

Semester 1, 2020 QUT Asylum Seeker Tuition Fee Scholarship

Information for applicants

About the QUT Asylum Seeker Tuition Fee Scholarship

The QUT Asylum Seeker Tuition Fee Scholarships have been established to support students who are holders of a Bridging Visa E, Temporary Protection Visa, or Safe Haven Enterprise Visa, and receive an offer to study an undergraduate degree full-time or part-time internally at QUT in Semester 1, 2020.

In Semester 1, 2020 recipients of the QUT Asylum Seeker Tuition Fee Scholarship will receive the following:

- A tuition fee scholarship for the duration of your undergraduate degree.
- A guaranteed minimum [QUT Equity Scholarship](#) of \$3500 for one year
- An Equity Computer on commencement at QUT

Who should apply for the QUT Asylum Seeker Tuition Fee Scholarship?

You should apply if you are facing significant financial barriers to studying at university, and are:

- a holder of a Bridging Visa E (subclass 050), Temporary Protection Visa (subclass 785), or Safe Haven Enterprise Visa (subclass 790)
- applying for an undergraduate degree full-time or part-time internally at QUT for Semester 1, 2020

Students who are not experiencing financial hardship, should not apply for these scholarships.

How do I apply?

You can download the form and complete it on your computer. You will then need to print it, sign the declaration/s, attach all supporting documents and submit it.

It is your responsibility to ensure you answer all questions relevant to your situation and provide all relevant supporting documentation.

Applications and all supporting documentation must be submitted by 4:30 pm on Friday, 17 January 2020. We will let you know the outcome by 31 January 2020.

If you are having any difficulties completing the application form or providing the required documentation, please contact the QUT Equity Scholarships team using the contact details below. One of our team will be able to assist you.

IMPORTANT: Applying for a place at QUT

To receive the scholarship, you must gain a place in an internal, undergraduate degree at QUT for Semester 1, 2020. This is a separate process. You will need to meet the minimum entry requirements for your chosen degree, including the English language requirement.

If you completed an Australian year 12 program in 2019, apply through QTAC. If you are having difficulty paying the application fee, please contact the Equity Scholarships team.

If you did not complete an Australian year 12 program in 2019, apply directly to QUT. Use the '[Application for Admission to QUT as an International Student](#)' (F) form. There is usually a \$100 fee, but this will be waived if you provide evidence of your visa status with your admission application and indicate that you are applying for the QUT Asylum Seeker Tuition Fee Scholarship. Please submit your admission application form to qut.intadmission@qut.edu.au.

How is my application assessed?

Academic results are not taken into consideration for these scholarships, only financial need.

Applications for the QUT Asylum Seeker Tuition Fee Scholarship will be scored according to a number of criteria, and will be awarded in order of need.

Is my application treated confidentially?

Yes. All information and documentation supplied by you will be treated confidentially and in accordance with QUT's Privacy Policy. It will only be disclosed to QUT staff involved in the selection process. For more information on privacy at QUT, including QUT's privacy plan go to www.governance.qut.edu.au/compliance/privacy/obligations.jsp

Third party authorisation

For reasons of security and confidentiality, we will not provide information about your application to anyone but you or someone who has been authorised to act on your behalf. Anyone who is given authorisation to act on your behalf will gain full access to information included in your application. Therefore, if you are authorising somebody to act on your behalf, you should ensure you appoint someone you trust with that personal information and responsibility. Please complete the Authorisation in Section 1 of the application form if you would like to authorise someone to act on your behalf. You may wish to authorise a family member or a member of a community organisation you are connected to.

Application outcome

All applicants who submit on-time applications and supporting documentation will be notified of the outcome of their application by 31 January 2020. Please note, applicants will only be eligible to receive the scholarship once they are enrolled internally in an undergraduate course at QUT.

Contact the QUT Equity Scholarships Team

Phone 07 3138 5582

Email equityscholarships@qut.edu.au

Web www.qut.edu.au/scholarships

Visit us Level 3, C Block Kelvin Grove Monday-Friday 8:30am-4:30pm (Closed Public Holidays)

Other scholarships

All applicants, regardless of whether they are successful in receiving a QUT Asylum Seeker Tuition Fee Scholarship, will be considered for scholarships offered under the QUT Equity Scholarship Scheme, depending on eligibility. You do not have to submit a separate application to be considered for these scholarships.

2020 QUT Asylum Seeker Tuition Fee Scholarship

Application form

This application is for QUT's Asylum Seeker Tuition Fee Scholarship. Further information about this scholarship is available at www.qut.edu.au/study/asylum-seeker-scholarship

Section 1:

Applicant details

1A: Applicant identification

Please choose the option which applies to your situation:

I am applying for admission to QUT for study in Semester 1, 2020. I am/will be applying via:

QTAC

My QTAC Reference number is: **2 0**

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Direct application to QUT using the [F Form](#)

Note: This form is not an application for admission to a course at QUT and applicants will only be eligible to receive the tuition fee scholarship once they are enrolled at QUT.

