



## Forrester Family Nursing and Teaching Practical Placement Bursary

### Terms and Conditions

#### Overview

The Forrester Family Nursing and Teaching Practical Placement Bursary ('the Bursary') is a **bursary** valued at either \$250, \$500, or \$750, offered to continuing domestic students. This is provided to successful applicants ('the Recipient') directly via funds transfer to their nominated bank account. These terms and conditions apply to the 2024 Bursary.

#### Purpose

The Bursary is a joint initiative between the Oodgeroo Unit of the Queensland University of Technology (QUT) and the Forrester family. The Bursary was created to assist Aboriginal and Torres Strait Islanders students with costs associated with completing a work integrated learning (WIL) placement in Nursing or Teaching.

#### 1 Eligibility requirements

To be eligible for the Bursary, applicants must meet all the following requirements:

- 1.1 Must be an Australian or New Zealand citizen OR a permanent resident.
- 1.2 Must be of Australian Aboriginal and/or Torres Strait Islander descent.
- 1.3 Must be admitted to QUT in an eligible award course. For the purposes of these terms and conditions, an eligible award course is defined as any award course (including double degrees) encompassing the Nursing or Teaching disciplines.
- 1.4 Must be confirmed in a work integrated learning (WIL) placement at time of being awarded the Bursary.
- 1.5 Must not be in receipt of a similar bursary that assists with WIL placement costs.

#### 2 Application and selection criteria

The Bursary requires an application form. Due to the specific nature of the Bursary, you must provide:

- 2.1 Proof of Aboriginal and/or Torres Strait Islander descent and meet the documentary evidence outlined in the [Confirmation of Aboriginal and/or Torres Strait Islander Descent procedure](#).
- 2.2 Academic transcript/record.
- 2.3 Written submission addressing the Bursary selection criteria.

#### 3 Value and payment of bursary

- 3.1 Bursaries valued at \$250, \$500, or \$750 are paid in one (1) instalment. Payments will be disbursed the week after the census date of the enrolled semester/teaching period, or within a reasonable timeframe following the selection of Recipients.
- 3.2 Payment will be subject to the Conditions. If the Recipient does not meet the Conditions, payment may be suspended or terminated.
- 3.3 Recipients will receive payment by electronic transfer to their nominated bank account.
- 3.4 Recipients enrolled in Exchange, Cross Institutional and BULA semester/teaching periods will have different census dates. Payments will be made the week after the census date of these semester/teaching periods.
- 3.5 Whilst every care is taken to ensure direct payment of funds are correct, Recipients are required to monitor payments and notify the Oodgeroo Unit ([scholarships.oodgeroo@qut.edu.au](mailto:scholarships.oodgeroo@qut.edu.au)) of any over or under payments.
  - 3.5.1 Where discrepancies in payment occur, Recipients may be required to return the funds to the University.
- 3.6 **Tax implications**

QUT does not withhold PAYG tax from scholarship, bursary, or prize payments. It is the Recipient's responsibility to check the tax implications for their scholarship, bursary, or prize and personal circumstances. For advice on whether your scholarship is taxable, use the Australian Taxation



Office's [scholarship decision tool](#). Additional tax information can be obtained via [www.ato.gov.au/individuals](http://www.ato.gov.au/individuals).

### 3.7 Centrelink

Centrelink may include a scholarship, bursary, or prize entitlement in any means testing for applications made for Commonwealth assistance. Please check the Centrelink site for information regarding exemptions.

## 4 Term of bursary

4.1 The term of the Bursary will be for one (1) semester/teaching period only.

## 5 Conditions of bursary

5.1 Recipients must be admitted in an eligible award course to receive their Bursary payment.

5.2 Recipients who withdraw from an eligible award course prior to the completion of the semester/teaching period (i.e., no grades are recorded) may be required to return monies paid for the withdrawn units.

5.3 Recipients cannot defer their offer for the Bursary.

5.4 Special circumstances will be taken into consideration to support individual variation to the Conditions. Supporting documentary evidence may be requested. Recipients are encouraged to discuss their special circumstances with the Oodgeroo Unit ([scholarships.oodgeroo@qut.edu.au](mailto:scholarships.oodgeroo@qut.edu.au)) or Counselling services.

5.5 Recipients can concurrently receive a prize, bursary, or scholarship (merit, cooperative, industry, equity, and non-academic), whilst in receipt of the Bursary, with the exception of clause 1.5.

## 6 Termination of bursary

The University reserves the right to cease the Bursary in the following circumstances:

6.1 Failure to comply with the Conditions.

6.2 Withdrawal from your course. Recipients are advised to contact the Oodgeroo Unit ([scholarships.oodgeroo@qut.edu.au](mailto:scholarships.oodgeroo@qut.edu.au)) or Counselling services before withdrawing from their course.

6.3 Student behaviour that breaches the QUT Student Code of Conduct, where if proven would be regarded as student misconduct. The required standards of behaviour relate to policies regarding [Academic Integrity Policy](#), [QUT Code for Responsible Conduct of Research](#), and the [Acceptable Use of Information and Communications Technology Resources Policy](#), as contained within the University's Manual of Policies and Procedures (MOPP).

## 7 Grievances

7.1 Recipients should initially contact Student Administration ([scholarships@qut.edu.au](mailto:scholarships@qut.edu.au)) to undertake informal grievance resolution prior to lodging a formal appeal.

7.2 If unsatisfied with the decision provided through informal grievance resolution procedures, the Recipient may lodge a formal appeal arising from any matter through the [Appeals Committee](#).

7.3 Any grievances related to the administration of scholarships, bursaries, or prizes are governed by the [Grievance Resolution Procedures for Student Related Grievances](#), as contained within the University's MOPP.

## 8 Contact

The Bursary is administered by the Oodgeroo Unit. For any Bursary related inquiries please contact [scholarships.oodgeroo@qut.edu.au](mailto:scholarships.oodgeroo@qut.edu.au).

