



## Application for Postgraduate Coursework Admission (domestic applicants only)

### Personal details

|   |  |                            |  |   |  |                               |                                     |                                 |  |                                |
|---|--|----------------------------|--|---|--|-------------------------------|-------------------------------------|---------------------------------|--|--------------------------------|
| Course code (for your preferred course) |  | Student number             |  |   |  |                               |                                     |                                 |  |                                |
|   |  | N                          |  |   |  |                               |                                     |                                 |  |                                |
| Family name(s)                          |  |                            |  |   |  |                               |                                     |                                 |  |                                |
|   |  |                            |  |   |  |                               |                                     |                                 |  |                                |
| Given name(s)                           |  |                            |  |   |  |                               |                                     |                                 |  |                                |
|   |  |                            |  |   |  |                               |                                     |                                 |  |                                |
| Title (Mr, Miss, Mx etc)                |  | Date of Birth (dd/mm/yyyy) |  |   |  | Gender                        |                                     |                                 |  |                                |
|   |  |                            |  |   |  | Male <input type="checkbox"/> |                                     | Female <input type="checkbox"/> |  | Other <input type="checkbox"/> |
| Current mailing address                 |  |                            |  |   |  |                               |                                     |                                 |  |                                |
|   |  |                            |  |   |  |                               |                                     |                                 |  |                                |
| Town/suburb                             |  |                            |  | Post code   |  |                               | State/Country                       |                                 |  |                                |
|   |  |                            |  |   |  |                               |                                     |                                 |  |                                |
| Daytime phone                           |  |                            |  | Mobile phone  |  |                               | Previous surname (e.g. maiden name) |                                 |  |                                |
|   |  |                            |  |   |  |                               |                                     |                                 |  |                                |
| Email                                   |  |                            |  | Please include a copy of your marriage certificate, decree nisi, deed poll, valid passport, an Australian citizenship certificate or a naturalisation certificate showing your previous and current name(s) if your name on this application form is different from your name on official records or if you have official records issued in more than one name. |  |                               |                                     |                                 |  |                                |
|   |  |                            |  |   |  |                               |                                     |                                 |  |                                |

### 1. Prior contact with QUT

Have you previously applied to study at QUT or started or completed studies at QUT or one of its predecessor institutions (e.g. BCAE, BKTC, KGCAE, NBCE, QIT)? Yes  No  (If No, go to Section 2)

Your surname in past record ..... Previous student number (if known) N 

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|

### 2. Preferred courses of study

Indicate in preference order the courses to which entry is sought. See [www.qut.edu.au/study](http://www.qut.edu.au/study) for course codes, titles, start months, early closing dates (where applicable) and entry requirements. Admission assessment will be made in order of preference and you may be considered for a pathway offer (e.g. Graduate Certificate leading to the Masters you applied for) should you not be eligible for your preferred course.

**Proposed commencement date:**

|      |             |
|------|-------------|
| Year | Start month |
|      |             |

| Preference | Course code | Course title* | Major | Mode of study (select one)   | Type of study (select one)   |
|------------|-------------|---------------|-------|--|--|
| 1          |             |               |       | <input type="checkbox"/> Internal<br><input type="checkbox"/> External | <input type="checkbox"/> Full-time<br><input type="checkbox"/> Part-time |
| 2          |             |               |       | <input type="checkbox"/> Internal<br><input type="checkbox"/> External | <input type="checkbox"/> Full-time<br><input type="checkbox"/> Part-time |

If your application is received after the closing date QUT will **not** guarantee it will be considered for your nominated start month. However, your application will be considered for next available intake. Application closing dates plus other important dates are published at [www.student.qut.edu.au/enrolment/key-dates-and-academic-calendar/key-dates](http://www.student.qut.edu.au/enrolment/key-dates-and-academic-calendar/key-dates)

\*This form cannot be used by students seeking entry to our Business Administration, Teaching and Social Work courses. For information on how to apply for these courses, please refer to the course page from [www.qut.edu.au/study](http://www.qut.edu.au/study)

### 3. Statistical details

Please answer ALL questions.

