



QUT Department of Transport and Main Roads Women in Engineering Bursaries

Terms and Conditions

Overview

The Department of Transport and Main Roads Women in Engineering Bursaries (TMR WiE Bursaries) is a bursary valued at \$5,000, offered to four continuing domestic students. This is provided to the bursary recipient directly in the form of funds transfer to their nominated bank account.

These terms and conditions apply to students commencing in 2024. The bursary requires an application and is offered in Semester 2, 2024.

Purpose

The purpose of the TMR WiE Bursary is to encourage and support the participation of women in Science, Technology, Engineering and Mathematics (STEM).

1 Eligibility requirements

To be eligible for the TMR WiE Bursaries, applicants must meet all the following requirements:

- 1.1 Must identify as a woman; and
- 1.2 Must be enrolled (full-time) in a Washington Accord accredited four-year Bachelor of Engineering degree which is either a:
 - Bachelor of Engineering (Honours) (Civil); or
 - Bachelor of Engineering (Honours) (Electrical); or
 - Bachelor of Engineering (Honours) (Mechatronics) and;
- 1.3 Must be an Australian citizen OR a Permanent Resident of Australia;
- 1.4 Must be a Queensland Resident;
- 1.5 Must be a domestic student enrolled at QUT;
- 1.6 Must be enrolled in their second or third year study in 2024; and
- 1.7 Must have successfully completed both semesters in 2023; and
- 1.8 must have a minimum GPA of 4.0; and
- 1.9 Must be of good repute with no breach of behaviour, past or current resulting in student misconduct; and
- 1.10 Must submit a 300-word written statement which sets out the following:
 - 1.10.1 an ability to demonstrate a love of maths and physics, including discussion about their practical application in Engineering;
 - 1.10.2 an ability to demonstrate leadership skills.
- 1.11 All QUT scholarships and bursaries are governed by concurrency conditions, detailed within the governing terms and conditions related to the applicable scholarship or bursary.

2 Application and selection criteria

- 2.1 The TMR WiE Bursary requires an application form. Due to the specific nature of the bursary, applicants must provide:
 - 2.1.1 A copy of Curriculum Vitae or Resume
 - 2.1.2 A 300-word written statement which sets out the following:
 - an ability to demonstrate a love of maths and physics, including discussion about their practical application in Engineering;
 - an ability to demonstrate leadership skills.

3 Value and payment of bursary

- 3.1 Bursaries are valued at \$5,000 are paid for a full-time enrolment load for one year only. The bursary will be paid in 1 instalment of \$5,000 and is disbursed the week after the census date of the enrolled semester/teaching period.
- 3.2 Payment will be subject to the Conditions below. If the bursary recipient does not meet these Conditions payment may be suspended.
- 3.3 Bursary recipients will receive bursary payment by electronic transfer to their nominated bank account the week after census date each semester/teaching period.

- 3.4 Bursary recipients enrolled in Exchange, Cross Institutional and BULA semester/teaching periods will have different census dates. Payments will be made one week after the census date of these semester/teaching periods.
- 3.5 While every care is taken to ensure direct payment of bursary funds are correct, bursary recipients are required to monitor payments and notify the Faculty of Engineering of any over or under payments.
- 3.5.1 Where discrepancies in payment occur, bursary recipients may be required to return the funds to the University.
- 3.6 **Tax implications**
QUT does not withhold PAYG tax from coursework bursary payments. It is the recipient's responsibility to check the tax implications for your bursary and personal circumstances. For advice on whether your bursary is taxable, use the Australian Taxation Office's [scholarship decision tool](#). Additional tax information can be obtained via www.ato.gov.au/individuals.
- 3.7 **Centrelink**
Please also note that Centrelink may include this bursary entitlement in any means testing as a result of applications made for Commonwealth assistance. Please check the Centrelink site for information regarding exempt bursaries.
- 4 **Term of bursary**
- 4.1 Bursary recipients must remain admitted and enrolled in a course to receive their bursary payment as per Conditions.
- 4.1.1 Bursary recipients who complete their study in accelerated mode before the term of the bursary ends the remaining balance of the bursary funds will be forfeited and will **not** be paid to the bursary recipient.
- 5 **Conditions of bursary**
- 5.1 Bursary recipients must achieve a minimum course (cumulative) Grade Point Average (GPA) of 4.0 in any given semester/teaching period to receive the bursary.
- 5.2 Special circumstances will be taken into consideration to support individual variation to the Conditions of bursary. Supporting documentary evidence may be requested. Bursary recipients are encouraged to discuss their special circumstance with the Faculty of Engineering or Counselling services.
- 5.3 Bursary recipients must remain admitted and enrolled full-time in a course to receive their bursary payment.
- 5.4 Bursary payments are suspended whilst a bursary recipient is on an approved Leave of Absence. After completing their first semester/teaching period, bursary recipients can apply for up to two years Leave of Absence from their course without impacting their bursary.
- 5.5 Bursary recipients who withdraw from their studies prior to completion of the semester/teaching period (i.e., no grades are recorded) may be required to return monies paid for the withdrawn units.
- 6 **Termination of bursary**
The University reserves the right to cease a bursary in the following circumstances:
- 6.1 Failure to comply with the Conditions of the bursary.
- 6.2 Withdrawal from your course. Bursary recipients are advised to contact Faculty of Engineering or Counselling services before withdrawing from their course.
- 6.3 Failure to enrol into a course following the completion of the approved deferral period. Deferral of the bursary *offer* is only available to commencing students.
- 6.4 Bursary recipients who commence a degree at another university will not be eligible for the bursary upon their return from deferment.
- 6.5 Failure to enrol into a course following the completion of the approved Leave of Absence period.
- 6.6 Student behaviour that breaches the QUT Student Code of Conduct, where if proven would be regarded as student misconduct. The required standards of behaviour relate to policies regarding [Academic integrity \(MOPP C/5.3\)](#), [QUT Code for responsible conduct of research \(MOPP D/2.6\)](#), [Acceptable use of information technology resources \(MOPP F/1.11\)](#).

7 Grievances

- 7.1 Bursary recipients should initially contact the QUT Scholarships office to discuss their grievance to see if this can be resolved prior to lodging a formal appeal.
- 7.2 Bursary recipient may lodge a formal appeal arising from any bursary matter through the [Appeals Committee](#).
- 7.3 Any grievances related to the administration of scholarships and bursaries is governed by [E/9.2 Grievance resolution procedures for student related grievances, with QUT's Manual of Policy and Procedures](#).

8 Scholarship contact

The Department of Transport and Main Roads Women in Engineering Bursaries are administered by the Faculty of Engineering. For any scholarships related inquiries please contact scholarships@qut.edu.au.