

Preservice Teacher Name: _____

Placement School: _____

I confirm this report has been completed on day 8 of the placement: (please tick)

In evaluating the preservice teacher’s performance, please tick yes or no

Criteria	Example	Yes	No
1. Attendance	Eight full days, punctual, attend all sessions and tutorials arranged by the school and/or university.	<input type="checkbox"/>	<input type="checkbox"/>
2. Professionalism	Appropriately attired and neat personal appearance at all times, awareness of and sensitivity to school and cultural context. Appropriate mobile phone use.	<input type="checkbox"/>	<input type="checkbox"/>
3. Respect for colleagues	Communicates effectively and professionally, open to feedback. Works collaboratively with buddy, school and university staff. Provides a supporting role to the teacher.	<input type="checkbox"/>	<input type="checkbox"/>
4. Professional qualities	Enthusiasm for education and teaching. Participates in group discussions, shows initiative and a willingness to assist and support the teacher. Meets professional code of context. Undertakes daily classroom observations and written reflections on school culture, curriculum, learning environments, feedback and classroom practices.	<input type="checkbox"/>	<input type="checkbox"/>
5. Planning and teaching	Plans and sets goals for short teaching episodes and/or small group work. If appropriate, planning & resources provided 24hrs before delivery.	<input type="checkbox"/>	<input type="checkbox"/>

Comments: Please provide feedback on the preservice teacher’s progress and suitability for future teaching. Indicate areas of strength and suggestions to be implemented in the remaining time for this placement.

School representative: _____

Print name

Signature

Date

Preservice teacher _____

Print name

Signature

Date