



## 2024-2025 QUT Clare Burton Memorial Scholarship

### Terms and Conditions

#### Overview

The QUT Clare Burton Memorial Scholarship is an application-based scholarship valued at \$10,000 offered to continuing students. This is provided to the student directly in the form of funds transfer to their nominated bank account.

This scholarship requires an application and is offered as a once-off payment as a research allowance.

#### Purpose

The purpose of the QUT Clare Burton Memorial Scholarship is to honour and continue the work of Dr Clare Burton, a leading researcher, public sector administrator, academic, consultant and writer on employment equity. It is funded by the Clare Burton Memorial Fund, which is held by QUT.

#### 1. Eligibility requirements

To be eligible for the QUT Clare Burton Memorial Scholarship, applicants must meet all the following requirements:

- 1.1. Must be an Australian or New Zealand citizen OR a permanent resident OR hold a permanent humanitarian visa.
- 1.2. You must also:
  - 1.2.1. Be a current research student at an Australian university, enrolled either full-time or part-time in a research degree (i.e. Doctor of Philosophy, Professional Doctorate, or Master of Philosophy),
  - 1.2.2. be pursuing research where a major piece of work is focussed on gender equity. This encompasses women and equality in all spheres of endeavour including (but not limited to) employment, education, health, communications, engineering, and science,
  - 1.2.3. have completed at least the first milestone of your research degree.
- 1.3. All QUT scholarships and bursaries are governed by concurrency conditions, detailed within the governing Terms and Conditions related to the applicable scholarship or bursary.

#### 2. Application and selection criteria

- 2.1. The QUT Clare Burton Memorial Scholarship requires an application form. Due to the specific nature of the scholarship, you will need to:
  - 2.1.1.1. provide an academic transcript for previous studies,
  - 2.1.1.2. an outline of your research proposal,
  - 2.1.1.3. an outline of your research background,
  - 2.1.1.4. contact details for two referees.

#### 3. Value and payment of scholarship

- 3.1. The scholarship is valued at \$10,000 and is paid after the census date of the enrolled teaching period.
- 3.2. Payment will be subject to the Conditions in Section (5) below. If students do not meet these Conditions payment may be suspended.
- 3.3. Students will receive scholarship payment by electronic transfer to their nominated bank account.
- 3.4. While every care is taken to ensure direct payment of scholarship funds are correct, scholarship recipients are required to monitor payments and notify [scholarships@qut.edu.au](mailto:scholarships@qut.edu.au) of any over or under payments.
- 3.5. Where discrepancies in payment occur, students may be required to return the funds to the University.
- 3.6. **Tax implications**

QUT does not withhold PAYG tax from coursework scholarship payments. It is the recipient's responsibility to check the tax implications for your scholarship and personal circumstances. For advice on whether your scholarship is taxable, use the Australian Taxation Office's [scholarship decision tool](#). Additional tax information can be obtained via [www.ato.gov.au/individuals](http://www.ato.gov.au/individuals).

### 3.7. Centrelink

Please also note that Centrelink may include this scholarship entitlement in any means testing as a result of applications made for Commonwealth assistance. Please check the Centrelink site for information regarding exempt scholarships.

## 4. Term of scholarship

- 4.1. The term of the scholarship is not determined by the student's enrolment load, either full-time or part-time. The scholarship is paid as a once-off lump sum payment.
- 4.2. Students must remain admitted and enrolled in a course to receive their scholarship payment as per Conditions.

## 5. Conditions of scholarship

- 5.1. Special circumstances will be taken into consideration to support individual variation to the Conditions of scholarship. Supporting documentary evidence may be requested. Students are encouraged to discuss their special circumstance with [scholarships@qut.edu.au](mailto:scholarships@qut.edu.au) or Counselling services.
- 5.2. Students must remain admitted and enrolled in a course to receive their scholarship payment.

## 6. Termination of scholarship

The University reserves the right to cease a scholarship in the following circumstances:

- 6.1. Failure to comply with the Conditions of the scholarship.
- 6.2. Withdrawal from your course. Students are advised to contact QUT Scholarships [scholarships@qut.edu.au](mailto:scholarships@qut.edu.au) before withdrawing from their course.
- 6.3. Failure to enrol into a course following the completion of the approved Leave of Absence period.

## 7. Grievances

- 7.1. Bursary recipients should initially contact the QUT Scholarships office to discuss their grievance to see if this can be resolved prior to lodging a formal appeal.
- 7.2. Student may lodge a formal appeal arising from any scholarship matter through the [Appeals Committee](#).
- 7.3. Any grievances related to the administration of scholarships is governed by [E/9.2 Grievance resolution procedures for student related grievances, with QUT's Manual of Policy and Procedures](#).

## 8. Scholarship contact

QUT Clare Burton Memorial Scholarship is administered by QUT Student Administration. For any scholarships related inquiries please contact [scholarships@qut.edu.au](mailto:scholarships@qut.edu.au).