by providing a learning environment which:

- promotes the principles of equity and social justice
- is inclusive and supportive of people from all backgrounds
- is free from discrimination and harassment.

QUT provides a range of support programs to help remove barriers to success faced by some students including:

- **students from low income backgrounds:** admission, orientation and support services through the Q-Step Program. Phone: 07 3138 3731. Also the Equity Section provides information on a range of financial support measures aimed at low-income students including Commonwealth Learning Scholarships, Equity scholarships and bursaries. Information on faculty-based scholarships and prizes is also available, as well as other financial support measures across the university. Phone 07 3138 5601 for more information on financial support measures or go to the Equity Section web site.
- **Aboriginal students and Torres Strait Islander students:** admission, orientation and support services coordinated by the Oodgeroo Unit. Look out for details on Aboriginal and Torres Strait Islander pre-orientation activities in the Orientation Program. Phone: 07 3138 3610



Carseldine Level 2, C Block  
Hours: 9am-4pm

Gardens Point Level 1, A Block  
Hours: Mon-Tues 9am-5.30pm, Wed-Fri 9am-5pm

Kelvin Grove Level 6, F Block  
Hours: 9am-5pm

Student Centre staff assist students with enquiries regarding admission, academic credit, enrolment, fees, student ID cards, transport concessions and other student administration or general enquiries. Student Centres are also the place to obtain and lodge Student Services application forms and other general forms.

Hours will be extended in peak periods. Please refer to the Orientation Program for details.

### Marketing lounges

Marketing lounges have been conveniently placed in Student Centres at Gardens Point, Kelvin Grove and Carseldine campuses. Electronic, self-help facilities allow prospective and current students to find course information and browse the QUT website. A wide range of course information brochures and booklets are also provided.

### QUT Information

QUT Information is a phone service that assists students with student administration and other general student matters.

Phone 07 3138 2000  
Monday to Friday, 8.30am-5pm

### Student Ombudsman

Dr Neville Bofinger is your QUT Student Ombudsman, an independent officer of the University, fully supported by the Vice-Chancellor for the purpose of assisting you to resolve grievances. The Student Ombudsman is available to discuss your concerns, particularly those associated with administrative or academic decisions that affect you, and to provide you with relevant advice or assistance. The Student Ombudsman can become involved in resolution processes through mediation, negotiation, conciliation or representation, as appropriate, and may also assist you by referring you to other sources of assistance, either internal to the QUT or external agencies. This is a free and confidential service.

If you have any issues concerning fair treatment by staff or other students, proper application of procedures or resolution of complaints, then you should not hesitate to contact the Student Ombudsman.

Phone: 07 3138 2457  
Fax: 07 3138 4472  
Email: ombudsman@qut.edu.au  
Web: www.qut.edu.au/ombudsman/  
Write to QUT Student Ombudsman  
GPO Box 2434  
Brisbane QLD 4001

## QUT ALUMNI

When you graduate from QUT, you will become a member of the University's Alumni. QUT Alumni promotes friendly communication and cooperation among the University's graduates, students, faculty staff and close associates. Membership of QUT Alumni is free.

The Alumni Office at QUT provides services and programs for graduates to enhance professional development, promote lifelong learning, and create opportunities for keeping in touch with other graduates and continuing involvement with the University. As a current student of QUT, you can benefit from the news, programs and services organised by QUT Alumni for the University community.

The Alumni web site (<http://www.alumni.qut.edu.au/>) provides useful information about QUT Alumni and its sponsored activities. Visit the site to:

- discover how to participate in the **Mentor Scheme**, which is an opportunity for current students to link with graduates for encouragement and support and to get a practical start to understanding the workplace
- learn about the QUT Alumni **Student Leadership Awards** that recognise students of QUT for their contributions to the University and the wider community and discover how you could become the **QUT Alumni Student Leader of the Year**
- explore **QUT Links** magazine online. QUT publishes this magazine for its Alumni, close associates and interested members of the University community including business and industry professionals. The magazine profiles successful graduates and provides information on what's

happening in the lives of QUT Alumni members as well as what is happening at QUT

- discover the latest news on Alumni events and other activities for graduates by checking out the events listing at **QUT Events**
- learn about the **Outstanding Alumni Awards** which recognise graduates who have performed exceptionally in their chosen career and who have made outstanding contributions to the community
- learn about the existing **Alumni Chapters** at QUT
- find out about the **benefits and services** that the University has to offer its Alumni
- find out about the **Alumni Annual Appeal** that supports University projects, in particular scholarships for disadvantaged students.

