



2023 Department of Transport and Main Roads Women in Engineering Bursaries

Terms and Conditions

Overview

To foster diversity and inclusion in the engineering field, the Department of Transport and Main Roads (TMR) has implemented the Women in Engineering (WiE) bursaries initiative. This program specifically aims to encourage and support the participation of women in Science, Technology, Engineering and Mathematics (STEM).

The Women in Engineering four (4) bursaries serve as a testament to TMRs' commitment to diversity and inclusion. They provide opportunities for women engineers to excel in their studies and future professional endeavours. Additionally, the initiative offers valuable guidance, advice, and networking opportunities, empowering women engineers to thrive in their chosen fields.

Through the WiE bursaries initiative, TMR actively contributes to breaking down barriers and promoting gender equality in engineering. By nurturing and supporting talented women in their engineering journeys, TMR showcases its dedication to creating a diverse and inclusive workforce.

1. Eligibility requirements

To be eligible for the Department of Transport and Main Roads Women in Engineering bursary, applicants must meet all the following requirements,

- 1.1. must identify as a woman; and
- 1.2. must be enrolled (full-time) in a Washington Accord accredited four-year Bachelor of Engineering degree which is either a:
 - Bachelor of Engineering (Honours) (Civil); or
 - Bachelor of Engineering (Honours) (Electrical); or
 - Bachelor of Engineering (Honours) (Mechatronics) and;
- 1.3. be an Australian citizen or Permanent Resident of Australia; and
- 1.4. be a Queensland Resident; and
- 1.5. must be a domestic student enrolled; and
- 1.6. in 2023 must be enrolled in the second or third year study; and
- 1.7. must have successfully completed both semesters in 2022; and
- 1.8. must have a minimum 4 GPA; and
- 1.9. must be of good repute with no breach of behaviour, past or current resulting in student misconduct; and
- 1.10. must submit a 300-word written statement which sets out the following:
 - an ability to demonstrate a love of maths and physics, including discussion about their practical application in Engineering;
 - an ability to demonstrate leadership skills.

2. Value and payment of bursary

There are a total of four (4) Women in Engineering bursaries available

- 2.1. You'll receive a bursary valued at \$5,000. The bursary will be paid in 1 instalment of \$5,000, following confirmation of your enrolment after the census date of semester 2, 2023.
- 2.2. Payments will be subject to *Section 4 - Conditions of the bursary* being met.
- 2.3. Students will receive bursary payment by electronic transfer to their nominated bank account after the census date each semester.
- 2.4. While every care is taken to ensure direct payments of Bursary funds are correct, Bursary recipients are required to monitor payments and notify QUT Faculty of Engineering by emailing engage.engineering@qut.edu.au if any over or under payments occur. Where discrepancies in payment occur, students may be required to return the funds to the university.

3. Conditions of bursary

- 3.1. Students must accept or decline their Bursary offer by the acceptance deadline.
- 3.2. Students must achieve a minimum course (accumulative) grade point average (GPA) of 4.00 in any given semester to maintain the Bursary for the next study period.
 - 3.2.1 Students whose course GPA drops below 4.00 are issued a notification that they are in breach of their Bursary condition.
- 3.3. Students must remain admitted and enrolled full time in a course to receive their Bursary payment.
- 3.4. Bursary payments are suspended whilst a student is on an approved Leave of Absence. After completing their first semester, students can apply for up to two years leave of absence from their course without impacting their Bursary.
- 3.5. Special circumstances will be taken into consideration to support individual variation to the conditions of Bursary, supporting documentary evidence may be requested. Student are encouraged to discuss their special circumstance with the Faculty of Engineering, Deputy Dean's office, Engagement.
- 3.6. Bursary recipients who withdraw from their studies prior to completion of the teaching period (i.e., no grades are recorded) may be required to return monies paid for the withdrawn units.

4. Termination of Bursary

A Bursary may be terminated in the following circumstances,

- 4.1. Failure to comply with *Section 4 - Conditions of Bursary*
- 4.2. Withdrawal from your course. Students are advised to access Counselling services or the Student Support Faculty of Engineering before withdrawing from their course.
- 4.3. Failure to enrol into a course following the completion of the approved Leave of Absence period.
- 4.4. Student behaviour that breaches the QUT Student Code of Conduct, where if proven would be regarded as student misconduct. The required standards of behaviour relate to policies regarding [Academic integrity \(MOPP C/5.3\)](#), [QUT Code for responsible conduct of research \(MOPP D/2.6\)](#), [Acceptable use of information technology resources \(MOPP F/1.11\)](#)

5. Miscellaneous

5.1. Grievances

- 5.1.1 Student may lodge a formal appeal arising from any Bursary matter through the [Appeals Committee](#)
- 5.1.2 Any grievances related to the administration of Bursary is governed by [E/9.2 Grievance resolution procedures for student related grievances](#), with QUT's Manual of Policy and Procedures.

5.2. Tax implications

- 5.2.1 QUT does not withhold PAYG tax from coursework Bursary payments. It is the recipient's responsibility to check the tax implications for your Bursary and personal circumstances. For advice on whether your Bursary is taxable, use the Australian Taxation Office's [Bursary decision tool](#). Additional tax information can be obtained via www.ato.gov.au/individuals.

5.3. Centrelink

- 5.3.1 Please also note that Centrelink may include this Bursary entitlement in any means testing in relation to applications made for commonwealth assistance. Please check the [Centrelink](#) site for information regarding exempt Bursarys.

5.4. Bursary contact

- 5.4.1 Women in Engineering bursaries are administered by Engagement. For any bursary related inquiries please contact engage.engineering@qut.edu.au