1B: Applicant's personal details

You MUST provide your postal and email address clearly.

Title (Ms, Mr, etc):

Family Name:

Given Names(s):

Date of Birth (dd/mm/yyyy):

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Gender

Female

Other

Male

Postal address

Street:

Suburb/Town:

State:

Postcode:

Country:

Daytime phone number:

Mobile number:

Email address*:

*You MUST provide your email address clearly. Once you become a student, QUT will communicate with you via a standard QUT student email address.

1C: Visa status (please tick one)

- Bridging Visa E (BVE) (subclass 050)
- Temporary Protection Visa (TPV) (subclass 785)
- Safe Haven Enterprise Visa (SHEV) (subclass 790)

You must provide a copy of your visa as part of your application

1D: Other information

If you decide to accept a place at QUT, will you be the first person in your immediate family (father, mother, sisters, brothers, children) to attend university?

- Yes
- No

Authorisation

1E: Do you wish to authorise another person to act on your behalf with respect to your application?

- Yes - complete the shaded section below*
- No - go to Section 2

* Please be aware that we cannot discuss your application with a third party (including family members) unless you have authorised us to do so by completing this section.

I authorise the following person to act on my behalf in all matters related to my 2020 Semester 1 QUT Asylum Seeker Tuition Fees Scholarship application:

Family name:	<input type="text"/>	Given name:	<input type="text"/>
Date of Birth (dd/mm/yyyy):	<input type="text"/> / <input type="text"/> / <input type="text"/>	Relationship to student:	<input type="text"/>
Daytime phone number	<input type="text"/>	Mobile number:	<input type="text"/>
Email address*:	<input type="text"/>		
Authorised person signature:	<hr/>		Date: <input type="text"/>

Please print the form and sign in this space.

*You MUST provide your email address clearly.

Section 2:**Your individual and family financial situation**

All applicants to complete.

2A: Your situation**Which one of the following describes your current family/individual situation?**

- Single - living at home and supported financially by family
- Single - living at home and financially independent
- Single - living away from home and supported financially by family
- Single - living away from home and financially independent
- Sole parent/Carer
- Partnered, no dependants
- Partnered, with dependants
- Other (please specify):

Number of dependants (under 18) that you support: If you are supported by your parent(s)/caregiver(s) or partner, number of dependants (under 18) that they support: **2B: Your individual financial situation****What is your usual occupation (if working)?** **Your annual gross (i.e. before tax) income: \$**

If you receive income from Centrelink you must supply a Centrelink Income Statement OR complete Section 2C to allow us to access this information on your behalf. You should also supply documentation showing all income sources for the past 12 months e.g. Tax Assessment Notice for the 2012/2013 financial year, most recent pay slips; as well as evidence of the number of dependants you support e.g. Medicare Card, Family Tax Benefit statement.

Which of the following income support measures (full or partial payment) do you personally receive?

- Centrelink Special Benefit
- Financial assistance from an asylum seeker community organisation
- None
- Other (please specify):

2D: Your family's financial situation

(For all students financially dependent on their family and/or living at home)

We need to know the nature of your family's financial situation in order to assist us in determining your level of financial need.

Which of the following Centrelink benefits (full or partial payment) do your parents/caregivers or partner receive?

- Centrelink Special Benefit
- Financial assistance from an asylum seeker community organisation
- None
- Other (please specify):

NOTE TO PARENTS

Information requested on this form will be treated confidentially and sensitively. If you do not wish to disclose your financial information to your dependant, you may submit this documentation in a sealed envelope with this form.

If you have any concerns, or questions, please telephone the QUT Equity Scholarships Team on 07 3138 5582.

What is your parent's/caregiver's/partner's usual occupation?

Your family's annual gross (i.e. before tax) income: \$

2E: Your fortnightly budget

Individual income
 OR
 Combined income with partner

If you are partnered you must show your combined income.

Individuals living at home with parents should only complete individual income and expenses. All applicants must provide bank statements for all bank accounts covering the past two months as evidence of fortnightly income and expenditure.