A. What is your citizenship/residence status?

- Australian citizen  
 New Zealand citizen

If you select one of the following two options, you must provide a copy of your passport and visa

- Permanent resident visa holder (permitted to remain in Australia indefinitely)  
 Permanent humanitarian visa holder (permitted to remain in Australia indefinitely)

B. Are you **residing overseas** and applying for a course that has a Commonwealth supported place?

- No – please proceed to part C  
 Yes at the commencement of your studies  
If you are not an Australian citizen and you will not be resident in Australia for the duration of your unit(s) of study, you are not eligible for a Commonwealth supported place and instead you will be considered for a domestic tuition fee place.  
 Yes for the entire course  
You are not eligible for a Commonwealth supported place and instead you will be considered for a domestic tuition fee place.

C. What is your country of citizenship (if not Australian)? Country .....

D. In what country were you born? Country .....

E. Year of arrival (if not born in Australia)?

F. Do you speak a language other than English at your permanent home residence?  
 No  Yes → Language .....

G. Are you of Aboriginal or Torres Strait Islander origin?  
 No  Yes, Aboriginal  Yes, Torres Strait Islander  Yes, both Aboriginal and Torres Strait Islander

H. What is the highest educational attainment of each of your parents or guardians?  
 Note: Question (H) is only used for Government statistical purposes and will remain confidential.  
 1. Attainment of parent/guardian \_\_\_\_\_  
 2. Attainment of parent/guardian \_\_\_\_\_

I. **Support services**  
 Do you have a disability, impairment or long term medical condition that may affect your studies?  
 No  Yes  → Please indicate: Hearing  Learning  Mobility  Vision  Medical  Other

If **YES**, please email [student.disability@qut.edu.au](mailto:student.disability@qut.edu.au) if you would like to receive advice on QUT's support services, equipment and facilities.  
 Early advice will assist QUT in preparing relevant services to help meet your needs.

### 4. Educational qualifications

Please provide details of all post-secondary studies you have attempted or completed. You must attach copies of your full official academic record for all non-QUT studies; ie it must list all studies undertaken at each previous institution. Include English translations where necessary.

If you have undertaken studies at an Australian public university (including predecessor institutions) as well as Bond University or at the Australian Catholic University, and you do not have a copy of your current academic record, QUT may be able to obtain it directly from your former institution as long as your studies are from 1990 or later and you have no encumbrances (sanctions, suspensions etc) that are blocking results from your prior institution. QUT will contact you to provide your transcript if we are not able to obtain it. Please note that award certificates and Australian Higher Education Graduation Statement (AHEGS) are acceptable if you are seeking entry to a course that does not have a GPA entry requirement.

| Name of qualification (e.g. Bachelor of Science, Master of Arts, Diploma of Business) | Name of institution  | Course completed? yes/no/due to complete | Start month/year     | End month/year or expected completion month/year |
|---|----------------------|--|----------------------|--|
| <input type="text"/>  | <input type="text"/> | <input type="text"/>                     | <input type="text"/> | <input type="text"/>                             |
| <input type="text"/>  | <input type="text"/> | <input type="text"/>                     | <input type="text"/> | <input type="text"/>                             |
| <input type="text"/>  | <input type="text"/> | <input type="text"/>                     | <input type="text"/> | <input type="text"/>                             |
| <input type="text"/>  | <input type="text"/> | <input type="text"/>                     | <input type="text"/> | <input type="text"/>                             |

Have you ever been excluded or dismissed or prevented from continuing previous or current studies? No  OR Yes  Please provide details below

## 5. Employment experience relevant to application

Depending on the course(s) you have applied for and/or your prior qualifications you may be required to provide evidence of employment. Where required please provide **statements of service** on company letterhead, signed and dated plus a copy of your professional CV. The statements must include position title(s) and duties, employment status (if not full-time, the fraction of full-time worked), your commencement and termination dates for each position; if self-employed the statement must be from your accountant, solicitor or tax agent and the statement must include details on how long they have been of service to you and the relevant business. Please provide English translation where necessary.

