

QUT Outstanding Alumni Awards

2020 Award Guidelines and Conditions For Nominees and Nominators

Background

The Outstanding Alumni Awards (OAA) recognise graduates of QUT and its predecessor institutions, for exceptional professional and personal achievements and contributions to the local, national and international community.

Established in 1991 as an initiative of QUT Alumni Board, the awards showcase and celebrate the diverse achievements, leadership and impact of our alumni in the real world.

Award recipients are recognised at QUT's annual showcase **Outstanding Alumni Awards** ceremony, and their inspirational stories are shared widely with the broader community.

2020 Award Categories

- **QUT Alumnus of the Year*** (chosen from the Faculty award recipients)
- **Faculty Outstanding Alumni Awards** (6)
- **Indigenous Alumnus of the Year**
- **Young Alumnus of the Year**

**Nominations can be accepted for all categories except QUT Alumnus of the Year*

Award Timeline

Nominations Open	18 May 2020
Nominations Close	3 July 2020
Judging Panel	August 2020
Faculty Winners announced	October 2020
Awards Ceremony	12 October 2020

How to nominate

It is strongly recommended that nominators and nominees read these guidelines, conditions and award criteria before proceeding with a nomination.

Nomination forms can be downloaded at <https://www.qut.edu.au/engage/alumni/networking-and-events/outstanding-alumni-awards>

Nominations must include

1. A written statement of support addressing relevant selection criteria for the chosen category (maximum 500 words per criteria, may be submitted in dot form).
2. A short bio (100 words) of the nominee.
3. A current professional resume/CV (maximum 5 pages).
4. Two written references, including contact details for referees.
5. **(Optional)** Supporting evidence including articles and electronic media (maximum 10 pages). It is recommended that articles be included as attachments rather than links to ensure visibility during selection. Hyperlinked documents may be reviewed by individual panel members at their discretion but will **NOT** be downloaded or printed for the selection panel.
6. A high-resolution head shot of nominee for possible use in publications and promotion.
7. Permission obtained by the nominee and their acceptance of the award conditions (refer to nomination form).

A nominee may withdraw from the awards process at any time, but must advise the Advancement Office in writing.

Nominations must be received by the Advancement Office by close of business **(5.00pm EST) Friday 3 July 2020** via mail or electronically (alumni@qut.edu.au)

Award Terms and Conditions of Entry

Nominators

1. Nominations can be received from any member of the community, including QUT staff, students and other alumni.

*NB: Permission **MUST** be obtained from the nominee before proceeding with the nomination*

2. Self-nominations are permitted.

Nomination Eligibility

1. Nominees must be **graduates** of QUT or a predecessor institution (including the Queensland Institute of Technology, Brisbane College of Advanced Education, North Brisbane College of Advanced Education, Brisbane Kindergarten Teachers College, Queensland Teachers Training College, and Central Technical College).
2. Alumni need not be working in the discipline in which they studied.
3. Nominees may be Australian (including permanent residents) or international alumni, and be located locally or overseas.
4. The following **alumni** are **ineligible** for nomination:
 - a. Previous Faculty Outstanding Alumni Award/QUT Alumni of the Year recipients
 - b. Current QUT staff (paid)
 - c. Current members of QUT Council
 - d. Recipients of Honorary Degrees/Doctorates from QUT
 - e. Serving elected officials of any level of government (including Members of the House of Representatives or Senators of the Australian Parliament; Members of Queensland Parliament; and Councillors of any local government where QUT has an interest)
 - f. Serving Governor-General or Queensland Governor
 - g. Serving foreign Heads of State
 - h. Serving Ambassadors or Consuls to Australia of foreign nations
5. Previously nominated alumni who were unsuccessful may be renominated. A new nomination form must be completed (resubmission of a previous form is not permissible).

6. Previous Young Alumni of the Year recipients are eligible to be nominated in other categories (eg Faculty, Indigenous) but must demonstrate excellence against the award criteria beyond their previously awarded achievements.
7. Alumni cannot be nominated posthumously.
8. All nominees must meet these nomination eligibility requirements plus additional criteria of the award category in which they are nominated.
9. QUT reserves the right to disqualify any nomination found to include misleading or inaccurate information, or which is not in accordance with the conditions of the awards.

Selection Process

Faculty Awards

1. The Faculty selection process is at the discretion of the Executive Dean with input from the Faculty Executive/Management Committee.
2. Alumni who hold degrees from multiple faculties may be considered by each respective faculty.