GROSS INCOME (i.e. before tax)	Per Fortnight (\$)
Centrelink	<input type="text"/>
Paid Employment	<input type="text"/>
Assistance from family (e.g. allowance/board)	<input type="text"/>
Child Support	<input type="text"/>
Scholarship/grant	<input type="text"/>
Other (please specify:)	<input type="text"/>
TOTAL INCOME PER FORTNIGHT	<input type="text"/>

EXPENSES	Per Fortnight (\$)
Accommodation (please specify below)	<input type="text"/>
<input type="radio"/> Rent <input type="radio"/> Board <input type="radio"/> Mortgage	
Food/groceries	<input type="text"/>
Transport (car costs, fuel, public transport)	<input type="text"/>
Utilities (gas/electricity/phone/internet)	<input type="text"/>
Child care/child expenses	<input type="text"/>
Loan repayments	<input type="text"/>
Medical expenses	<input type="text"/>
Course-related costs (texts, equipment)	<input type="text"/>
Incidentals/other	<input type="text"/>
TOTAL EXPENSES PER FORTNIGHT	<input type="text"/>

2F: Financial hardship

Tell us about the impact of your financial situation (and your family's financial situation if you are supported by them), on your life and studies (e.g. missing out on basic needs, significant expenses outside norm such as medical expenses, other hardship and deprivation). The space below has a limit on characters, if you wish to provide further information please attach information on a separate A4-size page.

Section 3:

Personal circumstances and caring for others

Please indicate if any of the following circumstances, either past or present, has had a negative impact on your life and your capacity to give time and attention to your studies.

- Personal medical condition or disability
- From a rural or isolated area
- Difficult or disrupted family circumstances
- Language background other than English
- Asylum Seeker Year of arrival in Australia:

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 Country of origin:
- Excessive hours of work
- Care for dependants other than children under 18 years
- Your dependants have special needs (please specify):
- Other (please specify):

Tell us about the impact of these circumstances on your life and studies (e.g. please describe duration and level of severity of circumstances). The space below has a limit on characters, if you wish to provide further information please attach information on a separate A4-size page.

Section 5:

Required documentation and declaration

Before your application can be considered you must supply the following documentation:

- A copy of your BVE TPV or SHEV visa (or your family's if you are listed on this visa)
- Individual bank statements for ALL your bank accounts, covering the past two months
- Proof of income
- Proof of parent(s)/caregiver(s) income if financially dependent and/or living at home
- Proof of partner's income (if partnered)
- Australian Taxation Office Notice of Assessment 2018/2019* (alternatively, please provide us with recent payslips covering the past two months)

*If you are financially dependent on your family and/or living at home you must also supply family income documentation.

Please refer to Section 6 - Documentation checklist for additional documentation requirements.

Have you:

- attached all the requested documentation especially evidence of visa status and income?
- included your QTAC application number on the front of this form?

Privacy statement

The Queensland University of Technology complies with Australian and Queensland privacy laws and guidelines. Information collected is treated as confidential and is used for administrative or educational purposes only. Personal information will not be

disclosed unless you agree or the law requires disclosure. For more information on privacy at QUT, including QUT's privacy plan go to www.governance.qut.edu.au/compliance/privacy/obligations.jsp

Applicant's declaration

- I declare that all information supplied in this application is to the best of my knowledge and belief complete and correct.
- I have included all the required documentation as requested.
- I understand that the University is not responsible for documents submitted with this application and that the documents become the property of the University.
- Giving false or misleading information is a serious offence under the Criminal Code Act 1995 (Commonwealth).

Signature: _____

Date:

Please print the form and sign in this space.

Section 6:

Additional documentation

Please provide the following additional documentation as proof of your financial and personal circumstances.

Regional and Rural Evidence

- Evidence of your rural/regional circumstances e.g. school reports from a rural/regional high school for Years 11 and 12 (school leavers only) OR any official bill, tax return, document or letter from a local official, which shows your previous address in a rural/regional area, prior to commencement of your study at QUT.

Financial Hardship

- Evidence of significant expenses (e.g. rent, mortgage, medical expenses, major debts).
- Other evidence of financial hardship (e.g. letter from community organisation or counsellor or housing assistance, access to welfare assistance other than Centrelink).

Responsibility for others and personal circumstances (if applicable)

- Dependents, number and ages (e.g. Pension Concession Card with names listed).
- Caring for others (e.g. doctor's letter).
- Health and/or disability issues for self or others (e.g. doctor's or relevant professional's letter).
- Personal circumstances (e.g. letter from community organisation or Guidance Counsellor's report, evidence of disrupted schooling or rural/regional isolation, doctor's letter if not provided elsewhere).

Application closing dates

Applications should be submitted by 4:30 pm on Friday, 17 January 2020.

Late applications will not be accepted.

Where to send your application

You can deliver it in person to the QUT Equity Services Department:

Kelvin Grove campus, Room C301, C Block

Or scan and email it to:

equityscholarships@qut.edu.au

Or send it free of charge to:

Private and Confidential
Queensland University of Technology
Equity Scholarships Scheme
Reply Paid 2434
Brisbane QLD 4001

For further information

Contact the QUT Equity Scholarships team:

Phone 07 3138 5582
Email equityscholarships@qut.edu.au
Web www.qut.edu.au/scholarships
Visit us Level 3, C Block Kelvin Grove Monday-Friday 8:30am-4:30pm (closed public holidays)