## 6. Professional registration

Depending on the course(s) you have applied you may be required to provide evidence of current professional registration in Australia. Where required please provide details of any relevant professional registration.

| Registration Number  | Registration Body    | Profession           | Level<br>(e.g. full, provisional) | Expiry date<br>(month/year) |
|----------------------|----------------------|----------------------|-----------------------------------|-----------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>              | <input type="text"/>        |

## 7. Honours entry – additional requirements

Depending on the course(s) you have applied for, you may need to provide the additional details below. Refer to [www.qut.edu.au/study](http://www.qut.edu.au/study) for further information about your nominated honours course.

Proposed Supervisor:

Proposed Topic Title:

Brief outline (no more than one page) of the proposed project is attached Yes  or No

## 8. Other additional requirements

Depending on the course(s) you have applied for, you may need to provide the additional details such as professional referees, questionnaires, referee reports, portfolios etc. Refer to [www.qut.edu.au/study](http://www.qut.edu.au/study) for further information about your nominated course.

## 9. English proficiency

If your previous studies were not completed in English, or were completed in a country where English is not the first language, you will need to demonstrate that you can meet QUT's English proficiency requirements. You can do this by providing results of an English language test that QUT recognises, see [www.qut.edu.au/study/applying/postgraduate-coursework-applications](http://www.qut.edu.au/study/applying/postgraduate-coursework-applications).

I will take a test on:  /  /

OR

I have taken an:  IELTS (academic) test  Pearson Test of English (PTE academic)  TOEFL iBT (internet based)

Cambridge English Advanced test (CAE)  Cambridge English Proficiency (CPE)

TRF/registration number

## 10. Advanced standing (credit or exemptions for prior studies)

If your application is successful you can apply for advanced standing (credit or exemption) on the basis of prior postgraduate studies or work experience. If you are offered a shortened duration Master as published against the entry requirements, the advanced standing will be automatically awarded by QUT Admissions as part of your offer. Apply for advanced standing at [http://external-apps.qut.edu.au/student-services/AS\\_QUT/index.jsp](http://external-apps.qut.edu.au/student-services/AS_QUT/index.jsp)

## 11. Privacy

The information collected on admission forms is used to determine whether you may be offered admission to the University. If you enrol as a student of QUT, the information you have provided on this admission form will be used to administer your enrolment, to offer other services to you and to provide statistical information to the Commonwealth Government as required by law. For full details of QUT's practices regarding student information and privacy see [www.qut.edu.au/privacy](http://www.qut.edu.au/privacy). If you're unable to access the internet, you may visit HiQ on campus, ring (07) 3138 2000 or email [askqut@qut.edu.au](mailto:askqut@qut.edu.au) for this information.

## 12. Declaration

I declare that to the best of my knowledge the information supplied by me is true, correct and complete in every respect. I acknowledge that the submission of false, incorrect, incomplete or misleading information may result in cancellation of my enrolment or delays in processing, or that I may be subject to disciplinary action under the QUT Student Code of Conduct [www.mopp.qut.edu.au/E/E\\_02\\_01.jsp](http://www.mopp.qut.edu.au/E/E_02_01.jsp) and the procedures for management of student misconduct [www.mopp.qut.edu.au/E/E\\_08\\_01.jsp](http://www.mopp.qut.edu.au/E/E_08_01.jsp). I acknowledge that I am subject to and must comply with any policies or procedures of the University governing my conduct as a student and academic matters affecting my studies.

I acknowledge that it is my responsibility to provide all necessary documentary evidence of qualifications or experience. I authorise QUT to verify such records through Postgraduate@QTAC or grant my consent for other educational institutions, admissions centres, government bodies or employers to disclose information about my qualifications and experience directly to QUT.

Applicant's signature ..... Date ...../...../.....

## 13. Form lodgement instructions

All records supplied will become the property of QUT and will **not** be returned. Please send your completed form to [apply@qut.edu.au](mailto:apply@qut.edu.au)