



Queensland University of Technology
Student Administration, International Admissions
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www.qut.edu.au/international
CRICOS No. 00213J ABN 83 791 724 622

Office use only	Date received								
	ID No								
	Agent stamp (if applicable)								

U18 2209

Under 18 Guardianship Form

Instructions - read this before proceeding

Please complete all sections and print neatly in BLOCK LETTERS, scan and submit to qut.intadmission@qut.edu.au

Section 1. Student visa regulations

If you are under 18 years of age, it is a requirement of Australian Government student visa regulations that you reside in Australia with one of the following options:

1. a parent or a person who has legal custody of you;
2. a person nominated by either the parent or the person having legal custody of you (must be a relative who is at least 21 years old and has the right to remain in Australia).
3. Under QUT's Under 18 Supervision Program – refer to <https://qutvirtual4.qut.edu.au/group/international-students/under-18-supervision-program> for more information.

Please refer to the Department of Home Affairs (<https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/welfare-arrangements-students-under-18>) for detailed information regarding welfare arrangements for students under 18 years.

Section 2. Personal Details

Family name	<input type="text"/>	Given names	<input type="text"/>												
Date of birth	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>dd</td><td>mm</td><td colspan="4">yyyy</td></tr></table>							dd	mm	yyyy				Citizenship	<input type="text"/>
dd	mm	yyyy													
Title (Mr, Mrs, Ms, others)	<input type="text"/>	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other												
Overseas home address	<input type="text"/>														
Telephone	<table border="1"><tr><td></td><td></td><td></td></tr><tr><td>Country code</td><td>Area code</td><td>Number</td></tr></table>				Country code	Area code	Number	Mobile	<table border="1"><tr><td></td><td></td><td></td></tr><tr><td>Country code</td><td>Area code</td><td>Number</td></tr></table>				Country code	Area code	Number
Country code	Area code	Number													
Country code	Area code	Number													
Personal email	<input type="text"/>														

Section 3. Course Details

QUT student ID	<input type="text"/>	Commencement	Month	<input type="text"/>	Year	<input type="text"/>
Course name	<input type="text"/>				Course code	<input type="text"/>

Section 4. Parent/Legal Custodian Details


Family name	<input type="text"/>	Given names	<input type="text"/>												
Overseas home address (if different from above)	<input type="text"/>														
Telephone	<table border="1"><tr><td></td><td></td><td></td></tr><tr><td>Country code</td><td>Area code</td><td>Number</td></tr></table>				Country code	Area code	Number	Mobile	<table border="1"><tr><td></td><td></td><td></td></tr><tr><td>Country code</td><td>Area code</td><td>Number</td></tr></table>				Country code	Area code	Number
Country code	Area code	Number													
Country code	Area code	Number													
Email	<input type="text"/>														
Relationship	<input type="checkbox"/> Father	<input type="checkbox"/> Mother	<input type="checkbox"/> Custodian												
Language spoken	<input type="checkbox"/> English	Other (please specify) <input type="text"/>													


Section 4. Parent/Legal Custodian Details (continued)

Family name	<input type="text"/>	Given names	<input type="text"/>
Overseas home address (if different from above)	<input type="text"/>		
Telephone	<input type="text"/> <small>Country code</small>	<input type="text"/> <small>Area code</small>	<input type="text"/> <small>Number</small>
Mobile	<input type="text"/> <small>Country code</small>	<input type="text"/> <small>Area code</small>	<input type="text"/> <small>Number</small>
Email	<input type="text"/>		
Relationship	<input type="checkbox"/> Father	<input type="checkbox"/> Mother	<input type="checkbox"/> Custodian
Language spoken	<input type="checkbox"/> English	Other (please specify) <input type="text"/>	

Section 5. Arrangement options and Declarations

You must select one of these options (tick box), sign and return this form and meet all conditions stated below prior to your acceptance and enrolment at QUT. Please note that if you tick the second option, you are required to provide QUT with a signed copy of the agreement with QUT's Under 18 Supervision Program prior to your acceptance and enrolment at QUT.

<input type="checkbox"/> Option one	I am residing in Australia with my parent(s), the person who has legal custody of me, or the person nominated by my parent(s) or person having custody of me in accordance with Australian student visa regulations. Please provide details below:	 Go to Section 10 (and complete sections 10-12)		
	Family name <input type="text"/>	Given names <input type="text"/>		
	Home address <input type="text"/>			
OR	Telephone <input type="text"/> <small>Country code</small>	<input type="text"/> <small>Area code</small>	<input type="text"/> <small>Number</small>	
	Mobile	<input type="text"/> <small>Country code</small>	<input type="text"/> <small>Area code</small>	<input type="text"/> <small>Number</small>
	Email <input type="text"/>			
	Relationship	<input type="checkbox"/> Father	<input type="checkbox"/> Mother	<input type="checkbox"/> Custodian
	Language spoken	<input type="checkbox"/> English	Other (please specify) <input type="text"/>	