### Giving to QUT

QUT is proud of the strong support it receives from the community.

Alumni, individuals, corporations, foundations and government give generously to the University's teaching, research and community outreach activities.

This ensures support for students through scholarships and prizes, an improved learning environment and world-leading research that solves real world problems.

Donations to QUT are fully tax deductible. Requests for general or specific purposes may also be made to the University. For further information visit the giving web site or contact QUT Development on 07 3138 1838.

QUT Gardens Cultural Precinct, located at the University's Gardens Point campus, is situated on one of Queensland's most central and historically important sites. The Precinct encompasses QUT Art Museum, one of Australia's most sophisticated contemporary art museums; Gardens Theatre, with a 400 seat state-of-the-art theatre; and Old Government House.

This world class facility for performing and visual arts was launched in July 2000 providing the community with accessible venues to enjoy and nurture the talents of our artists, craftworkers, musicians and performers. It also hosts a broad-based education program through which participants gain valuable insights into their arts and cultural heritage.

Gardens Cultural Precinct is at the centre of a circuit of culture and recreation incorporating the South Bank precinct with its parklands and cultural centre; the city heart with its galleries and shopping; and Gardens Point itself with its Botanic Gardens, Riverstage, historic campus buildings and Parliament House.

In addition to the core activity of exhibitions and performances, Gardens Cultural Precinct offers unique arts-based educational programs that provide practical ways for Queensland University of Technology to extend the benefits of its knowledge, research and services to the wider Queensland community. These programs have a practical emphasis and include hands-on sessions with curators, artists talks, activity booklets, guided tours and demonstrations.

Gardens Cultural Precinct also offers a choice of stunning spaces for hire. QUT Art Museum provides an elegant and sophisticated space for cocktail parties; Gardens Theatre provides a picturesque and spacious function area, within the glass walled foyer overlooking the City Botanic Gardens; and Old Government House adds heritage glamour to any event.

**Location**

QUT Gardens Point  
2 George Street, Brisbane (next to City Botanic Gardens)

**Information**

Phone: 07 3138 8005  
Email: [info.culturalprecinct@qut.edu.au](mailto:info.culturalprecinct@qut.edu.au)  
Web: [www.culturalprecinct.qut.com](http://www.culturalprecinct.qut.com)

**Gardens Theatre**

Gardens Theatre is a premium and versatile venue offering an annual program of student and professional productions.

Featuring a spacious foyer overlooking the City Botanic Gardens and an auditorium that seats 400, Gardens Theatre provides an intimate performance space for both QUT Creative Industries' presentations as well as local and visiting drama, music and dance productions.

During 2007 it will offer a regular program of professional theatre productions, comedy and children's theatre, as well as QUT Showcase productions.

This state-of-the-art venue is located on QUT's Gardens Point campus at the heritage end of George Street in Brisbane's CBD. Acknowledged as one of the city's premier performing arts venues, Gardens Theatre also features exceptional facilities for audiences including a licenced bar, palm tree atrium, disabled access and a Bar Merlo cafe.

Gardens Theatre facilities and foyer area are available for hire (subject to availability).

**Location**

QUT Gardens Point  
2 George Street, Brisbane (next to City Botanic Gardens)

**Box Office**

Open Monday - Friday (9am - 6pm) and one hour prior to all scheduled performances.

**Bookings & Show Information**

For advance bookings and information on current shows phone GardensTix on 07 3138 4455 or visit [www.gardenstheatre.qut.com](http://www.gardenstheatre.qut.com)

**What's On**

Free program guides are available from the theatre box office or refer to program listings on the web at [www.gardenstheatre.qut.com](http://www.gardenstheatre.qut.com)

**Information**

Phone: 07 3138 4455  
Fax: 07 3138 4462  
Email: [gardenstix@qut.edu.au](mailto:gardenstix@qut.edu.au)  
Web: [www.gardenstheatre.qut.com](http://www.gardenstheatre.qut.com)

**QUT Art Museum**

QUT Art Museum is an important cultural facility for the city of Brisbane. The Museum plays a vital role in the educational and intellectual life of the University. It houses a significant art collection that has become a valuable cultural resource for the students and staff of the University, and for the wider community.

