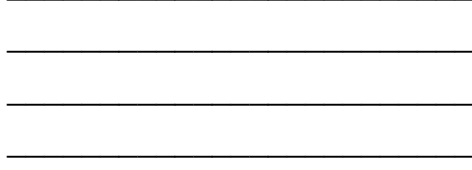


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# HANDBOOK



[www.qut.edu.au](http://www.qut.edu.au)

***Gardens Point campus***

2 George Street  
Postal Address: GPO Box 2434, Brisbane Q 4001  
Telephone: 07 3138 2000  
Fax: 07 3138 1176

***Kelvin Grove campus***

Victoria Park Road, Kelvin Grove, Brisbane  
Postal Address: Victoria Park Road, Kelvin Grove Q 4059  
Telephone: 07 3138 2000  
Fax: 07 3138 1176

***Caboolture campus***

Manley and Tallon Streets, Caboolture  
Postal Address: PO Box 1376, Caboolture Q 4510  
Telephone: 07 5316 7400  
Fax: 07 5316 7421

***CRICOS Institution Code***

00213J

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## QUEENSLAND UNIVERSITY OF TECHNOLOGY

QUT is a leading Australian university with a strong professional emphasis in its course profile and a rapidly developing research reputation. Established as a university in 1989, its predecessor institutions were among Queensland's earliest tertiary education providers. Today, with annual revenue of \$772 million, QUT enrolls over 42,000 students across more than 350 degree programs.

QUT's courses are in high demand, and graduates enjoy excellent job and career outcomes. Academic programs from bachelor degree to PhD are offered in: built environment and engineering, business, creative industries, education, health, law, and science and technology. Some 22 per cent of total enrolments are at postgraduate level, and 16 per cent of our students come from overseas.

QUT is recognised nationally and internationally for the relevance of its teaching and research to industry, the professions and the broader community. The University's "real world" positioning is also underpinned by close relationships with employers and professional bodies, which provide students with a unique balance of theory and practical skills. QUT makes extensive and innovative use of technology to enhance student learning, and QUT academics led national awards for university teaching in 2011. QUT is also committed to improving educational outcomes for Indigenous Australians and supporting low-income students with scholarships and bursaries. The University has also developed a progressive recruitment and development strategy for early and mid-career academics.

Over the past decade, QUT has greatly expanded its research and international profile. The University is involved in Cooperative Research Centres (CRCs) in infrastructure and engineering asset management; wound innovation; railway innovation; advanced automotive technology; polymers; smart services; plant biosecurity; spatial information; optimising resource extraction; and young people, technology and wellbeing. It has established Queensland's first Confucius Institute and hosts the Australian-Canadian Prostate Cancer Research Alliance, the ARC Centre of Excellence for Creative Industries and Innovation, the Syngenta Centre for Sugarcane Biofuel Development and the Microsoft eResearch Centre. QUT institutes conduct research in health and biomedical innovation (IHBI) and creative industries (iCi), and a new institute will be established in science, technology, engineering and maths (STEM).

Based in Brisbane, QUT has three campuses: at Gardens Point and Kelvin Grove in the inner city, and at Caboolture north of the city. The Gardens Point campus will be transformed with the opening in 2012 of a new \$230 million Science and Engineering Centre, which is the biggest construction project in the University's history. The centre will be used for teaching and research across the science, information technology, built environment, mathematics and engineering disciplines. It will feature two purpose-designed buildings, modern and technology-rich social learning spaces and cooperative research laboratories, as well as community and recreational facilities. QUT's commercialisation company, bluebox, develops and manages commercial relationships between QUT and industry.

At Kelvin Grove, a modern urban village development is integrating the campus with the community. QUT's Creative Industries Precinct, the Institute of Health and Biomedical Innovation, community teaching clinics, sporting facilities and student accommodation are all part of the Kelvin Grove Urban Village, along with residential and retail development

QUT is a member of the Australian Technology Network of universities, along with RMIT, UTS, UniSA and Curtin. [www.qut.edu.au](http://www.qut.edu.au)

# PRINCIPAL DATES

The schedule of dates which appears below is the University's official calendar. Not all courses comply with the official calendar in every respect. Detailed information on individual course calendars is available from faculty offices.

## PUBLIC HOLIDAYS 2011

1 and 3 January	New Year's Day
26 January	Australia Day
22 April	Good Friday
23 April	Easter Saturday
25 April	ANZAC Day
26 April	Easter Monday
2 May	Labour Day
13 June	Queen's Birthday
15 August	Caboolture Show*
17 August	RNA Show **
26 December	Christmas Day
27 December	Boxing Day

## SEMESTER 1, 2011

21–25 February	Week 0/Orientation
28 Feb–4 March	Week 1
7–11 March	Week 2
14–18 March	Week 3
21–25 March	Week 4
28 March–1 April	Week 5
4–8 April	Week 6
11–15 April	Week 7
18–22 April	Week 8
25–29 April	Vacation
2–6 May	Week 9
9–13 May	Week 10
16–20 May	Week 11
23–27 May	Week 12
30 May–3 June	Week 13
6 June	Classes in lieu of Labour Day public holiday
7 June	Classes in lieu of Good Friday public holiday
6–10 June	Exam Preparation
11 June	Exams
13–18 June	Exams
20–25 June	Exams
27–28 June	Exams
29 June–22 July	Vacation