All Other Categories

1. The QUT Alumnus of the Year, Indigenous Alumnus of the Year and Young Alumnus of the Year are selected by the OAA Judging Panel consisting of the following members:
 - Vice-Chancellor and President (Chair)
 - Vice-President (Business Development) or nominee
 - Deputy Vice-Chancellor (Education) or nominee
 - Pro Vice-Chancellor (Indigenous Strategy) or nominee
 - President, Alumni Board or nominee
 - Executive Director, Advancement (non-voting)
2. A nominator involved in any selection panel, must declare their interest prior to judging and may be excluded from voting if required.
3. The Judging Panel's decision is final on all matters relating to the nomination process and no correspondence will be entered into.
4. The Judging Panel reserves the right to not select a recipient in any category if, in their opinion, there are no entries of sufficient merit.
5. The Judging Panel may, at its discretion, make additional commendations in the case of multiple outstanding candidates.

Data and privacy

1. Information submitted in relation to these awards will be managed in accordance with [QUT's Information Privacy](#) guidelines.
2. Additional copies of nomination forms, media and any accompanying materials are provided to the Judging Panel for the purposes of award selection only and are returned to the Advancement Office for disposal at the conclusion of this process.
3. No other personal information on nominees will be disclosed without their prior consent.

Media, Promotions and Engagement

1. It is a condition of the awards that successful nominees make themselves available for promotional activities with QUT in the 12 months following the awards.
2. This may include (but is not limited to):
 - Video stories produced for the awards ceremony and subsequent use in QUT publications, web pages and social media
 - Photography for use in publications such as the Award Winners booklet and online. Additional photographs may be taken at the Alumni Awards ceremony
 - Participation in engagement opportunities with the relevant Faculty and/or QUT broadly either on campus or online. Examples include guest lectures, graduation speeches, and thought leadership events and activities.
3. Nominees are asked to consent to the use of images in QUT publications and promotional materials agree, in the case of a successful nomination. (*Refer to the nomination form for further details*)
4. QUT commits to providing award winners the opportunity to view and correct promotional materials prior to publication.
5. Faculty Award Winners will be announced prior to the award ceremony. Recipients of other categories will be announced at the annual awards ceremony.
6. Award winners agree to attend the Alumni Awards Ceremony where time and availability permit. The relevant Faculty/QUT area will discuss arrangements, such as air travel and accommodation if applicable, with recipients.
7. Requests to participate in QUT activities will be reasonable and take into account award winners' availability and personal circumstances.

Award Categories and Selection Criteria

In addition to the nomination eligibility requirements contained in the **Award Terms and Conditions of Entry**, nominees must meet the following selection criteria in the nominated category.

Faculty Outstanding Alumni Award

Recognises alumni for sustained and significant contributions in their chosen field, and to the local, national and/or global community.

Nominees would normally have at least 15 years' career experience post-graduation and be recognised leaders in their profession.

Selection Criteria:

1. Evidence of sustained and significant contribution and impact in their chosen profession or industry, locally, nationally and/or globally.
2. Evidence of leadership and 'giving back' in a professional or personal context, including through volunteerism and community service.
3. Demonstrated the characteristics, values and actions which reflect QUT's 'The University for the Real World' brand.

Young Alumnus of the Year

Recognises early-to-mid career alumni whose professional and personal achievements to date demonstrate leadership aptitude and innovation, and serve as an inspiration for students and peers.

Nominees must be aged 35 years or below at close of nomination and have at least 5-10 years' career experience post- graduation.

Achievements and activities undertaken as a student will not be considered within the context of this award.

Selection Criteria

1. Evidence of early impact and innovative practices in their career pursuits to date.
2. Evidence of leadership skill development and 'giving back' in a professional or personal context, including through volunteerism and community service.
3. Demonstrated the characteristics, values and actions which reflect QUT's 'The University for the Real World' brand.

Indigenous Alumnus of the Year

Recognises Indigenous alumni who have demonstrated success and outstanding contribution to their chosen field and community, and have served as inspirational role models for students and alumni alike.

Nominees must have at least 5 years' experience post- graduation and be of Aboriginal or Torres Strait Islander descent.

Selection Criteria:

1. Evidence of sustained and significant contribution and impact in their chosen profession or industry, locally, nationally and/or globally.
2. Evidence of leadership and 'giving back' in a professional or personal context, including through volunteerism and community service.
3. Demonstrated the characteristics, values and actions which reflect QUT's 'The University for the Real World' brand.