



## QUT Landscape Architecture Centenary Fund Scholarship

### Terms and Conditions

#### Overview

The QUT Landscape Architecture Centenary Fund Scholarship is a merit scholarship valued at \$10,000, offered to continuing international and/or domestic students. This is provided to the scholarship recipient directly in the form of funds transfer to their nominated bank account.

These terms and conditions apply to students commencing in 2024. The scholarship requires an application and is offered from Semester 1, 2024.

#### Purpose

The establishment of the QUT Landscape Architecture Centenary Fund is an initiative of Emeritus Professor Catherin Bull AM and Emeritus Professor Dennis Gibson AO who have a rich history and long friendship with QUT - Professor Gibson as a former Vice Chancellor of QUT and Professor Bull as a senior professional in landscape architecture.

The aspiration of the fund is to grow and consolidate the talent base of QUT's emerging landscape architecture professionals and identify and support talented students with a drive and passion for the pursuit of excellence.

#### 1 Eligibility requirements

To be eligible for the QUT Landscape Architecture Centenary Fund Scholarship, applicants must meet all the following requirements:

- 1.1 Must fall into one of the categories below:
  - 1.1.1 an Australian or New Zealand citizen OR a permanent resident OR hold a permanent humanitarian visa
  - 1.1.2 an international student who has completed high school in Australia.
- 1.2 Must be enrolled full-time (36 credit points or more) in the Bachelor of Design (Landscape Architecture) at QUT.
- 1.3 Must be entering your final year of a Bachelor of Design (Landscape Architecture) at QUT.
- 1.4 Must have a grade point average (GPA) of 5.8 or greater.
- 1.5 All QUT scholarships and bursaries are governed by concurrency conditions, detailed within the governing terms and conditions related to the applicable scholarship or bursary.

#### 2 Application and selection criteria

- 2.1 The QUT Landscape Architecture Centenary Fund Scholarship requires an application form. Due to the specific nature of the scholarship, you must provide:
  - 2.1.1 a cover letter including a personal statement explaining your commitment to a career in landscape architecture and how the QUT Landscape Architecture Centenary Fund Scholarship will contribute to your goals
  - 2.1.2 a copy of your Curriculum Vitae (CV) OR statement of personal attainment which summarises your education, awards, employment experience, travel, and provides the contact details of two (2) referees
- 2.2 You may be invited to attend an interview at QUT.
- 2.3 You may provide a professional portfolio on your application form; however, this is optional.

#### 3 Value and payment of scholarship

- 3.1 Scholarships valued up to \$10,000 are paid for a maximum of one (1) year. Payments are made on a half-yearly basis (\$5,000 per semester/teaching period) and are disbursed the week after the census date of the enrolled semester/teaching period.
- 3.2 Scholarship recipients who complete their study in accelerated mode (or before the terms of the scholarships lapse) the remaining balance of the scholarship funds will be forfeited and will not be paid to the scholarship recipient.
- 3.3 Payment will be subject to the Conditions below. If the scholarship recipient does not meet these Conditions payment may be suspended.