## SEMESTER 2, 2011

18–22 July	Week 0/Orientation
25–29 July	Week 1
1–5 August	Week 2
8–12 August	Week 3
15–19 August	Week 4
22–26 August	Week 5
29 August–2 September	Week 6
5–9 September	Week 7
12–16 September	Week 8
19–23 September	Week 9
26–30 September	Vacation
3–7 October	Week 10
10–14 October	Week 11
17–21 October	Week 12
24–28 October	Week 13
31 October	Classes in lieu of RNA and Caboolture Show holidays

31 Oct–4 November	Exam Preparation
5 November	Exams
7–12 November	Exams
14–19 November	Exams

## SUMMER PROGRAM 2011/2012

21–25 November	Week 1
28 November–2 December	Week 2
5–9 December	Week 3
12–16 December	Week 4
19–23 December	Week 5
26–30 December	Vacation
2–6 January 2012	Week 6
9–13 January	Week 7
16–20 January	Week 8
23–27 January	Week 9
30 January – 3 February	Week 10
6–10 February	Week 11
13–17 February	Week 12/Exams
20–24 February	Exams
20–24 February	Orientation Week, Semester 1, 2012
27 February	Semester 1, 2012 classes commences

\* For students enrolled at Caboolture campus only.

\*\* For students enrolled at Brisbane based campuses only.

## COUNCIL

Composition, membership, powers and responsibilities of QUT Council are governed by the QUT Act 1998 ([www.legislation.qld.gov.au/LEGISLTN/CURRENT/Q/QldUniTecA98.pdf](http://www.legislation.qld.gov.au/LEGISLTN/CURRENT/Q/QldUniTecA98.pdf)). Procedures for meetings, dealing with business in Council, and establishment of committees are included in Council Procedure 1 (see: [MOPP Appendix 2 – Committees](#)).

QUT Council is comprised of senior members of the professions for which QUT prepares graduates; appointees from higher education, government, commerce and industry; elected staff, students and members of Alumni, and the University's chief executive officer, the Vice-Chancellor.

QUT Council is empowered to establish committees and to delegate power to committees or officers of the University. While Council is ultimately responsible for the management and operation of QUT, it has delegated authority to the chief executive officer, the Vice-Chancellor, and to various senior administrators of QUT for much of the day to day management of the University (see: [MOPP Appendix 3 - Delegations of Authority](#)). Council has also established a number of committees, some of which have been authorised to make decisions in respect of prescribed policy and procedural matters.

## COUNCIL MEMBERSHIP

### Chancellor (Chair)

Major General P. (Peter) Arnison, AC, CVO (Retd), BEc DLaws *Qld*, DUniv *QUT*, DUniv *Griff*, DLetters *S Qld*, DUniv *S.Cross*, FAICD

### Vice-Chancellor

Prof O.P. (Peter) Coaldrake, BA (Hons) *James Cook*, PhD *Griff*, FAIM, FRIPAA

### Chair of University Academic Board

Prof K. (Ken) Bowman AM, MScOptom *Melb.*, LOSc, FAAO. Deputy Vice-Chancellor (Academic)

### Nominees of the Governor in Council

Ms H. (Helen) Gluer, MBA *S Qld*, BComm *Qld*, CPA. Chief Executive Officer, Stanwell Corporation Limited

Mr N. (Nathan) Jarro, LLB / BBus (Accy) *QUT*. Barrister

Prof A. (Anne) Kelso, AO, BSc(Hon), PhD *Melb.* Director, WHO Collaborating Centre for Reference and Research on Influenza

Mr H. (Hugh) Nalder (*Deputy Chancellor*), B Bus (Acc) *QUT*, MICA, MASCPA, MAIMM. Consultant

Dr L. (Lee-Anne) Perry, BEd (Hons) MEd *Syd*, DipCL *BIF*, DEd *QUT*, FACE, FACEL. Principal, All Hallows' School

Dr J. (John) Puttick, DUniv *QUT*, FAICD, FAIM. Chairman, GBST Holdings Limited

Ms R. (Rosemary) Vilgan, BBus *QUT*, DipSupMgt *Macq*, FASFA, FAICD. Chief Executive Officer - QSuper and Government Superannuation Officer

## Nominees of Council

Mr D. (David) Fishel, BA (Hons) *Liv*, MA *Newc*, M.Litt *Oxf*. Director, Positive Solutions

Prof M. (Mark) Wainwright AM, MAppSc *Adel*, PhD *McM*, DSc *UniSA*, FTSE, FIEAust, FICHEM, FRACI

## Elected Professional Staff Members

Mrs S. (Stella) Eastman, BBus (InternlBus) *QUT*. Creative Industries Faculty

Ms W. (Wendy) Harper. Director, eLearning Services Technology, Information and Learning Support, QUT

## Elected Academic Staff Members

Prof J. (Judith) Clements, BAppSc MAppSci *RMIT*, PhD *Monash*. Faculty of Science and Technology

Mr R. (Ross) Daniels, BA (SocWk) BA (Econs) MSPD *Qld*. Faculty of Health

Prof J. (John) Lidstone, BSc (Econ) (*London*), MA (*London*), PhD (*London*), FRGS

## Elected Student Members\*

Ms K (Kat) Henderson

Mr J (Jake) Phillpot

## Elected Alumni Members

Dr T. (Tim) Baker, BA *Qld*, BEd Ed.D *QUT* FAHRI FAIPF. Managing Director, WINNERS AT WORK

Ms M. (Marisa) Vecchio, BA *Qld*, MBA *QUT*. Managing Director, Bcoco Pty Ltd

## Secretary

Dr C. (Carol) Dickenson, BBus *QIT*, PhD *Qld*. Registrar

## Tenure

Council serves a four-year term from 21 November 2008

\* Student Members serve a two-year term

## COMMITTEES

QUT committees form the major decision-making structure of the University and student representation is provided for on both University and faculty committees. The major University committees that have student representation as part of their membership are:

- Academic Policy and Procedures Committee
- Appeals Committee
- Discipline Review Panel
- Equity Board
- QUT Council
- Research Degrees Committee
- Teaching and Learning Committee
- University Academic Board.

QUT encourages student representation on the above committees. If you are interested in finding out more information about University committees contact Governance and Legal Services on: +61 (07) 3138 2892.



## SENIOR OFFICERS OF THE ADMINISTRATION

### EXECUTIVE TEAM

*Vice-Chancellor:*  
Professor Peter Coaldrake

*Institute for Sustainable Resources Director:*  
Professor Peter Grace

*Deputy Vice-Chancellor (Academic):*  
Professor Ken Bowman

*Information Security Institute Manager:*  
Mr Eric Hall

*Deputy Vice-Chancellor (International and Development):*  
Mr Scott Sheppard

*Institute for Future Environments (working title) Interim Director:*  
Professor Ian Mackinnon

*Deputy Vice-Chancellor (Learning and Teaching):*  
Professor Suzi Vaughan

*Deputy Vice-Chancellor (Research and Commercialisation):*  
Professor Arun Sharma

*Deputy Vice-Chancellor (Technology, Information and Learning Support):*  
Professor Tom Cochrane

*Executive Director (Finance and Resource Planning):*  
Mr Stephen Pincus

*University Registrar:*  
Dr Carol Dickenson

*Built Environment and Engineering Faculty Executive Dean:*  
Professor Doug Hargreaves

*QUT Business School Executive Dean:*  
Professor Peter Little

*Creative Industries Faculty Executive Dean:*  
Professor Rod Wissler

*Education Faculty Executive Dean:*  
Professor Wendy Patton

*Health Faculty Executive Dean:*  
Professor Andrew Wilson

*Law Faculty Executive Dean:*  
Professor Michael Lavarch

*Science and Engineering Faculty Executive dean Designate:*  
Professor Martin Betts

*Science and Technology Faculty Deputy Executive Dean:*  
Professor Adrian Herington

*Institute of Creative Industries and Innovation Director:*  
Professor Philip Graham

*Institute of Health and Biomedical innovation Director:*  
Professor Ross Young

## QUT University Medals

The University may award medals known as Queensland University of Technology medals to graduands of certain courses who have achieved an exceptionally high level of performance in their studies.

For the award of a medal, a graduand should have normally achieved a minimum grade point average of 6.5 across all units and thesis where such is required. Medals are awarded by the Registrar, on behalf of University Academic Board, on the recommendation of the relevant faculty academic board. The medal should be testimony that the recipient not only shows exceptional academic promise at the time of the award, but also exhibits an exceptional and consistent record of achievement throughout the whole of the degree.

Eligibility to be considered for the award of a University Medal is limited to:

- graduands of 'end-on' honours degrees where performance in the related bachelor degree is also taken into account
- graduands of degrees with honours, including components of double degree programs where awards with honours are made
- graduands of bachelor degrees of at least three years normal duration where no honours award is available, including relevant components of double degree programs where no honours award is available.

In completing one of the above degrees, graduands must have been enrolled at QUT for at least two years of full-time study or equivalent. The two years of study at QUT must be directly relevant to the course for which the medal is awarded.

For graduands of double degrees, University medals are awarded as appropriate for each of the component degrees.

As the University medal is awarded only for exceptional achievement, University Academic Board has indicated as a guide to faculties that the proportion of graduands who may receive medals in any year should normally be not more than one per 200 bachelor-level graduands (or part thereof) per faculty.

The award is a silver medallion, suitably embossed and inscribed, together with a certificate attesting the award. The medallion is 5.5 centimetres square with rounded corners. The QUT logo is embossed on one side and the reverse carries an inscription citing the year of the award and the name of the awardee. Further details may be placed on the certificate.