



Council has determined the procedures for the conduct of QUT elections and has appointed the Vice-President (Administration) and Registrar as Returning Officer. The Returning Officer interprets the requirements relating to the conduct of elections and determines all procedural matters relating to elections.

The Returning Officer has issued the following regulations to assist candidates, nominators, their supporters and voters taking part in elections for Alumni members of QUT Council and of Alumni Board. This advice should not be regarded as a substitute for the provisions of the [Queensland University of Technology Act](#) and the policies and procedures made under the Act. Elections are conducted according to Council Procedure 7 – [Procedures for Conduct of Elections](#) (MOPP Appendix 2).

- All candidates shall conduct themselves in a manner consistent with general community standards of behaviour, and must be courteous and respectful in interacting with other candidates, voters, the Returning Officer, and any other University officers assisting in the conduct of elections.
- A candidate shall not, directly or indirectly, provide or offer to provide to a person eligible to vote in the election a benefit or inducement where the obtaining of that benefit or the inducement is conditional upon the person casting a vote in the election.
- Mailing lists, websites or communication channels such as Facebook pages which are administered and controlled by QUT for QUT operational or marketing purposes should not be used by candidates for election campaigning.
- Candidates should not seek official endorsement by a QUT organisational area with which they are associated, and staff of the University should not promote or publicly communicate their preference for any candidate for election over other candidates.
- Campaign material being distributed must contain the name of the candidate responsible for publishing such material. Campaign material is any communication which is made widely or publicly available to canvass support for a particular candidate or group of candidates, but does not include private communications. Campaign material includes, but is not limited to:
 - Flyers and brochures
 - Posters
 - Emails and e-newsletters
 - Social media sites or posts
 - Websites.
- The Returning Officer will require a candidate to withdraw campaign material if it:
 - makes a false statement about any candidate
 - is offensive or defamatory, or otherwise impacts on the good order of the University
 - is not authorised by a candidate; or
 - carries, or appears to carry the endorsement of QUT, QUT Council, a Committee of QUT or an officer of QUT in their official capacity.

If, in the course of the election campaign, a candidate is suspected of contravening these requirements, the Returning Officer may require the candidate to show cause as to why the candidate should not be disqualified from election.

Adam Williams

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