- 3.4 Scholarship recipients will receive scholarship payment by electronic transfer to their nominated bank account the week after census date each semester/teaching period.
- 3.5 Scholarship recipients enrolled in Exchange, Cross Institutional and BULA semester/teaching periods will have different census dates. Payments will be made one week after the census date of these semester/teaching periods.
- 3.6 While every care is taken to ensure direct payment of scholarship funds are correct, scholarship recipients are required to monitor payments and notify Faculty of Engineering Engagement ([engage.engineering@qut.edu.au](mailto:engage.engineering@qut.edu.au)) of any over or under payments.
- 3.6.1 Where discrepancies in payment occur, scholarship recipients may be required to return the funds to the University.
- 3.7 **Tax implications**  
QUT does not withhold PAYG tax from coursework scholarship payments. It is the recipient's responsibility to check the tax implications for your scholarship and personal circumstances. For advice on whether your scholarship is taxable, use the Australian Taxation Office's [scholarship decision tool](#). Additional tax information can be obtained via [www.ato.gov.au/individuals](http://www.ato.gov.au/individuals).
- 3.8 **Centrelink**  
Please also note that Centrelink may include this scholarship entitlement in any means testing as a result of applications made for Commonwealth assistance. Please check the Centrelink site for information regarding exempt scholarships.
- 4 **Term of scholarship**
- 4.1 The term of the scholarship is determined by the scholarship recipient's full-time enrolment load (e.g., one (1) year for the \$10,000 award, based on a full-time enrolment).
- 5 **Conditions of scholarship**
- 5.1 Scholarship recipients must achieve a minimum course (cumulative) Grade Point Average (GPA) of 5.8 in any given semester/teaching period to maintain the scholarship for the next semester/teaching period.
- 5.2 **Progression**
- 5.2.1 Scholarship recipients whose course (cumulative) GPA drops below 5.8 are issued a notification that they are in breach of their scholarship condition but will continue to receive their payment for the currently enrolled semester/teaching period.
- 5.2.2 If their course (cumulative) GPA remains below 5.8 for the following semester/teaching period, payment may be suspended until further notice.
- 5.2.3 A third breach of the GPA condition may result in termination of the scholarship.
- 5.3 Scholarship recipients must remain admitted and enrolled in a course to receive their scholarship payment.
- 5.4 Scholarship payments are suspended whilst a scholarship recipient is on an approved Leave of Absence. After completing their first semester/teaching period, scholarship recipients can apply for up to two years Leave of Absence from their course without impacting their scholarship.
- 5.5 Scholarship recipients who withdraw from their studies prior to completion of the semester/teaching period (i.e., no grades are recorded) may be required to return monies paid for the withdrawn units.
- 5.6 Special circumstances will be taken into consideration to support individual variation to the Conditions of scholarship. Supporting documentary evidence may be requested. Scholarship recipients are encouraged to discuss their special circumstance with Faculty of Engineering Engagement ([engage.engineering@qut.edu.au](mailto:engage.engineering@qut.edu.au)) or Counselling services.
- 5.7 Scholarship recipients on the QUT Landscape Architecture Centenary Fund Scholarship cannot concurrently receive another merit, cooperative, or industry scholarship, but are eligible to receive a bursary, prize, or equity scholarship, while being a merit scholarship recipient.
- 6 **Termination of scholarship**  
The University reserves the right to cease a scholarship in the following circumstances:
- 6.1 Failure to comply with the Conditions of the scholarship.

- 6.2 Withdrawal from your course. Scholarship recipients are advised to contact Faculty of Engineering Engagement ([engage.engineering@qut.edu.au](mailto:engage.engineering@qut.edu.au)) or Counselling services before withdrawing from their course.
- 6.3 Failure to enrol into a course following the completion of the approved deferral period. Deferment of the scholarship *offer* is only available to commencing students.
- 6.4 Scholarship recipients who commence a degree at another university will not be eligible for the scholarship upon their return from deferment.
- 6.5 Failure to enrol into a course following the completion of the approved Leave of Absence period.
- 6.6 Student behaviour that breaches the QUT Student Code of Conduct, where if proven would be regarded as student misconduct. The required standards of behaviour relate to policies regarding [Academic integrity \(MOPP C/5.3\)](#), [QUT Code for responsible conduct of research \(MOPP D/2.6\)](#), [Acceptable use of information technology resources \(MOPP F/1.11\)](#).

## 7 Grievances

- 7.1 Scholarship recipients should initially contact the QUT Scholarships office to discuss their grievance to see if this can be resolved prior to lodging a formal appeal.
- 7.2 Scholarship recipient may lodge a formal appeal arising from any scholarship matter through the [Appeals Committee](#).
- 7.3 Any grievances related to the administration of scholarships is governed by [E/9.2 Grievance resolution procedures for student related grievances, with QUT's Manual of Policy and Procedures](#).

## 8 Scholarship contact

QUT Landscape Architecture Centenary Fund Scholarship are administered by Faculty of Engineering Engagement. For any scholarships related inquiries please contact [engage.engineering@qut.edu.au](mailto:engage.engineering@qut.edu.au).