**NOTICE OF DELIVERY:**

Request for approval to deliver goods to Banyo PPP:

|  |  |
| --- | --- |
| **Receiver:** | |
| **Name of recipient(s)** |  |
| **Mobile number** |  |
| **Email address** |  |
| **Name of project** |  |
| **Expected date of delivery**  (Pallet and chemical deliveries accepted Mon-Thurs 8am–3pm only) |  |
|  | |
| **Sender:** | |
| **Company name and address** |  |
| **Contact name and phone number** |  |

|  |  |
| --- | --- |
| **Description of goods:** | |
| **Description** |  |
| **Weight / dimensions** |  |
| **Are chemicals included?** | NO / YES (Valid MSDS must be included) |
| **Any special handling and/or storage requirements?** |  |

**To request approval to have goods delivered to Banyo PPP, email this form to:** [**frank.debruyne@qut.edu.au**](mailto:frank.debruyne@qut.edu.au)**.**

**You must have approval prior to delivery of goods or goods will be returned.**

For Banyo PPP office use only: Forklift Crane Outside / Inside Tarpaulin cover

Pallet Drums IBC Container Box PPE