The collection is one of the largest in Queensland and contains holdings of great quality and diversity, mostly by Australian artists. It includes fine early paintings, choice ceramics and prints, important examples of indigenous art and challenging contemporary works in a range of art forms.

As part of its exciting and dynamic program the Art Museum offers changing exhibitions drawn from the collection, touring exhibitions from other galleries and collections, and works from several creative academic disciplines within the University. The Museum's educational services are designed to complement and enhance the exhibitions program for the benefit and enjoyment of the public.

**Location**

QUT Gardens Point  
2 George Street, Brisbane (next to City Botanic Gardens)

**Museum Hours**

Tuesday - Friday: 10am - 5pm  
Wednesday: until 8pm  
Saturday - Sunday: 12noon - 4pm  
Closed Mondays and Public Holidays

**Admission**

Free entry

**Information**

Phone: 07 3138 5370  
Email: [artmuseum@qut.edu.au](mailto:artmuseum@qut.edu.au)  
Web: [www.artmuseum.qut.com](http://www.artmuseum.qut.com)

**Old Government House**

Old Government House was the official residence of the Governors of Queensland from 1862-1909. Since that time the house has been occupied by the University of Queensland; the National Trust of Queensland; and Queensland University of Technology's predecessor institutions, Central Technical College and Queensland Institute of Technology.

## QUT CULTURAL PRECINCT

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Old Government House is owned by the Queensland Government. In October 2002, a Heads of Agreement was signed between the Queensland Government, National Trust of Queensland and Queensland University of Technology for the future conservation, management and use of Old Government House.

QUT has accepted responsibility for the continued enhancement of Old Government House and the accompanying grounds in accordance with the Government's Conservation Plan.

To celebrate its history and advance knowledge of Queensland's architectural, political and educational heritage, QUT has opened the doors of Old Government House to provide a welcoming environment for all Queenslanders and visitors to enjoy and learn about the building and its site. Guided tours are available on request.

### **Location**

QUT Gardens Point  
2 George Street, Brisbane (next to City Botanic Gardens)

### **Opening Hours**

Monday - Friday: 10am - 4pm

### **Admission**

Free entry

### **Information**

Phone: 07 3138 8005  
Email: [info.ogh@qut.edu.au](mailto:info.ogh@qut.edu.au)  
Web: [www.ogh.qut.edu.au](http://www.ogh.qut.edu.au)

## QUT STUDENT GUILD

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The QUT Student Guild fosters the welfare of all QUT students and protects their rights. It advocates for students who experience difficulties during their time at QUT and represents all students on various University committees. Being a member of the Student Guild is like having an insurance policy; the Guild exists to help students deal with issues that may negatively impact on their performance at QUT.

The QUT Student Guild is owned and operated by and for students.

The Student Guild is governed by Guild Council which consists of the Executive (President, General Secretary, Education Director, International Student Services Director, Women's Services Director, Welfare Services Director, Recreation Director, Indigenous Services Director, Queer Services Director, and three Campus Directors), campus representatives, and specialist representatives (for part-time and external students, Aboriginal and Torres Strait Islander students, and postgraduate students).

Members of the Guild Council are elected at the annual general election and all students are eligible to stand for positions at the election. Students are also able to nominate and vote for campus coordinator positions to help organise activities and services on campuses.

The Student Guild sends representatives to express students' views to many University committees, including the University Academic Board.

The QUT Student Guild is an organisation which offers support, advocacy and representation to all students at QUT on issues ranging from academic appeals to lobbying the state and federal governments on higher education issues. Quite often, access and equity to education can be affected by government policy. The Student Guild will often call on its members to attend rallies to stop regressive changes to the education system. The Student Guild fully supports a free public education system where everyone has equal access.

The QUT Student Guild also operates several commercial services across all campuses. These consist of the Guild Fitness Centres, Guild Bars, Guild Aquatic and Squash Centre, Guild News and Post Office, the Guild Child Care Centres and Creche, Academic Gown Hire and the Guild Second Hand Textbook Shop.

The Guild has a presence on the web which can be accessed at [www.guildonline.net](http://www.guildonline.net). All of the Guild's services are listed there along with an events page where students can find out what is happening on their campus as well as up-to-date accommodation and part-time employment listings.