<input type="checkbox"/> Option two	<p>Until the age of 18, I will live in QUT approved accommodation and my parent(s) or legal guardian will have a written agreement with QUT's Under 18 Supervision Program to ensure the provision of appropriate arrangements for my accommodation, support and general welfare, and as a condition of my acceptance and enrolment at QUT, I will provide QUT with a signed copy of the agreement with QUT's Under 18 Supervision Program which must as a minimum:</p> <p>1. Require QUT's Under 18 Supervision Program to ensure the provision of appropriate arrangements for your accommodation, support and general welfare while you are enrolled at QUT and until such time as you reach 18 years of age, such services would include that the provider would:</p> <ul style="list-style-type: none">• meet with you within a week of your arrival in Brisbane.• provide you with an orientation and relevant programs related to your course, including a security a safety briefing.• one week prior to your arrival, visit your confirmed accommodation to inspect the premises, meet the responsible adult and confirm the suitability of these arrangements with any special requirements which you may have.• upon your arrival in Brisbane, provide you with information to allow you to access 24 hour, seven days a week telephone advice and emergency assistance if required.• liaise directly with the QUT Under 18 Guidance Officer or nominee on a fortnightly basis and ensure your timely referral to appropriate support services should personal problems arise that may have an effect on your academic progress or visa status.• represent you should any grievance in relation to your accommodation facility arise.• notify the U18 Guidance Officer of any unresolved grievance you may have regarding accommodation provider or other accommodation facility.• assist you to lodge any grievance with the Registrar through the Director of ISS.• liaise with QUT on behalf of your parent or guardian.• maintain a working knowledge of the Education Services for Overseas Students Act 2000, QUT Grievance Procedures and D requirements for students studying in Australia.• notify your parents or guardian immediately should the arrangement with QUT's Under 18 Supervision Program lapse or terminate while you are still under the age of 18 years. <p>2. Require QUT's Under 18 Supervision Program to warrant that it complies, and will continue to comply, with the employment screening provisions of the Commission of Children and Young People Act 2000 (Qld)</p>	 Go to Section 6 (and complete sections -12)
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Section 6. Documents required (compulsory)

Photocopies of documents (needs to be translated if not in English):

- ☐ Student's passport (information page)
- ☐ Parent's ID (e.g. passport, or driver's licence) showing name, photo and certified signature. The signature must be the same as per application form.
- ☐ Complete a U18 Accommodation request form by clicking this link [QUT Approved Under 18 Accommodation](#)

Section 7. Support services

Do you have a disability, impairment or long term medical condition, which may affect your studies? This information will be helpful in providing appropriate accommodation and disabilities support services at QUT.

- ☐ No ☐ Yes If yes, please attach additional information including details of support services required.

Section 8. Payment information

****Payment is only required after student's course commencement.**

Please calculate your U18 Supervision Program fee here: <https://qutvirtual4.qut.edu.au/group/international-students/under-18-supervision-program>

1. Registration fee			AUD 150.00
2. Supervision fee (between date of arrival and date of your 18th birthday)	days	x AUD 8.80	AUD
Total program fee			AUD

Section 9. Declaration

Declaration by the student and parent/legal custodian

- ☐ I declare that I have read and understood the content of this form and accept the terms and conditions outlined. I acknowledge that the information provided by me is true and correct in every particular.
- ☐ I agree to disclose any medical and/or health condition of my child that requires ongoing support.
- ☐ I acknowledge and agree that the Under 18 Supervision Program reserves the right to reverse or vary any decision made based on incomplete or false information provided.
- ☐ I acknowledge that all documents accompanying this form become the property of the University.
- ☐ I, _____ (student), acknowledge and agree that the University may contact my parents or legal custodians, my housing provider or the people with whom I am living to discuss matters relating to my welfare if the University reasonably believes this to be necessary at any time while I am under 18 years of age.
- ☐ I, _____ (student), agree to comply with the Under 18 Supervision Program requirements (as amended from time to time). I acknowledge and agree that attendance in accordance with the program requirements is compulsory and that if I fail to comply with the program requirements the University may notify Department of Home Affairs that it no longer approves of my accommodation, support and general welfare arrangements.
- ☐ I acknowledge that a U18 Supervision Program fee will be charged after the commencement of my child's/ward's course.
- ☐ I, _____ (parent/legal custodian), have assessed the proposed accommodation arrangements for my child/charge and have approved them as being satisfactory to the child's needs. I acknowledge and agree that the University relies on this representation. I acknowledge and agree that the student will not change his/her accommodation, support and welfare arrangements at any time without the prior written approval of the University.

Section 10. Terms and Conditions

1. Registration with the University - All international students who will be under 18 years of age must register their proposed accommodation and welfare arrangements with the University (QUT) before they accept their offer of place by completing the relevant form. Registrations for the Under 18 Supervision Program may take several weeks, depending on the proposed accommodation arrangements.
2. Visa requirements - The Department of Home Affairs requires all international students, who will be under 18 years of age when entering Australia on a student visa, to have appropriate/approved accommodation, support and welfare arrangements in place. When you apply for a student visa, you will need to provide evidence that you will be living with a parent, custodian or relative, or that the University has approved your care arrangements. See Department of Home Affairs requirements at <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/welfare-arrangements-students-under-18>
3. You and your parents or legal custodian must complete an application for the Under 18 Supervision Program and return this form together with all required documents and payment of the program fee to International Admissions.
4. Arrival dates – you must only arrive in Australia not more than seven (7) days before your nominated program start date.
5. Changing your accommodation and welfare arrangements - You must request written approval from QUT Accommodation Office and the Under 18 Supervision Program before making any changes to your accommodation and welfare arrangements. If you do not maintain adequate arrangements while in Australia, your student visa may be cancelled.
6. Deferring course commencement - If you have received an offer of place from QUT, but you wish to defer commencement of your studies at the University until after you have turned 18 years of age, you will need to submit a request to QUT International Admissions.

Section 11. Privacy

Details of QUT's practices regarding student information and privacy see www.qut.edu.au/privacy
If you're unable to access the internet, you may visit HiQ on campus, ring (07) 3138 2000 or email askqut@qut.edu.au for this information.

Section 12. Signature

Student family name:	Student given name:
Signature:	Date:
Parent/Guardian family name:	Parent/Guardian given name:
Parent/Guardian signature:	Date: