



# Your career. Your future. Your choice.

A SET plan guide for  
Year 9 and 10 students.



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# The process of SET planning

Built a plan? Here's a quick guide to submitting it.

Complete the "My Intended Pathway"



Complete the "My Pathway Portfolio"



Complete the "My course of study"



Submit the SET plan



Check in with your SET plan over the next two years



## What is a SET plan?

The senior education and training (SET) plan is a tool and process to help design your learning pathways through the senior years of school and plan for your future after school. You will start your SET plan in Year 10, and you'll have a documented plan that you can refer back to through years 11 and 12.

## What does a good SET plan do?

- Helps you explore LOTS of careers so you can get an idea of what your goals are and understand the different options.
- Works as a 'GPS' to help achieve your learning goals during your senior years.
- Assists you to explore pathways across education, training and employment areas.
- Helps you to communicate with your parents or carers, and with staff from your school about your future options and preferences.

## The four-step SET plan process

A SET plan is a little like a GPS for a car. It can show you different ways to get to different destinations.

The initial three steps lead towards the development of your SET plan and the fourth step relates to making it happen and any changes that need to be made.

**The four steps are:**

**Step 1 Thinking about the future**

**Step 2 Exploring options**

**Step 3 Documenting the plan**

**Step 4 Implementing the plan**

# Step 1 Thinking about the future

Develop your self-awareness and start to make connections between where you are now and some future life and career goals.

**If you understand who you are, you are more likely to choose pathways that suit you.**

Try to develop an understanding of yourself.

This QUT tool can help, [QUT Match My Skills quiz](#) or [myfuture.edu.au](#)

## Think about:





- your strengths and what you find challenging
- personal qualities such as being responsible, respecting others or organisational skills
- your interests and what careers exist that use these interests
- your core values and how they might influence your view of the world and future lifestyle
- your skills as they might relate to employment and employer expectations.

## Consider your achievements so far, including:

- school results
- literacy and numeracy tests
- other qualifications such as sports awards, music exams, certificates
- work experience, both paid and unpaid, either through the school program or your own jobs
- Participation in arts, clubs, sporting activities, community services.

# MYTH VS FACT

## YEAR 10 SET PLANNING

To get a good ATAR I need to do "tough" subjects.		A "good" ATAR is one that helps you get where you want to be. Usually that means studying subjects you are good at, and/or interested in.
The subjects I choose will change my life forever.		Most people have a range of careers and roles in life. Whatever subjects you choose, you can learn from. There are many ways to get where you want to go.
I will hate Years 11 and 12, I will be sad and stressed the whole time.		Years 11 and 12 are often stressful but most students also talk about the friends they made, and that they got to study things THEY wanted to study.
I must choose a VET or an ATAR pathway.		Want to go to uni? YES you can get into uni if you have completed some VET options. Check out examples here.

# How to explore your options

There are millions of jobs and careers. It's time to check them out.

Research careers online



Go to careers expos



Talk to people about their jobs



Visit universities and other educational institutions



Discuss what you have learned with parents and teachers



## Step 2 Exploring options

**During Step 2 explore the jobs, careers and work options available, there are millions.**

Speak with family, career counsellors, friends, people within the industries you are interested in, consider your work experience and take advantage of the many resources available, such as:

- websites related to career and future options
- print materials
- career exhibitions
- tertiary expos
- university open days
- interviews with professionals.

These types of resources and opportunities will help you learn about:

- the many career pathways and work opportunities after school
- the education and training requirements needed to achieve your goals
- the full range of learning options available in Year 11 and 12
- the full range of career options and subject pre-requisites
- tertiary entrance procedures including the range of pathways in.

Use the information gathered in Steps 1 and 2 to start talking with people important to you about your future options. Below are some pointers to ensure you have fully thought through all the options or issues.

- Discuss your preferred learning pathways, and why you prefer them!
- Seek information from a range of sources, not only school.
- Identify areas where you might need some more support.
- Check out the costs of the learning and training options including scholarships and government assistance schemes.
- Understand job requirements including the skills and attributes valued by employers.
- Write down some of your life and career goals and then work out ways to reach them.

**Identify someone working in the career or field you might like to chat to.**

Here are some suggested questions.

- What's the best thing about your job?
- What technical skills should someone in your field have?
- How long have you worked in this industry?
- What drew you to this field?

## Step 3 Documenting the plan

Input your SET plan online via the OneSchool portal. Remember your SET plan is a starting point and can be revised as you learn more about yourself and possible career choices. Most people have more than one career in their life!

### Time to input your SET plan

You will use OneSchool and you will be guided through a series of tabs that ask you to enter in information. The sections are shown below. Make sure you regularly click on the “save” button at the bottom of each screen.

### Your OneSchool SET planning process has three parts before you submit

#### My Intended Pathway

Once you have completed this section you will have a set of subjects or courses for years 11 and 12, AND these should lead towards chosen post-school pathways (they should relate to each other). Fill this out after you have gotten to know yourself and explored the options. Save your work along the way.

##### Quick tips:

- Questions 1 to 4 must be completed before you can submit your SET plan.
- You can complete your SET plan over multiple sessions and save your work at any time.

#### My Pathway Portfolio

This is where you record what you want to do post-school. It is normal if your ideas are not complete or if you change your mind. You can put together up to six (6) pathways for yourself to help you identify the different ways you can access success post-school.

##### Quick tips:

- This page is always available to edit, even after your SET plan is submitted and finalised.
- To submit your SET plan, you need to complete at least one (1) row of your Pathway Portfolio.

#### My Course of Study

Select one of your chosen pathways from “your Pathway Portfolio”. This pathway should help you to access the post school pathways outlined in “your intended pathway”. To be able to submit your SET plan, you must complete a Year 11 subject selection model.

##### Quick tips:

- Take note of the information on the screen regarding ATAR eligibility if that is important for your intended pathway.
- The subjects you select can be adjusted in order of preference and you can add notes.
- Save your work along the way.

#### Year 11 subject selection model

Use the resources your school has provided to identify subject and courses available to you in each line.

The subject selection model will inform the development of the timetable for your senior schooling.

### Submitting your SET plan

When you have completed the My Intended Pathway, My Pathway Portfolio and My Course of Study tabs you are able to submit your SET plan.

## SET planning interview preparation

This checklist has been designed to assist with your SET plan interview with your school.

QUESTIONS	RESPONSES
<p><b>What do you see yourself doing in the future?</b></p>	
<p><b>What are the future outcomes of the occupation/job that interests you?</b></p> <p>What kind of jobs are available?</p> <p>What is the predicted growth of these jobs/ occupations?</p> <p>What are the career/job prospects?</p> <p>What are the salary ranges?</p> <p>What skills do you require for the job?</p> <p>Does your occupation require registration (i.e. nurse, lawyer)?</p>	
<p><b>What are some of the occupations you are considering? Do they require you to have a university degree?</b></p>	

QUESTIONS	RESPONSES
What are your favourite subjects?	
What are the assumed knowledge recommendations for your degree or vocational education choices?	
What subjects are you interested in studying?	

## Step 4 Implementing the plan

Step 4 occurs during years 11 and 12. This is where your SET plan becomes a tool to guide you as you work towards your goals. Review your plan several times each year to monitor your progress towards your goals.

Your SET plan can be adjusted during your senior years should you choose or need to focus on a different learning pathway. If the changes involve subject changes, you will need to follow the usual school procedures for negotiating subject changes.

# SET PLANNING

Pros and cons from a real perspective.

## PROS

Get to know yourself, your strengths, values and interests.

Be aware of the subjects and pathways available to you over the next 2 years.

Get to know what jobs, careers and opportunities might suit you.

Understand how Year 11 and 12 are relevant to your future and set goals.

Choose subjects that you are interested in or are good at.

Share your plans, ideas and worries with people who can help you make decisions.

## CONS

It can be hard to make decisions when you are unsure.

The process takes some time.

You may find out that you need to study different things for particular career pathways.

You have to fill in paper work.

It can be hard to explain your thoughts and ideas to teachers, parents and carers.

Sometimes you may not get exactly what you want.

[match-my-skills.qut.edu.au](http://match-my-skills.qut.edu.au)

# Still have questions?

## Chat to QUT advisers

Our team of friendly advisers is ready to help you. Talk to us via phone, online chat, book an appointment or visit us in person.

[qut.edu.au/need-advice](http://qut.edu.au/need-advice)

## Talk to us at our events

QUT staff and students can answer your questions at online and in-person events. Things might change so visit [qut.edu.au/study/events](http://qut.edu.au/study/events) for the latest details.

## Stay in touch with us!

Sign up to get personalised emails about study options, scholarships, key dates and events.

## Explore your career options

[myfuture.edu.au](http://myfuture.edu.au)  
[yourcareer.gov.au](http://yourcareer.gov.au)  
[yourcareer.gov.au/school-leavers-support](http://yourcareer.gov.au/school-leavers-support)

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